

PURCHASE REQUEST

Fund Cluster: 01
COA Circular No. 2015-07 S 2015

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Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SIQUIJOR DISTRICT ENGINEERING OFFICE
Larena, Siquijor, Region VII

RFQ No.: 2024-052-NOV

Name of Procuring Entity: DPWH - Siquijor

Request for Quotation: P.R. No. 2024-11-057

Revised on:

Date: November 28, 2024

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End User: **Maintenance Section**

COMPANY NAME:

ADDRESS:

CELL NO./TEL NO. /FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of December 6, 2024 in the return envelope attached herewith, to the Goods & Services DPWH-Siquijor District Engineering Office, Larena, Siquijor.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 C.D. upon receipt of the approved funded Purchase Order (P.O.). Administrative Penalties Pursuant to Sec. 69 of the Revised IRR of R.A.9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials One year for Equipment; 3 years IT equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Supplier's Confidential Application for Registration shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product, if applicable.
7. Please indicate the brand for each items being offered, if applicable.
8. The approved budget ceiling for this procurement is Php 499,660.00


RAKIL-ALI S. RAKI-IN, AER
Asst. District Engineer
BAC Chairperson, BAC for Goods

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	UPS 3000VA	10	unit		
2	Air Freshener Spray (Lemon) 320ml.	100	bot.		
3	Air Freshener Car Freshener (Lemon Fresh)	300	can		
4	TAPE Double Sided width: 1/2"	100	roll		
5	Battery AA	40	pc.		
6	Battery AAA	40	pc.		
7	Rubing Alcohol 70%, scented (500ml)	100	bot		
8	Folder, Fancy, for legal size documents 50pcs/pack	500	pc.		
9	Colour Pencil (12 colors)	10	box		
10	Marker Pen, For Whiteboard, Black	20	roll		
	The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				

Purpose: For use in the Maintenance Section.

Brand and Model: _____

Warranty : _____

Delivery Period : _____

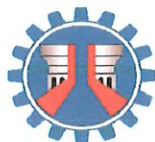
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left black, it means that I concur with the Terms and Conditions specified by DPWH.

Telephone No.: 035-542-5760

Email Address: Dpwh_siq2015@yahoo.com

Printed Name / Signature / Date
Tel. No./Cellphone No./Email Address



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RAKI-ALI S. RAKI-IN, AER

Asst. Engineer District
BAC Chairperson, BAC for Goods

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11	Marker Pen, For Whiteboard, Blue	20	pc.		
12	Diswashing paste, lemon, 400g (smart)	50	pc.		
13	Toilet Bowl Cleaner	35	bot.		
14	Muriatic Acid 1L	30	bot.		
15	Mop	5	pc.		
16	Stapler Remover	10	pc.		
17	Binder Clips, (50mm) 2"	20	box		
18	Record Book (500 pages) big	16	book		
19	Stapler with remover #35	10	pcs.		
20	PAPER, COPY, 70gsm size: 210mm x 297mm (A4)	150	ream		
21	A3 Bond Paper	100	ream		
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