



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**DAVAO DEL NORTE**  
**DISTRICT ENGINEERING OFFICE**  
Km. 48 Canocotan, Tagum City, Davao del Norte Region XI

**INVITATION TO BID**  
**(Goods)**  
**No. 2025-0001**

**INVITATION TO BID FOR:**

<b>1. Contract ID. No.</b>	<b>:</b>	<b>25GLC0001</b>
<b>Contract Name</b>	<b>:</b>	<b>Purchase of Diesel and Gasoline Fuel for use in the office of the District Engineer (Administrative, OADE, Construction, Quality Assurance, Planning and Design Section)</b>
<b>Purchase Request No</b>	<b>:</b>	<b>2024-10-0485</b>
<b>Approved Budget for the Contract</b>	<b>:</b>	<b>1,799,974.00</b>
<b>Source of Funds</b>	<b>:</b>	<b>EPA - EAO FY 2025</b>
<b>Delivery Period</b>	<b>:</b>	<b>90 CD</b>
<b>Cost of Bid Documents</b>	<b>:</b>	<b>5,000</b>

1. The Department of Public Works and Highways (Davao del Norte District Engineering Office), through the GAA 2025 intends to apply the sum of **One Million Seven Hundred Ninety Nine Thousand Nine Hundred Seventy Four Pesos (Php 1,799,974.00)** being the Approved Budget for the Contract (ABC) for payment under Contract ID No. 25GLC0001. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Department of Public Works and Highways (Davao del Norte District Engineering Office) now invites bids for the above Procurement Project. Delivery of the Goods is required in the Schedule of Requirements. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project whose values must be at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

To be eligible to bid for these Contracts, a supplier must meet the following major requirements:

- (a) Registration certificate from SEC for Corporation, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
- (b) Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for exclusive economic zones or areas;
- (c) Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;

- (d) Filipino citizen or 60% Filipino-owned partnership/corporation;
  - (e) Completion of a similar contract costing at least 25% of the ABC within 2 years; and
  - (f) Net Financial Contracting Capacity (NFCC) at least equal to the ABC or in lieu of the NFCC computation, a committed line of credit (CLC) specific to the contract to be bid from universal or commercial bank.
  - (g) PhilGEPS.
3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 9184.

4. These projects are undertaken thru Early Procurement Activities. The award of contract for these projects may be made only upon approval and effectivity of GAA as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184) Appendix 31 - Guidelines on the Implementation of Early Procurement Activities (EPA)
5. Interested Bidders may obtain further information from Department of Public Works and Highways (Davao del Norte District Engineering Office) thru its Bids and Awards Committee and inspect the Bidding Documents at the address given below during Monday to Friday at 8:00 am to 5:00 pm.
6. A complete set of Bidding Documents may be acquired by interested Bidders on **November 13, 2024 until before 9:30 am of December 3, 2024** from the given address or website(s) and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos only (Php 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DPWH website [www.dpwh.gov.ph](http://www.dpwh.gov.ph), provided that Bidders shall pay an applicable fee for the Bidding Documents not later than the submission of their bids.

7. The Department of Public Works and Highways (**Davao del Norte District Engineering Office**) thru its Bids and Awards Committee will hold a **Pre-Bid Conference on November 20, 2024, 9:00 AM at Conference Room, DPWH-Davao del Norte District Engineering Office, Tagum City, Davao del Norte** which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **10:00 am on December 3, 2024**. Late bids shall not be accepted.

9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
10. Bid opening shall be at **10:00 am on December 3, 2024 at Conference Room, DPWH-Davao del Norte District Engineering Office, Tagum City, Davao del Norte** the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

The significant times and deadlines of procurement activities are shown below:

Procurement Activity	Schedules & Place
1. Issuance/Downloading of Bidding Documents	<b>November 13 – December 3, 2024</b> at DPWH Davao del Norte District Engineering Office, Tagum City Downloadable from DPWH website <a href="http://www.dpwh.gov.ph">www.dpwh.gov.ph</a> and PhilGeps <a href="http://www.PhilGeps.gov.ph">www.PhilGeps.gov.ph</a>
2. Pre-bid Conference	<b>November 20, 2024 @ 9:00 am</b> at DPWH Conference Room, DPWH Davao del Norte, District Engineering Office, Tagum City
3. Receipt by the BAC of Bids	<b>December 3, 2024 until 9:30 am</b> at DPWH Conference Room, DPWH Davao del Norte, District Engineering Office, Tagum City
4. Opening of Bids	<b>December 3, 2024 at 10:00 am</b> at DPWH Conference Room, DPWH Davao del Norte, District Engineering Office, Tagum City

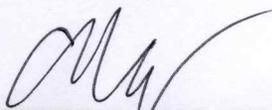
11. Bidders shall submit **two original copies**, one copy one certified true copies of Technical and Financial components of the bid. The original copy of the bid shall be typed or handwritten and limited to two (2) decimal places in amount and shall be signed by the duly authorized representative.
12. If at the time of the post-qualification procedure, the BAC verifies that any of the deficiencies is due to the contractor's fault or negligence pursuant to 34.3(b)(ii)(c) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (2016 RIRR of RA 9184), the Procuring Entity Shall Disqualify the contractor from the award without any right to reimburse fees and incidental cost paid for the procurement of infrastructure contract subject of the Bid..
13. The Department of Public Works and Highways (Davao del Norte District Engineering Office) thru its Bids and Awards Committee reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. Notices to participating bidders shall be in writing and will be sent through its PhilGeps - registered physical address or official e-mail address. In case the notice for non-compliance & notice for post disqualification is sent via email, it shall be considered as received by the bidder on the date and time the email was sent, whether or not the bidder acknowledged the said email. It shall be the participating bidder's responsibility to check its/his/her email for the purpose.

15. Live Streaming of Pre-Bid Conference and Opening of Bids of the said procurement can be viewed/watched live thru Official Youtube Channel: DPWH Davao del Norte DEO Procurement LS or [www.youtube.com/@DPWH.DDN.DEO](http://www.youtube.com/@DPWH.DDN.DEO).

16. For further information, please refer to

**GRACE JOY S. RACHO**

OIC-Head, Procurement Unit  
DPWH, Davao del Norte  
District Engineering Office  
Km. 48, Canocotan, Tagum City, Davao del Norte  
[dpwhddn.procurement@gmail.com](mailto:dpwhddn.procurement@gmail.com)



**CHIRWEN P. NAZARENO**

BAC Chairperson  
[dpwhddn.procurement@gmail.com](mailto:dpwhddn.procurement@gmail.com)