



Republic of the Philippines

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

REGIONAL OFFICE XII

Cor. Alunan Avenue, Mabini Street, Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.): PR-2024-11-272Request for Quotation No.: RFQ-2024-220

Mode of Procurement: SMALL VALUE PROCUREMENTREQUEST FOR QUOTATION

TIN No.: PhilGEPS Reg. No.

Date:

Office/End-User: Maintenance Division

Company Name:

FAX No.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM on SEP 20 2024. In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:
1. All entries must be typewritten or legibly written.
2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials;
one (1) year for equipment from date of acceptance by end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. The Bidder shall attach upon the submission of the quotation the following:

a. PhilGEPS Registration Certificate
b. Mayor's/Business permit
c. Income/Business Tax Return (Applicable on above Php 500,000.00)
d. Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)

6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is PHP 427,200.00

ZARKHAN P. MANSUNGAYAN, JD, SCLChief, Administrative DivisionBAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
COMPUTER SUPPLIES					
1	Optimum Toner Cartridge, OPT XC2022K Black, with service unit	12	cartridge		
2	Optimum Toner Cartridge, OPT XC2022C Cyan, with service unit	9	cartridge		
3	Optimum Toner Cartridge, OPT XC2022Y Yellow, with service unit	9	cartridge		
4	Optimum Toner Cartridge, OPT XC2022M Magenta, with service unit	9	cartridge		
	Nothing follows				
Purpose:	For use in the Maintenance Division, DPWH Regional Office XII, Koronadal City				
	The awarding for this RFQ will be on lump-sum basis.				
	Prospective Suppliers must quote for all of the items				
	Otherwise, they will be subjected for disqualification				
Brand and Model:	Warranty Period:				
Delivery Period:	Price Validity:				
After having carefully read and accepted your General Conditions, I/we quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.					
(083)228-3908/(097004)0612dpwhr12.procurement@gmail.comRegional Procurement Unit /BAC Secretariat, DPWH Region XIIPrinted Name / Signature / Date					