

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
AURORA DISTRICT ENGINEERING OFFICE
Brgy. Reserva, Baler, Aurora

Name of Procuring Entity :	Request for Quotation (P.R. No.) : 2024-02-026		
Revised on :	Date : March 7, 2024		
Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User : Administrative Section	
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX No. :		TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of March 21, 2024 in the return envelope attached herewith, to the Procurement Services, Brgy. Reserva, Baler, Aurora.

- TERMS and CONDITIONS :**
1. All entries must be typewritten or legibly written.
 2. Delivery period within 15 w.d. upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
 4. Price validity shall be for a period of sixty (60) calendar days.
 5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
 6. Bidders shall submit original brochures of the product .
 7. Please indicate the brand for each items being offered.
 8. The approved budget ceiling for this procurement is P 91,000.00


NICOMEDES G. NOHAY
Engineer III
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Printing and production of Annual Report FY 2023 and Newsletter for July to December FY 2023 of DPWH - Aurora District Engineering Office					
	Annual Report FY 2023 Requirements: 48 pages including cover Full color pages A4 size Offset printing with Matte Lamination of Glossy Lamination	70	copies		
	Newsletter for July to December FY 2023 Requirements: 48 pages including cover Full color pages A4 size Offset printing with Matte Lamination of Glossy Lamination	70	copies		
	****nothing follows****				

Brand and Model :	_____	Warranty :	_____
Delivery Period :	_____	Price Validity :	_____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

_____ Printed Name / Signature / Date

_____ Tel. No. / Cellphone No. / E-mail Address