Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MARINDUQUE DISTRICT ENGINEERING OFFICE
Boac, Marinduque, MIMAROPA Region (IV-B)

Name of Procuring Entity:	DPWH Marinduque DEO	Request for Quotation :	2024-01-0004
Revised on :		Date :	01/19/2024
		Office/End User :	Planning and Design Section

Standard Form/Title **REQUEST FOR QUOTATION**

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. : **TIN NO. :**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM of January 23, 2024 in the return envelope attached herewith, to the BAC Secretariat, DPWH, Marinduque District Engineering Office, Bangbangalon, Boac, Marinduque.

TERMS and CONDITIONS:

1. *All entries must be typewritten or legibly written.*
2. *Delivery period within 30 WD upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.*
3. *Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by the end-user. The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price.*
4. *Price validity shall be for a period of One Hundred Twenty (120) calendar days.*
5. *G-EPS Registration Certificate/Registration No., Mayor's Permit, DTI Registration, Income/ Business Tax Return, Tax Clearance and Omnibus Sworn Statement shall be attached upon submission of the quotation.*
6. *Bidders shall submit original brochures showing certifications of the product, if applicable.*
7. *Please indicate the brand for each items being offered.*
8. *The approved budget ceiling for this procurement is ₱ 994,580.00*

SAGOSARA D. CAPAL
OIC-Asst. District Engineer
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Ink Cartridge for use in the Printing of Detailed Engineering Design (DED) Plans and Program of Works (POW) for Additional CY-2024 Infrastructure Projects				
1	HP Ink for Plotter T830, Black, 300ml	5	piece		
2	HP Ink for Plotter T830, Cyan, 130ml	5	piece		
3	HP Ink for Plotter T830, Magenta, 130ml	5	piece		
4	HP Ink for Plotter T830, Yellow, 130ml	5	piece		
5	Ink Cartridge, Epson C13T948100, Black	25	piece		
6	Ink Cartridge, Epson C13T948200, Cyan	11	piece		
7	Ink Cartridge, Epson C13T948300, Magenta	11	piece		
8	Ink Cartridge, Epson C13T948400, Yellow	11	piece		
9	Ink for Canon TZ-5300 (PFI 8740, 700ml, Cyan)	5	piece		
10	Ink for Canon TZ-5300 (PFI 8740, 700ml, Magenta)	5	piece		
11	Ink for Canon TZ-5300 (PFI 8740, 700ml, Matte Black)	5	piece		
12	Ink for Canon TZ-5300 (PFI 8740, 700ml, Photo Black)	5	piece		
13	Ink for Canon TZ-5300 (PFI 8740, 700ml, Yellow)	5	piece		
x-x-x					
	Note: The awarding of this RFQ will be on a lump-sum basis. Prospective suppliers must quote for all the items. Otherwise they will be subjected for disqualification.				
	GRAND TOTAL				

Brand Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

_____
Printed Name / Signature / Date

_____
Tel. No./Cellphone No./E-mail Address

Date of Posting: January 20-22, 2024