



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
 Sultan Kudarat 1st District Engineering Office  
 Isulan, Sultan Kudarat, Region XII

Name of Procuring Entity : SK 1st District Engineering office Request For Quotation : 2025-03-0008 (P.R. No.) 2025-02-0002  
 Revised on : Date : March 10, 2025  
 Standard Form/Title : REQUEST FOR QUOTATION Office/End-User : SK 1st DEO  
 COMPANY NAME :  
 ADDRESS :  
 TEL. NO./FAX No. : TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. on **MAY 08 2025** in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, 5th Floor, Bonifacio Drive, Port Area, Manila.

**TERMS and CONDITIONS :**

- All entries must be typewritten or legibly written.
- Delivery period within 25 Calendar Days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P270,340.00**

**RAUL N. TRAVILLA**  
 BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Purchase of Office Equipment Supplies/ Consumables for use in the sk 1st DEO for the 1st Quarter CY 2025					
	Multi-Functional Printer, Laserjet (colored A3) Model: INEO+226i				
1	Toner TN228K (Black)	2	carts		
2	Toner TN228Y (Yellow)	1	cart		
3	Toner TN228C (Cyan)	1	cart		
4	Toner TN228M (Magenta)	1	cart		
	Multi-Fuction Colored A3 WORKFORCE MODEL: WF-878r				
5	Epson Black Ink Pack High Capacity	2	carts		
6	Epson Cyan Ink Pack High Capacity	2	carts		
7	Epson Magenta Ink Pack High Capacity	2	carts		
8	Epson Yellow Ink Pack High Capacity	2	carts		
9	Maintenance Box	1	pc		
	xxxxx				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions

Tel. No. (064) 471 3100

Printed Name / Signature / Date

email: baragona.potre\_nahar@dphw.gov.ph

Tel. No. / Cellphone No. / E-mail Address