



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**DAVAO ORIENTAL**  
**2ND DISTRICT ENGINEERING OFFICE**  
**REGION XI**  
Matiao, City of Mati



Name of Procuring Entity :	<b>Request for Quotation No. 24-12-606</b>	<b>P.R. NO: 2024-12-603</b>
Revised on:	Date: <b>December 09, 2024</b>	
Standard Form/Title :	Office/End-User: Supply, Property and Management Unit	
COMPANY NAME :	For use in Supply, Property and Management Unit, DPWH, Matiao, City of Mati, Davao Oriental.	
ADDRESS :		
TEL. NO. / FAX NO. :		
		TIN NO.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of \_\_\_\_\_ in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH, City of Mati, Davao Oriental.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **10 days** upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate / Mayor's Permit / DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P333,000.00**

  
**CRISPIN P. VALLES**  
Engineer III  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Arch file A4	100	piece		
2	USB 32gb	2	piece		
3	Record book (200 pages)	18	piece		
4	Stamp pad (ok as to stock card)	1	piece		
5	Stamp pad (DPWH XI-Mati RMU-AS)	1	piece		
6	Maintenance box L6490	2	piece		
7	Flashlight for guard	1	piece		
8	Ratchet Driver	1	piece		
9	Epson Ink 003 - black	10	piece		
10	Epson Ink 003 - cyan	5	piece		

Page 1 of 3 pages

Brand and Model : \_\_\_\_\_

Delivery Periods : \_\_\_\_\_

Price Validity : \_\_\_\_\_

**After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.**

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
Tel. No(s): (087) 811-7576





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BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
11	Epson Ink 003 - magenta	5	piece		
12	Epson Ink 003 - yellow	5	piece		
13	Epson Ink 008- magenta	5	piece		
14	Epson Ink 008 - cyan	5	piece		
15	Toner TN324 - Black	6	piece		
16	Toner TN324 - Cyan	3	piece		
17	Toner TN324 - Magenta	2	piece		
18	Toner TN324 - Yellow	2	piece		
19	Masking tape 1"	12	roll		
20	Double sided tape 1/2"	12	roll		

Page 2 of 3 pages

Brand and Model : \_\_\_\_\_  
Delivery Periods : \_\_\_\_\_

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21	Double sided tape 1"	12	roll		
22	Duct tape 2"	12	roll		
23	Correction tape	20	piece		
24	Staple wire #35	10	box		
25	Staple wire #10	2	box		
26	Permanent pen marker - black	12	piece		
27	Permanent pen marker ink - black	3	piece		
28	Scotch tape 1"	12	roll		
29	Scotch tape 2"	12	roll		
	x - x - x - nothing follows - x - x - x				

Page 3 of 3 pages

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