PURCHASE REQUEST

Entity Name: **Department of Public Works and Highways**
Zambales 1st. District Engineering Office

Fund Cluster: ____________

Office/Section : PROCUREMENT UNIT	PR No.: 2024-12-349 Responsibility Center Code : ____________		Date: 12/02/2024	

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
2024-349	cart	Canon Toner Blk	2	18,200.00	36,400.00
	cart	Canon Toner C	2	27,400.00	54,800.00
	cart	Canon Toner M	2	27,400.00	54,800.00
	cart	Canon Toner Y	2	27,400.00	54,800.00
		CHARGE TO: FUND 01101101 FY2024 RA 11975 REGULAR 2024 CURRENT SR2024-01-005850 DATED 01/30/2024 300219102331000. EAO/50604030-02 MALOMA RIVER FC, PS, PACKAGE 2, SAN FELIPE PCMA: P00838349L2-EAO			
		Total Estimated Cost		P	**200,800.00**

Purpose:

Purchase of Toner for use in Photocopying Machine of Procurement Unit of this district.

	Requested by:	Approved by:
Signature :		
Printed Name :	**LOURDES M. VILLAMIN**	**ALLAN N. LADINES**
Designation :	Chief, HRAS	OIC-District Engineer

APPROVED BUDGET FOR THE CONTRACT

Purchase of Toner for use in Photocopying Machine of Procurement Unit of this district.

ITEM NO.	DESCRIPTION	QTY	UNIT	ESTIMATED DIRECT COST	MARK UP IN PERCENT		TOTAL MARK-UPS		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	PROFIT	%	VALUE				
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Canon Toner Blk	2	cart	36,400.00							36,400.00	18,200.00
2	Canon Toner C	2	cart	54,800.00							54,800.00	27,400.00
3	Canon Toner M	2	cart	54,800.00							54,800.00	27,400.00
4	Canon Toner Y	2	cart	54,800.00							54,800.00	27,400.00
	TOTAL			200,800.00							200,800.00	

Prepared/Submitted by:

LOURDES M. VILLAMIN
Chief, HRAS

Recommending Approval:

DENNIS A. NACIN
OIC-Assistant District Engineer

Approval:

ALLAN N. LADINES
OIC-District Engineer