



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SOUTHERN LEYTE DISTRICT ENGINEERING OFFICE
Ibarra, Maasin City, Southern Leyte



PURCHASE REQUEST

Fund Cluster: 01

Office/Section :		PR No.:		Date:	
		Responsibility Center Code : 18-001-18-00136			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	units	LAPTOP COMPUTER for Application Use	3		
		Specifications:			
		Processor & Chipset: Core i7 (12 Gen), 10-cores, and 64 bit or its equivalent			
		Internal Memory: 16Gb DDR4			
		Storage: 1TB SSD			
		Display & Graphics: 15" Diagonal Full High-Defination LED Wide Screen Display; 4GB dedicated graphics memory			
		Audio: Integrated high-defination audio support , intefgrated speakers and integrated digital microphone.			
		Webcam: Integrated widescreen HD			
		I/O Ports: 3 USB (atleast 1 Type-C), HDMI/ DisplayPort, Headphone/Microphone Jack			
		Network Interface: Bluetooth, and Wireless LAN (auto detecting and auto sensing			
		Weight: not more than 1.9 kg/4.2 lbs			
	unit	LAPTOP COMPUTER for Application Use	1		
		Specification:			
		Processor & Chipset: Core i7 (12 Gen), 10-cores, and 64 bit or its equivalent			
		Internal Memory: 16Gb DDR4			
		Storage: 512GB SSD			
		Display & Graphics: 14" Diagonal Full High-Defination LED Wide Screen Display; 2GB dedicated graphics memory			
		Audio: Integrated high-defination audio support , intefgrated speakers and integrated digital microphone.			
		Webcam: Integrated widescreen HD			
		I/O Ports: 3 USB (atleast 1 Type-C), HDMI/ DisplayPort, Headphone/Microphone Jack			
		Network Interface: Bluetooth, and Wireless LAN (auto detecting and auto sensing			
		Weight: not more than 1.9 kg/4.2 lbs			
		Accessories			
		Specification:			
		Mouse: Optical mouse pad (same brand as the			



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Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Laptop)			
		Carry Case: Manufacturer's Standard			
		Cable Adapter: Gigabit Ethernet Cable (for Laptop)			
		models without Ethernet port)			
		Headset: Headset with microphone (1-meter cable length			
		with noise cancellation feature, audio jack/			
		USB connections type. Must be compatible with			
		the offered (laptop)			
	units	DESKTOP COMPUTER for Application Use	3		
		Specification			
		Processor & Chipset: Core-i5 (12th Gen), 6-cores			
		and 64bit or its equivalent			
		Internal Memory: 8GB DDR4			
		Storage: 1TB 7200RPM HDD + 512GB SSD			
		Display & Graphics: 21-inch Diagonal Full High-			
		Definition Wide Screen or Wide Viewing Angle			
		LED Display (same brand as CPU); 2 GB			
		dedicated graphics memory			
		Audio: Integrated Sound Card with internal/external			
		speaker			
		Expansion Slot: 4 slots on-board, at least 1 PCI Express slot			
		I/O Ports: 6 USB (2fronts, 4 rear atleast 1 Type-C), VGA,			
		Audio, HDMI/Display Port, Ethernet (RJ-45)			
		Network Interface:: Integrated Gigabit Ethernet			
		Casing: Two (2) external drive bays			
	units	DESKTOP COMPUTER for Administrative Use	7		
		Specification			
		Processor & Chipset: Core-i5 (12th Gen), 6-cores			
		and 64bit or its equivalent			
		Internal Memory: 8GB DDR4			
		Storage: 1TB 7200RPM HDD			
		Display & Graphics: 21-inch Diagonal Full High-			
		Definition Wide Screen or Wide Viewing Angle			
		LED Display (same brand as CPU);			
		Integrated Graphics Memory			
		Audio: Integrated Sound Card with internal/external			
		speaker			
		Expansion Slot: 4 slots on-board, at least 1 PCI Express slot			
		I/O Ports: 6 USB (2fronts, 4 rear atleast 1 Type-C), VGA,			



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		Audio, HDMI/Display Port, Ethernet (RJ-45)			
		Network Interface:: Integrated Gigabit Ethernet			
		Casing: Two (2) external drive bays			
		Software for all mentioned Laptops & Desktops			
		Operating System: Licensed OEM Windows 11			
		Professional 64-bit with media installer. Must			
		be activated with Microsoft prior to delivery.			
		Recovery Media: All drivers and utilities must			
		be stored in any electronic storage media. It			
		must be properly labelled and virus free.			
		Office Software: Microsoft Office Standard			
		(latest version) under Cloud Solution Provider			
		(CSP) Agreement. The licenses must be perpe-			
		petual and transferable. It must be licensed			
		and named after the DPWH and can be added to the			
		Department's existing tenant domain dpwhgovph'onmicrosoft.com			
		and primary domain dpwh.gov.ph. The Supplier			
		must present a certificate as a Certified CSP Direct partner			
		in the Philippines.			
		Accessories			
		Keyboard: Manufacturer's Standard (same brand			
		as the Computer)			
		Mouse: Optical with mouse pad (same brand as computer)			
		Webcam: 2mp FHD			
		Headset: Headset with Microphone (11-meter			
		cable length, with noise cancellation feature,			
		audio jack/usb connections type. Must be compatible			
		with the offered desktop)			
		Power Supply: Manufacturer's Standard			
		Cables and Connectors: All necessary cables			
		and connectors; patch cord (CAT6, factory crimped			
		with RJ-45 connector, 5 meters, preferably color orange).			
		Other Requirements: for all mentioned laptops & desktops			
		Brand Model: Must be an International Brand			
		Name with existence of at least ten (10) years			
		in the Philippines. It must be in the current			
		catalog and not end -of life. Manufacturer's			
		certificate is required.			
		Components: All components must be the same			



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Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		brand as the Computer (except for the webcam and headset and manufacturer installed.			
		Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.			
		Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.			
		Warranty and Maintenance: The supplier is required to provide mouse, and headset with microphone , associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR). Technical Support: The Local technical support shall include telephone and email, 8 hours per day (8:00am-5pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day'			
	units	3 in 1 Colored Printer	2		
	unit	Computer Printer A3	1		
Purpose: For use in the Office of the District Engineer, (Planning & Design Section, D.E's Engineering staff, Construction Sect., Procurement Unit, Finance and Administrative Section), DPWH-SLDEO, Ibarra, Maasin					
Requested by:			Approved by:		
Signature :			 MANOLO A. ROJAS District Engineer		
Printed Name :					
Designation :					
 CLAUDINE JHEAN M. ARNAIZ Administrative Officer V					

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