

PURCHASE REQUEST

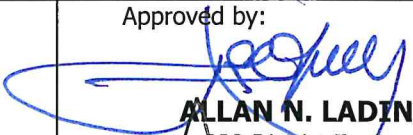
Entity Name: **Department of Public Works and Highways**
Zambales 1st. District Engineering Office

Fund Cluster: _____

Office/Section :		PR No.: <u>2024-12-348</u>		Date: <u>12/02/2024</u>	
PROCUREMENT UNIT		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
2024-348	cart ✓	Toner C ✓	6 ✓	24,970.00 ✓	149,820.00
	cart ✓	Toner M ✓	6 ✓	24,970.00 ✓	149,820.00
	cart ✓	Toner Y ✓	6 ✓	24,970.00 ✓	149,820.00
	cart ✓	Toner K ✓	6 ✓	13,200.00 ✓	79,200.00
		CHARGE TO: FUND 0110101 FY 2024 RA-11975 REGULAR 2024 CURRENT STR2024-01-005880 DATED 01/30/2024 300219102331000. EBO/50624030-02 MAWKA: VMBAL PC, PS, PACKAGE 2, SAN PEPE, PMA: P0083834912- Ebo			
		Total Estimated Cost		P	528,660.00

Purpose:

Purchase of Toner for use in Xerox Machine of Procurement Unit of this district.

Signature : Printed Name : Designation :	Requested by:	Approved by:
	 LOURDES M. VILLAMIN Chief, HRAS	 ALLAN N. LADINES OIC-District Engineer

APPROVED BUDGET FOR THE CONTRACT

Purchase of Toner for use in Xerox Machine of Procurement Unit of this district. ✓

ITEM NO.	DESCRIPTION	QTY	UNIT	ESTIMATED DIRECT COST	MARK UP IN PERCENT		TOTAL MARK-UPS %	VALUE	VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	PROFIT						
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Toner C ✓	6 ✓	cart ✓	149,820.00 ✓							149,820.00 ✓	24,970.00 ✓
2	Toner M ✓	6 ✓	cart ✓	149,820.00 ✓							149,820.00 ✓	24,970.00 ✓
3	Toner Y ✓	6 ✓	cart ✓	149,820.00 ✓							149,820.00 ✓	24,970.00 ✓
4	Toner K ✓	6 ✓	cart ✓	79,200.00 ✓							79,200.00 ✓	13,200.00 ✓
TOTAL				528,660.00 ✓							528,660.00 ✓	✓

Prepared/Submitted by:


LOURDES M. VILLAMIN
 Chief, HRAS

Recommending Approval:


DENNIS A. MACIN
 OIC-Assistant District Engineer

Approval:


ALLAN N. LADINES
 OIC-District Engineer