

Republic of the Philippines

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

MINDORO OCCIDENTAL DISTRICT ENGINEERING OFFICE

MIMAROPA REGION (IV-B) Mamburao, Occidental Mindoro



Name of Procuring Entity : DPWH, Mindoro Occidental DEO				Request for Quotation:	RFQ-2024-12-122 (SVP)
Revised on	:			Date :	December 19, 2024
				Office/End User:	Maintenance Section
Standard Form/Title	:	REQUEST FOR QUOTA	ATION	Date :	
COMPANY NAME	:				
ADDRESS	:				
TEL. NO./FAX No.	:			TIN NO. :	
Please auni	te vo	ur lowest price on the item(s) listed helow suhi	ect to the 1	Terms and Conditions states	t helow and

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than _______ December 19, 2024 / 9:00 A.M. _____ in the return envelope attached herewith, to the BAC Secretariat, DPWH, Mindoro Occidental District Engineering Office, Mamburao, Occidental Mindoro.

TERMS and CONDITIONS :

- 1. All entries must be typewritten or legibly written.
- Delivery period within <u>30 Calendar Days</u> upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years from date of acceptance by the end-user with 1% warranty security whether expendable or non-expendable supplies.
- 4. Price validity shall be for a period of sixty (60) calendar days.
- 5. PhilGEPS Registration Number / Mayor's Permit shall be attached upon submission of the quotation.
- 6. Bidders shall submit original brochures showing certifications of the product, if applicable.
- 7. The approved budget ceiling for this procurement is

999,892.00

- Omnibus Sworn of statement for ABC Php 50,000.00 and above shall be submitted before the award of Job Order (JO) for Small Value Procurement (Sect.53.9 of the Revised IRR-RA9184).
- The DPWH reserves the right to accept or reject any bid to annul the bidding process, and to
 reject all bids at any time prior to contract award without thereby incurring any liability to the
 affected bidder.

MA. THERESA J. PALIMA
BAC CHAIRPERSON

CAA KVL RKSS JMU ERR

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	A4 Laminating Film 200micron (100 pcs/pack)	200	packs		
2	A4 Laminating Film 125micron (100 pcs/pack)	200	packs		
3	Staple wire No. 11-1m	100	boxes		
4	Stapler with staple remover No. 35	35	pcs		
5	ID puncher (2 in 1 oblong and corner puncher)	5	pcs		
6	ID puncher oblong puncher (Single puncher)	5	pcs		
7	Double sided tape 1/4"	100	rolls		
8	Double sided tape 1/2"	100	rolls		
9	Double sided tape 1"	100	rolls		
10	Multi-function Printer Duplex for ID Making Print resolution of 4800 dpi Print speed Draft Text- Memo, A4 – Upto 32ppm*1 (Black and Colour) Print speed (Simplex) – 25 ppm*1 (Black and Colour) ISO print speed (Duplex) – 21 ppm*1 (Black and Colour) Supports Wi-Fi printing Smart Panel App compatible Smudge and fade-resistant prints with pigment black ink Supports duplex scanning, PCL and Postscript	2	units		
11	Document Scanner A4 -wi-fi Duplex Sheet-fed document scanner	4	units		

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ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	
12	Pigment Ink Black (Epson 008)	50	bottles			
13	Pigment Ink Cyan (Epson 008)	50	bottles			
14	Pigment Ink Magenta (Epson 008)	50	bottles			
15	Pigment Ink Yellow (Epson 008)	50	bottles			
16	Tie wire (nylon cable tie $3.6 \times 150 \text{mm}$ self locking zip ties cable strap wire cable zip ties) 100 pcs/pack white	70	packs			
17	Tie wire (nylon cable tie 3.6x 250mm self locking zip ties cable strap wire cable zip ties)100 pcs/pack white	39	packs			
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-					
Purchase & Delivery of Office Supplies, materials, equipment & devices for use in ID Making – Administrative Section, DPWH Mindoro Occidental DEO						
	The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification. Quotations submitted thru mail/courier of fax/e-mail will not be accepted.					
Brand	and Model :	Warranty		;		
Delive	ry Period :	Price Validity	1	:		
	After having carefully read and accepted your General Cond	litions, I / W	e quote you d	on the item(s) at	prices noted above.	
	Tel. & Fax No.: 0956-495-3159			Printed Name / S	iignature / Date	
	Email address: occidentalmindorobac@yahoo.com		Tel. No. / Cellphone No. / E-mail Address			