



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ILOCOS NORTE 2ND DISTRICT ENGINEERING OFFICE
San Nicolas, Ilocos Norte , Region I

Name of the Procuring Entity: **DPWH-IN 2nd DEO**

Request for Quotation: **AB-2024-0047**
(P.R. No.) **2024-12-077 dated 12-04-2024**

Revised on: _____

Title: **Supply and Delivery of Various Office Supplies for use of DPWH-IN2DEO, San Pablo, San Nicolas, Ilocos Norte**

Office/End-User: _____

COMPANY NAME: _____

ADDRESS: _____

TEL NO./FAX NO.: _____ TIN NO. _____

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your **sealed bid quotation envelope** duly signed by your representative not later than **10 A.M. of December 11, 2024** in the return envelope attached herewith, to the BAC Chairman-DPWH Ilocos Norte Second District Engineering Office San Nicolas, Ilocos Norte.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within Fifteen 15 calendar days upon receipt of the approved funded Purchase (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year warranty for Equipment; 1 year IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period for a period of sixty (60) calendar days.
5. Mayor's Permit/ Business Permit, PHILGEPS Registration Certificate, Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the ~~brand~~ for each items being offered.
8. The approved budget ceiling for this procurement is P **199,961.00**


WILLIAM V. LUCERO
BAC Chairperson

Item No.	Item Description	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Bond Paper, A4 size 80gsm	485	ream		
2	Bond Paper, legal size 80gsm	48	ream		
3	Bond Paper, A3 size 80gsm	15	ream		
4	Ballpen (black)BP-S Fine	2	box		
5	Ballpen (blue)BP-S Fine	2	box		
6	Velum board,long size(8.5"x13"),10pcs/pack, 180gsm white	4	pack		
7	Flash drive 8gb	24	pcs		
8	Flash drive 16gb	20	pcs		
9	Sign pen black(.5mm)	2	box		
10	Sign pen blue(.5mm)	2	box		
11	Staple wire	50	box		
12	Whiteboard marker,black	1	box		
13	Marker pen,black	1	box		
14	Marker pen,blue	1	box		
15	Scissor,heavy duty(7")	20	pair		
16	Laminating film, A3 size 250MIC,100pcs/pack	1	pack		
17	Clear Sheet,A4 size	100	pc/s		
18	Clear Sheet,legal size	100	pc/s		

Whenever possible and economical suppliers should provide products that are environmentally friendly (contain maximum level of post consumer recyclable content, non-hazardous materials, extended durability and lesser negative or reduced effect on human health and the environment and/or certified by green seal) without significantly affecting the intended use of the product.

Total

Brand and Model: _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above. if the space for delivery period, Warranty and Price validity are left blank, it means that I concur with the terms and conditions specified by DPWH.

Telephone #: 774 8617 c/o BAC Secretariat
ad: 06-Dec-24

PRINT NAME/SIGNATURE/DATE