



December 11, 2024

NOTICE OF PROCUREMENT THRU ALTERNATIVE METHODS

Notice is hereby given that the Department of Public Works and Highways, Nueva Ecija 2nd District Engineering Office through the Bids and Awards Committee (BAC) is undertaking the procurement of the hereunder Goods thru **Shopping** in accordance with Section 52.1(b) of the 2016 Revised Implementing Rules and Regulations of R.A. 1984, to wit.

Contract ID No./ Purchase Request No.	Description	Amount
ID No. 24GCF57 / PR No. 2024100275	Procurement of Common Office Supplies, Common Office Devices, Inventory/Common Janitorial Supplies, Common Electrical Supplies, Common Computer Supplies & Consumables, and IT Parts, Accessories and Peripherals for use in CLLEX, Planning and Design Section	P 65,040.97


RAMIL C. RAMOS
BAC Chairman

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NUEVA ECIJA 2nd DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE III
San Isidro, Cabanatuan City

Name of Procuring Entity : NE 2nd DEO		Request for Quotation (PR No.) : 2024100275	
Revised on :		Date : October 28, 2024	
Standard Form/Title : REQUEST FOR QUOTATION		Office/End-User : Planning and Design Section	
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX No. :		TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of December 16, 2024 in the return envelope attached herewith, to the BAC Secretariat, Nueva Ecija 2nd District Engineering Office, San Isidro, Cabanatuan City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within Thirty (30) calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate and Mayor's/Business Permit shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product. (if applicable)
7. Please indicate the brand for each items being offered. (If applicable)
8. Tax Clearance from the Bureau of Internal Revenue as well as a copy of its income and business tax returns duly stamped and received by the Bureau of Internal Revenue and duly validated with the tax payments made thereon. (If applicable)
9. The approved budget ceiling for the procurement is P 65,040.97.


RAMIL C. RAMOS
BAC Chairperson

Supplier must quote for all of the items, Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification

Contract ID/Contract Name: **24GCF54 Procurement of Common Office Supplies, Common Office Devices, Inventory/Common Janitorial Supplies, Common Electrical Supplies, Common Computer Supplies & Consumables, and IT Parts, Accessories and Peripherals for use in CLLEX, Planning and Design Section**

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	COMMON OFFICE SUPPLIES				
1	Paper, Multicopy, A4, 80gsm	25	ream		
2	Bond Paper A3, 80 gsm	10	ream		
3	Bond Paper Short	15	ream		
4	Glue, All Purpose 130 grams	5	jar		
5	Rubber Band "18	2	box		
	INVENTORY/Common OFFICE DEVICES				
6	Cutter Knife, Heavy Duty	2	pc.		
	INVENTORY/Common JANITORIAL SUPPLIES				
7	All Purpose Cleaner, 1000ml	20	btl.		
8	Broom, Soft (tambo)	4	pc.		
9	Doormat, absorbent floor mat	5	pc.		
10	Doormat, non slip, soft	3	pc.		
11	Insecticide (odorless), aerosol type 500ml	15	can		
12	Liquid Hand Wash (antibacterial) 500ml Color: Pure White	20	btl.		
13	Trash Bag (Black) XL, 37" x 40", 10 pcs/pack	16	pack		
14	Trash Bag Plastic (Transparent) 10pcs./roll	20	roll		
	COMMON ELECTRICAL SUPPLIES				
15	Battery, size AA alkaline, 2 pcs. per blister pack	6	pack		
16	Battery, size AAA alkaline, 2 pcs. per blister pack	5	pack		
17	Extension Cord, 7 Gang	2	pc.		
	COMMON Computer SUPPLIES & CONSUMABLES				
18	INK, Epson 001, Black	5	btl.		
19	INK, Epson 001, Cyan	4	btl.		

Brand and Model : _____	Warranty : _____
Delivery Period : _____	Price Validity: _____

After having carefully read and accepted your General Condition, I/We quote you on the item(s) at prices note above. If the space for Delivery Period , Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.

Printed Name/Signature/Date
Tel. No./Cellphone No./E-mail Address

