



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**REGIONAL OFFICE VIII**  
Baras, Palo, Leyte

## PURCHASE ORDER

Supplier:	<b>PHILCOPY CORPORATION</b>	P.O No.:	2025-06-017
Address:	Dr. B, J & C Bldg. Paterno St., Brgy. 27, Tacloban City	Date:	June 26, 2025
Tel No.	(053) 888-7063 / 09057573706	Mode of Procurement:	Direct Contracting
TIN	000-169-318-00008	P.R. No.:	25GI036 (Re - ad)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein:

Place of Delivery:	DPWH Regional Office VIII, Baras, Palo, Leyte	Delivery Term:	F O B
Date of Delivery:	Not later than 30 <b>CD</b> upon receipt of the PO	Payment:	Charge Account

ITEM NO.	UNIT	ITEM / DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED TOTAL
1	pcs	KYOCERA-MITA Primary Paper Feed Unit	2	3,969.00	7,938.00
2	pcs	KYOCERA TR-8115A	1	25,667.00	25,667.00
3	pcs	KYOCERA DK-8115	4	15,268.00	61,072.00
4	pcs	KYOCERA FK-8115	1	35,364.00	35,364.00

**GRAND TOTAL**

**130,041.00**

Less 5% Tax 5,805.40

1% Tax 1,161.08

6,966.48

**Net Amount Due**

**123,074.52**

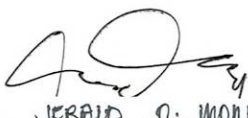
**Purpose:** For repair and replacement of existing copier machine (KYOCERA) at the DPWH Regional Office VIII, Baras, Palo, Leyte

**(TOTAL AMOUNT IN WORDS): ONE HUNDRED THIRTY THOUSAND FORTY-ONE PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of (1/10) of one percent for everyday of delay shall be imposed.

Very truly yours,

Conforme:

  
**JERALD O. MONTANO**  
Signature over Printed Name of Supplier  
07-07-25  
Date

  
**EDGAR B. TABACON, CESO IV**  
Regional Director

CERTIFIED AS TO AVAILABILITY OF FUNDS:

  
**MA. DOLORES JOY G. MENDOZA, CPA**  
Assistant Chief, Finance Division

ALOPS NO.: 011/1111/2025-06-002024  
DATE: 6/20  
Amount: ₱ 130,041.52  
R.A.: 12/116