Appendix 60

PURCHASE REQUEST

Entity Name: **Department of Public Works and Highways**
Zambales 1st. District Engineering Office

Fund Cluster: ____________

Office/Section : **District Engineer's Office**	**PR No.:** **2024-12-350** **Responsibility Center Code :** ____________		**Date:** **12/02/2024**		
Stock/ Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
2024-350	cart	Canon Toner Blk	4	18,200.00	72,800.00
	cart	Canon Toner C	4	27,400.00	109,600.00
	cart	Canon Toner M	4	27,400.00	109,600.00
	cart	Canon Toner Y	4	27,400.00	109,600.00
		CHARGE TO! FUND 0110101 FY 2024 RA 11975 REGULAR 2024 CURRENT SR2024-01-005880 DATED 01/30/2024 300219102331000. EDO/ 50604030-02 MALOMA RIVER FC, DS, PACKAGE 2, SAN FELIPE PCMA: P00838349LZ-EDO			
		Total Estimated Cost		P	**401,600.00**

Purpose:

Purchase of Toner for use in Photocopying Machine of DE's Office of this district.

	Requested by:	Approved by:
Signature :		
Printed Name :	**LOURDES M. VILLAMIN**	**ALLAN N. LADINES**
Designation :	Chief, HRAS	OIC-District Engineer

APPROVED BUDGET FOR THE CONTRACT

Purchase of Toner for use in Photocopying Machine of DE's Office of this district.

ITEM NO.	DESCRIPTION	QTY	UNIT	ESTIMATED DIRECT COST	MARK UP IN PERCENT		TOTAL MARK-UPS		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	PROFIT	%	VALUE				
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Canon Toner Blk	4	cart	72,800.00							72,800.00	18,200.00
2	Canon Toner C	4	cart	109,600.00							109,600.00	27,400.00
3	Canon Toner M	4	cart	109,600.00							109,600.00	27,400.00
4	Canon Toner Y	4	cart	109,600.00							109,600.00	27,400.00
	TOTAL			401,600.00							401,600.00	

Prepared/Submitted by:

LOURDES M. VILLAMIN
Chief, HRAS

Recommending Approval:

DENNIS A. NACIN
OIC-Assistant District Engineer

Approval:

ALLAN N. LADINES
OIC-District Engineer