



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
PANGASINAN IV
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE I
Tuliao, Sta. Barbara, Pangasinan

Name of Procuring Entity: **PANGASINAN IV DISTRICT ENGINEERING OFFICE**

Request for Quotation No : **RFQ-24-12-029**

Revised on :

Date : **December 06, 2024**

Standard Form/Title : **REQUEST FOR QUOTATION**

Office/End-User : **Administrative Section**

COMPANY NAME :

ADDRESS :

TEL.NO./FAX No. :

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:30 AM of December 12, 2024** in the return envelope attached herewith, to the BAC Secretariat, DPWH Pangasinan IV District Engineering Office, Tuliao, Sta. Barbara, Pangasinan.

TERMS and CONDITIONS

1. All entries must be typewritten or legibly written
2. Delivery period within **60 CALENDAR DAYS** upon receipt of the approved funded Purchase Order (P.O.).
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for equipment; 3 years for IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days
5. G-EPIS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. The approved budget ceiling for this procurement is **Php. 994,947.13**

NONY DOMINGO B. QUINTO, MBA
BAC Chairperson

| Item No. | ITEMS & DESCRIPTION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|--------|------|------------|-------------|
| | Ball Pen, Black | 10.00 | box | | |
| | Battery, AA | 50.00 | pack | | |
| | Battery, AAA | 45.00 | pack | | |
| | Bell, door | 2.00 | unit | | |
| | Bleaching solution, color safe, scented blossom fresh, 900ml | 25.00 | bot | | |
| | Correction Tape | 100.00 | pc | | |
| | Dater, stamp trodat | 1.00 | pc | | |
| | Desktop | 1.00 | set | | |
| | Envelope, document, brown, legal size | 1.00 | box | | |
| | Envelope, pressboard | 5.00 | pack | | |
| | Rack, cabinet for file binders | 2.00 | pc | | |
| | Flash Drive | 20.00 | pc | | |
| | Ink Refill, EPSON 001, Black | 6.00 | pc | | |
| | Ink Refill, EPSON 001, Cyan | 3.00 | pc | | |
| | Ink Refill, EPSON 001, Magenta | 3.00 | pc | | |
| | Ink Refill, EPSON 001, Yellow | 3.00 | pc | | |
| | Ink Refill, EPSON 003, Black | 30.00 | bot | | |
| | Ink Refill, EPSON 003, Cyan | 10.00 | bot | | |
| | Ink Refill, EPSON 003, Magenta | 10.00 | bot | | |
| | Ink Refill, EPSON 003, Yellow | 10.00 | bot | | |
| | Laptop | 1.00 | set | | |
| | Printer Stand | 5.00 | pc | | |
| | Plotter with stand | 1.00 | set | | |
| | Printer, 3-in-1 function with scanner | 4.00 | unit | | |
| | Sign Here Sticky Notes | 100.00 | pack | | |
| | Sign Pen, Black, environment - friendly | 100.00 | pc | | |
| | Sign Pen, Blue, environment - friendly | 25.00 | pc | | |
| | Sign Pen, Red, environment - friendly | 25.00 | pc | | |
| | Sign Pen/ Gel pen, green, environment - friendly | 48.00 | pc | | |
| | SSD Memory Card | 3.00 | pc | | |
| | Stapler with staple remover, heavy-duty; 6-6.5 | 10.00 | pc | | |
| | Staple Wire, No. 35 | 50.00 | box | | |
| | Sticky Note, Sign Here | 50.00 | pack | | |
| | Table/ Mouse Pad | 8.00 | pc | | |
| | Tape, Masking 2" | 20.00 | roll | | |
| | BALANCE FORWARDED | | | | |
| | Toner TK - 1175 Black (KYOCERA) | 8.00 | pc | | |
| | Toner TK - 8113 Cyan (KYOCERA) | 1.00 | pc | | |
| | Toner TK - 8113 Magenta (KYOCERA) | 1.00 | pc | | |
| | Toner TK - 8113 Yellow (KYOCERA) | 1.00 | pc | | |
| | Wireless Wifi Routers | 3.00 | unit | | |
| | TRODAT for Records Management Unit | 1.00 | set | | |
| | TRODAT for Finance Section | 2.00 | set | | |

| | | | | | |
|---|--|---|--------|--|--|
| | TRODAT for Cash Unit | 4.00 | set | | |
| | TRODAT for PDS | 2.00 | set | | |
| | JANITORIAL AND OTHER SUPPLIES | | | | |
| | Floor Cleaner, scented, 950ml - 1liter | 45.00 | bot | | |
| | Fluorescent Tube Light, 18W daylight | 40.00 | pc | | |
| | Mirror, wall for bathroom | 1.00 | pc | | |
| | Muriatic Acid, 500ml. | 120.00 | bot | | |
| | Trash bag, large (20 pcs per pack) | 25.00 | pack | | |
| | Trash bag, medium | 20.00 | pack | | |
| | Trash bag, XXL | 20.00 | pack | | |
| | Tissue, interfold, 3 packs/ bundle | 45.00 | bundle | | |
| | Tissue, kitchen towel | 20.00 | pack | | |
| | Tissue, toilet, 2-phy | 20.00 | pack | | |
| | Wipes, wet tissue | 20.00 | pack | | |
| XXXXXXXXX NOTHING FOLLOWS XXXXXXXXX | | | | | |
| | for use in the DPWH-PIV Administrative Section | | | | |
| | | | | | |
| | The awarding for this RFQ will be on Lump-sum basis. Prospective suppliers must quote for all of the items, otherwise, they will be subjected for disqualification | | | | |
| | | | | | |
| | Please specify total amount in words | | | | |
| | | | | | |
| Brand and Model : _____ Warranty : _____ Delivery Period : _____ Price Validity: _____ <i>After having carefully read and accepted your General Conditions, I /We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left</i> | | | | | |
| Tel No. 075-653-6418 | | Telefax: 075-653-6418 local 22805 c/o Consuelo J. Cruz email: cruz.consuelo@dpwh.gov.ph | | _____ Printed Name / Signature / Date | |
| _____ Tel.No./Cellphone No./E-mail Address | | | | | |