

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
AGUSAN DEL SUR
1ST DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE XIII
Patin-ay, Prosperidad, Agusan del Sur

Name of Procuring Entity : **DPWH - DEO1 Agusan del Sur** Request for Quotation (P.R. No.): **25-05-0025**
Revised on: Date: **May 5, 2025**
Standard Form/Title **REQUEST FOR QUOTATION** Office/End-User: **DPWH-ADS1**
COMPANY NAME:
ADDRESS:
TEL. NO./FAX No.: TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your duly signed by your representative not later than 2:00 pm of May 16, 2025 in the return envelope attached herewith, to the Procurement Unit
DPWH DEO-1, Patin-ay, Prosperidad, Agusan del Sur.

TERMS and CONDITION:

- All entries must be typewritten or legibly written.
 - Delivery period within **10 calendar days** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
 - Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
 - Price validity shall be for a period of sixty (60) calendar days.
 - G-EPIS Registration Certificate, Mayor's Permit, DTI, BIR Certificate,
- IFPS, Income Tax /Business Returns, shall be attached upon submission of the quotation/Omnibus Sworn statement**
- Bidders shall submit original brochures showing certifications of the product.
 - Please indicate the brand for each items being offered.
 - The approved budget ceiling for this procurement is **Php577,500.00**
 - A warranty security in the form of retention money on special bank guarantee is required for manufactured goods/supplies:


EVANGELINA P. GONZAGA
Chief, Construction Section
BAC Chairperson

ITEM No	STOCK No.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	SVS-152	5 units Laser Monochrome Photocopier (A3, Leased) Unlimited Printing Services good for One (1) Photocopier Unit, covers unlimited inks, maintenance service and free use of Photocopier (Black and White Copier, Scan, and Fax)	2	months		
2	SVS-132	7 units Multifunction Inkjet Printer (A3, Leased) Unlimited Printing Services good for One (1) Printer Unit, covers unlimited inks, maintenance service and free use of Printer (4 in 1, colored, inkjet, Photocopy, Scan, Max Paper Size LEGAL with Ethernet Port)	2	months		
3	SVS-133	8 units Multifunction Inkjet Printer (A4, Leased) Unlimited Printing Services good for One (1) Printer Unit, covers unlimited inks, maintenance service and free use of Printer (4 in 1, colored, inkjet, Photocopy, Scan, Max Paper Size LEGAL)	2	months		
4	SVS-151	2 units Laserjet Monochrome Printer (A4, Leased) Unlimited Printing Services good for One (1) Printer Unit, covers unlimited inks, maintenance service and free use of Printer (Laser Print, Max Paper Size LEGAL)	2	months		
		Additional Notes: Supplier must execute and submit a Notarized Affidavit of Undertaking, as part of its technical documents, to, among others, strictly comply with the terms and conditions imposed herein and in the contract particularly, but not limited to, the supplier must immediately respond on the next business day from report of any needed repairs, queries, or issues pertaining to the supplied IT equipment; the supplier will conduct on-site repairs immediately on the next business day from report of any needed repairs, queries, or issues pertaining to the supplied IT equipment; if upon initial diagnosis it is determined that the repairs will take more than three (3) days from the report, the supplier will provide on the third day a service unit with the same or better specification/capability; and that the supplier waives all defenses if it fails to comply with any of the foregoing terms and conditions, among other terms and conditions set forth in this bidding document and in the contract.				
		X-X-X-X-X-X-X-X				
		For use in DPWH- Agusan del Sur 1st District Engineering Office - Office of the District Engineer (DE's Office, Procurement Unit, and ICT Unit), Administrative Section (Cashiering Unit and Property Unit), Finance Section, Maintenance Section, Quality Assurance Section, Planning and Design Section and Construction Section				

Brand and Model :
Delivery Period :
Warranty:
Price Validity:

After having carefully read and acceptance your General Conditions, I / We quote you on the items at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, It means that I concur with the Terms and Conditions specified by DPW.

Tel. No. 83215

Telefax: 343-7091

Printed Name/Signature/Date

Tel No./Cellphone No./E-mail Address