



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila

097.13 DPWH
11-26-2021

NOV 25 2021

DEPARTMENT ORDER)

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NO. 111)

Series of 2021 11/26/2021

**SUBJECT : Amended Levels of Authorities of
Officials of the DPWH for
Procurement of Civil Works,
Consulting Services, and Good and
Related Services**

In the interest of service, and pursuant to the provisions of Department Order No. 45, s. 2017, the levels of authorities of DPWH Officials relative to Procurement is hereby amended as prescribed in the attached Matrix (Annex A).

The main revision which covers procurement of civil works projects, is the delegation to the Undersecretary Concerned of the entering into contract up to P500M. Any contract amount exceeding this amount shall be elevated to the Secretary for approval.

This partially supersedes Department Order No. 45, s. 2017 and provisions not affected by this amendment shall remain valid.

This order shall take effect immediately.


ROGER G. MERCADO
Acting Secretary

Department of Public Works and Highways
Office of the Secretary

WIN1XS00354

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
V	PROCUREMENT												
1	CONSULTANCY												
1.1	Terms of Reference (TOR) and Bidding Documents	Approve P10M		Approve P20M									Usec Concerned Approve No Limit ¹
1.2	Project Procurement Management Plan (PPMP)		Submit P10M		Submit P20M				Submit No Limit		Submit No Limit		
1.3	Annual Procurement Plan (APP)	Recommend	Approve and Submit	Recommend	Approve and Submit		PrS Consolidate and Submit						BAC recommend Usec concerned and Support Services(consolidation) Approve No Limit
1.4	DPWH Certified Funding Strategy per Contract		Budget Officer Certify Availability of Allotment P10M		Budget Officer Certify Availability of Allotment P20M								Planning Services Certify
1.5	Certification of availability of Funds		Accountant Certify Availability of Funds P10M		Accountant Certify Availability of Funds P20M	Accountant Certify Availability of Funds No limit							
1.6	ABC		Approve P10M		Approve P20M								Technical Services Approve No Limit
1.7	Advertisement												
1.8	ELIGIBILITY												
1.8.1	Notice of Eligibility	Sign P10M		Sign P20M									BAC Sign No Limit
1.8.2	Notice of Ineligibility	Sign		Sign									BAC Sign No Limit
1.9	SHORTLISTING												
1.9.1	Notice of Shortlist	Sign P10M		Sign P20M									BAC Sign No Limit
1.9.2	Notice of Non-inclusion in the Shortlist	Sign		Sign									BAC Sign No Limit

¹ Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
1.10	Resolution	Recommend	Approve P10M	Recommend	Approve P20M							BAC recommend	Usec concerned Approve No Limit ¹
	a. Shortlist												
	b. Highest Rated Bid												
	c. Highest Rated and Responsive Bid												
	d. Failure of Bidding (as per Sec. 35 of the Revised IRR of RA 9184)												
1.11	(Foreign-Assisted Projects) Transmittal to Lending Institution (LI)												UPMO Operations Sign
1.12	Notice of Award		Sign P10M		Sign P20M								Usec Concerned Sign No Limit ¹
1.13	Notice to Losing Bidders	Sign P10M		Sign P20M								BAC Sign No Limit	
1.14	Contract		Enter into Contract (without need for approval) P10M		Enter into Contract (without need for approval) P20M								Usec Concerned Enter into Contract (without need for approval) No Limit ¹
1.15	Notice to Proceed		Sign P10M		Sign P10M		Sign No Limit		Sign No Limit		Sign No Limit		
1.16	OTHER ACTIVITIES												
1.16.1	Failure of Bidding (as per Sec. 41 of the revised IRR of RA 9184)		Approve		Approve								Usec Concerned Approve ¹
1.17	ALTERNATIVE METHODS OF PROCUREMENT												
1.17.1	DPWH Certified Funding Strategy per Contract		Budget Officer Certify Availability of Allotment P10M		Budget Officer Certify Availability of Allotment P20M								Planning Certify
18	RESOLUTION ADOPTING ALTERNATIVE METHOD												
1.17.1	Resorting to the use of Alternative Methods of Procurement	Recommend	Approve P10M	Recommend	Approve P20M							BAC recommend Usec concerned Approve No Limit ¹	
1.18.1.2	Limited Source Bidding	Recommend	Approve P10M	Recommend	Approve P20M							BAC recommend Usec concerned Approve No Limit ¹	
1.18.1.3	Negotiated Procurement	Recommend	Approve P10M	Recommend	Approve P20M							BAC recommend Usec concerned Approve No Limit ¹	

¹ Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
2	CIVIL WORKS²												
2.1	Project Procurement Management Plan (PPMP) Indicative/ Final		Submit P100M ⁵		Submit P300M				Submit		Submit		
2.2	Annual Procurement Plan (APP) Indicative/ Final	Recommend	Approve	Recommend	Approve		PrS Consolidate and Submit					BAC recommend Usec concerned and Support Services Approve No Limit ¹	
2.3	DPWH Certified Funding Strategy per Contract		Budget Officer Certify Availability of Allotment P100M ⁵		Budget Officer Certify Availability of Allotment P300M	Budget Officer Certify availability of Allotment No Limit							Planning Services Issues
2.4	Approved Budget for the Contract (ABC) ³		Approve P100M ⁵		Approve P300M				BOC Approve P50M			Technical Services Approve P100M Recommend above P100M	Technical Services Approve No Limit
2.5	Advertisement	Sign P100M ⁵		Sign P300M		PrS Advertise/ Post						BAC Sign No Limit	
2.6	Eligibility Processing ⁴	Process P100M ⁵		Process P300M		PrS Process						BAC Approve No Limit	
2.7	Eligibility Approval ⁵	Approve P100M ⁵		Approve P300M								BAC Approve No Limit	
2.8	Notice of Post-qualification/Disqualification	Sign P100M ⁵		Sign P300M								BAC Sign No Limit	
2.9	(Foreign-Assisted) Transmittal of Pre/post- Qualification to Lending Institution												UPMO Operations Sign
2.10	Resolution of Award	Recommend P100M ⁵	Approve P100M ⁵	Recommend P300M	Approve P300M							BAC recommend Usec concerned Approve No Limit ¹	

² Procure Projects for School Building, the District Engineer (DE) approve No Limit

³ For FAPs, this step occurs after the bid submission

⁴ For FAPs, it is Pre-Qualification instead of eligibility, unless otherwise agree with Lending Institution

⁵ Limit of Authority of the District Engineers as listed in DO ____, s. ____, for other DEOs not listed, the approving authority is not greater than 50M

⁶ Subject to implementation of CWA at Regional Level

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
2.11	(Foreign-assisted) Transmittal of Award to Lending Institution												UPMO Operations Sign
2.12	Notice of Award		Sign P100M ⁵		Sign P300M								Usec concerned Approve No Limit ¹
2.13	Notice to Losing Bidders	Sign P100M ⁵		Sign P300M									BAC Sign No Limit
2.14	Failure of Bidding	Recommend P100M ⁵	Approve P100M ⁵	Recommend P300M	Approve P300M								BAC recommend Usec concerned Approve No Limit ¹
2.15	CONTRACT												
2.15.1	Locally Funded Projects		Enter into Contract (without need for approval) P100M ²		Enter into Contract (without need for approval) P300M				Affix Initial		Affix Initial		Usec Concerned Enter into Contract (without need for approval) P500M
2.15.2	Foreign Assisted Projects										Affix Initial		Usec Concerned Enter into Contract (without need for approval) P500M
2.16	NOTICE TO PROCEED												
2.16.1	Locally Funded Projects		Sign P100M ⁵	Sign P300M					Affix Initial		Affix Initial		Usec Concerned Sign No Limit ¹
2.16.2	Foreign Assisted Projects												UPMO Operations Sign
2.17	ALTERNATIVE METHOD OF PROCUREMENT												
2.17.1	DPWH Certified Funding Strategy per Contract		Budget Officer Certify Availability of Allotment P100M ⁵		Budget Officer Certify Availability of Allotment P300M								Planning Services Issues

⁵ Limit of Authority of the District Engineer as listed in DO 62, s. 2021, for other DEOs not listed, the approving authority if not greater than P50M

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
2.17.2	RESOLUTION ADOPTING TO ALTERNATIVE METHOD												
2.17.2.1	Resorting to the use of Alternative Methods of Procurement	Recommend	Approve P100M ²	Recommend	Approve P300M							BAC recommend Usec concerned Approve No Limit ¹	
2.17.2.2	Negotiated Procurement	Recommend	Approve P100M ²	Recommend	Approve P300M							BAC recommend Usec concerned Approve No Limit ¹	
2.17.2.3	Administration/Force Account												Operation approve below P20M
2.17.2.3.1	Pakyaw Labor	Recommend P500T	Approve P500T	Recommend P500T	Approve P500T							BAC recommend Usec concerned Approve No Limit ¹	
2.17.2.3.2	Pre-approval for > P5M	Recommend	Indorse	Recommend	Indorse							BAC recommend Usec concerned Approve No Limit ¹	
2.17.2.3.3	Negotiated Procurement	Recommend	Indorse	Recommend	Approve P 5M							BAC recommend Usec concerned Approve No Limit ¹	
2.17.4	BY MOA WITH LGU												
2.17.2.4.1	Authority to Undertake		Approve P10M		Approve P10M								Regional Operation Recommend
2.17.2.4.2	MOA		Enter Up to P 10M		Approve P10M Enter above P10M								Regional Operation Recommend

² Limit of Authority of the District Engineer as listed in DO____, for other DEOs not listed, the approving authority if not greater than P50M

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3	GOODS/SUPPLIES/OTHER SERVICES												
3.1	Project Procurement Management Plan (PPMP) Indicative/ Final		Submit No Limit		Submit No Limit		Submit No Limit		Submit No Limit		Submit No Limit	Submit No Limit	Submit No Limit
3.2	Annual Procurement Plan (APP) Indicative/ Final	Recommend	Approve	Recommend	Approve		PrS Consolidate and Submit					BAC Recommend	Usec concerned and Support Services Approve No Limit
3.3	PUBLIC BIDDING FOR SUPPLIES (NON-INFRA), OFFICE EQUIPMENT (ALL) AND SERVICES ⁷												
3.3.1	Purchase Request (PR)		Approve No Limit		Approve No Limit		Approve P5M		Approve P5M		Approve P5M	Asec Concerned Approve P 10M ¹	Usec Concerned Approve No Limit ¹
3.3.2	Advertisement	Sign No Limit		Sign No Limit								BAC Sign No Limit	
3.3.3	Abstract of Bids	Approve No Limit		Approve No Limit								BAC Approve No Limit	
3.3.4	Notice of post-Qualification/Disqualification	Sign No Limit		Sign No Limit								BAC Sign No Limit	
3.3.5	Resolution of Award	Recommend	Approve No Limit	Recommend	Approve No Limit							BAC Recommend	Usec Concerned Approve No Limit
3.3.6	Notice of Award		Enter Up to P 10M		Approve P10M Enter above P10M								Regional Operation Recommend
3.3.7	Notice to Losing Bidders	Sign No Limit		Sign No Limit								BAC Sign No Limit	
3.3.8	Purchase Order/Contract		Sign No Limit		Sign No Limit		PrS Centrally Procured						Usec Concerned Sign No Limit ¹
3.3.9	Notice to Proceed		Sign No Limit		Sign No Limit		Sign No Limit		Sign No Limit		Sign No Limit	Asec Concerned Sign No Limit	Usec Concerned Sign No Limit

¹ Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)

⁷ With Certificate of non-availability of Supply issued by DBM

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4	PUBLIC BIDDING FOR INFRA RELATED GOODS/SUPPLIES/OTHER SERVICES (PROEJCTS BY ADMINISTRATION)												
3.4.1	INFRA-RELATED GOODS AND ROUTINE ROAD MAINTENANCE (EXCEPT EQUIPMENT LEASE)												
3.4.1.1	Purchase Request (PR)		Approve No Limit		Approve No Limit		Approve P5M		Approve P5M		Approve P5M	Asec Concerned Approve P 10M¹	Usec Concerned Approve No Limit¹
3.4.1.2	Advertisement	Sign No Limit		Sign No Limit								BAC Sign No Limit	
3.4.1.3	Abstract of Bids	Approve No Limit		Approve No Limit								BAC Approve No Limit	
3.4.1.4	Notice of Post- Qualification/Disqualification	Sign No Limit		Sign No Limit								BAC Sign No Limit	
3.4.1.5	Resolution of Award	Recommend	Approve No Limit	Recommend	Approve No Limit							BAC Recommend	Usec Concerned Approve No Limit
3.4.1.6	Notice of Award		Sign No Limit		Sign No Limit								Usec Concerned Sign No Limit¹
3.4.1.7	Notice to Losing Bidders	Sign No Limit		Sign No Limit								BAC Sign No Limit	
3.4.1.8	Purchase Order/Contract		Sign No Limit		Sign No Limit								Usec Concerned Sign No Limit¹
3.4.1.9	Notice to Proceed		Sign No Limit		Sign No Limit		Sign No Limit		Sign No Limit		Sign No Limit	Asec Concerned Sign No Limit	Usec Concerned Sign No Limit
3.4.2	EQUIPMENT AND SERVICE VEHICLE												
3.4.2.1	PURCHASE												
3.4.2.1.1	Authority to Purchase								BOE Recommend				
3.4.2.1.2	Purchase Request (PR)		Approve P3M		Approve P5M		Approve P5M		Approve P5M		Approve P5M	Asec Concerned Approve P 10M²	Usec Concerned Approve No Limit²
3.4.2.1.3	Advertisement	Sign P3M		Sign P5M								BAC Sign No Limit	
3.4.2.1.4	Abstract of Bids	Approve P3M		Approve P5M								BAC Approve No Limit	

¹ Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)

² Provided that the Asec/Usec for Technical Services is not the BAC Chairperson (per RA 9184)

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4.2.1.5	Notice of Post-Qualification/Disqualification	Sign No Limit		Sign No Limit								BAC Sign No Limit	
3.4.2.1.6	Resolution of Award	Recommend	Approve No Limit	Recommend	Approve No Limit							BAC Recommend	Usec Concerned Approve No Limit
3.4.2.1.7	Notice of Award		Sign No Limit		Sign No Limit								Usec Concerned Sign No Limit ¹
3.4.2.1.8	Notice to Losing Bidders	Sign No Limit		Sign No Limit								BAC Sign No Limit	Notice to Losing Bidders
3.4.2.1.9	Contract		Enter into Contract (without need for approval) P3M		Enter into Contract (without need for approval) P5M							Technical Services Approve No Limit ⁶	Technical Services Approve No Limit ⁶
3.4.2.1.10	Notice to Proceed		Sign P3M		Sign P5M		Sign No Limit		Sign No Limit		Sign No Limit	Asec Concerned Sign No Limit	Usec Concerned Sign No Limit
3.4.2.2	LEASE OF EQUIPMENT												
3.4.2.2.1	Authority to lease from private lessors		Below 30 days ⁹		60 days below ⁹				BOE Recommend above 60 days ⁹				Operations Approve Above 60 days ⁹
3.4.2.2.2	Purchase Request (PR)		Approve P1.5M		Approve P3M				BOE Recommend above P3M				Operations Approve Above P5M
3.4.2.2.3	Advertisement	Sign P1.5M		Sign P3M								BAC Sign No Limit	
3.4.2.2.4	Abstract of Bids	Approve P1.5M		Approve P3M								BAC Approve No Limit	
3.4.2.2.5	Notice of Post-Qualification/Disqualification	Sign P1.5M		Sign P3M								BAC Sign No Limit	

¹ Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)

⁷ With Certificate of non-availability of Supply issued by DBM

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4.2.2.6	Resolution of Award	Recommend	Approve P1.5M	Recommend	Approve P3M							BAC Recommend	Operations Approve P5M
3.4.2.2.7	Notice of Award		Sign P1.5M		Sign P3M								Usec Concerned Sign No Limit ¹
3.4.2.2.8	Notice to Losing Bidders	Sign P1.5M		Sign P3M								BAC Sign No Limit	
3.4.2.2.9	Contract		Enter into Contract (without need for approval) P1.5M		Enter into Contract (without need for approval) P3M				BOE Recommend Above P3M				Operations Enter into Contract (without need for approval) P5M
3.4.2.2.10	Notice to Proceed		Sign P1.5M		Sign P3M								Operations Approve P5M
3.4.2.3	RENTAL OF SERVICE VEHICLE												
3.4.2.3.1	MORE THAN 15 DAYS SUBJECT TO DBM CLEARNACE												
3.4.2.3.1.1	Request for DBM Clearance	Recommend	Indorse	Recommend	Indorse				BOE Recommend				Technical Services Indorse to DBM
3.4.2.3.1.2	Purchase Request (PR)		Approve P1.5M		Approve P3M								
3.4.2.3.1.3	Advertisement	Sign P1.5M		Sign P3M									
3.4.2.3.1.4	Abstract of Bids	Approve P1.5M		Approve P3M									
3.4.2.3.1.5	Notice of Post-Qualification/Disqualification	Sign P1.5M		Sign P3M									

¹ Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)

⁹ Calendar days

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4.2.3.1.6	Resolution of Award	Recommend P1.5M	Approve P1.5M	Recommend P3M	Approve P3M								
3.4.2.3.1.7	Notice of Award		Sign P1.5M		Sign P3M								
3.4.2.3.1.8	Notice to Losing Bidders	Sign P1.5M		Sign P3M								BAC Sign No Limit	
3.4.2.3.1.9	Contract		Enter into Contract (without need for approval) P1.5M		Enter into Contract (without need for approval) P3M				BOE Recommend Above P3M				Operations Sign Above P3M)
3.4.2.3.1.10	Notice to Proceed		Sign P1.5M		Sign P3M								
3.4.2.4	MAINTENANCE AND REHABILITATION (LIGHTS AND HEAVY EQUIPMENT)												
3.4.2.4.1	Maintenance/Parts	Recommend P1.5M Land Based (ESU should be provisional member of the DEO BAC)	Approve P1.5M Land Based	Recommend P3M Land Based P5M Water Based (ESU should be provisional member of the RO-BAC)	Approve P3M Land Based P5M Water Based				BOE Recommend No Limit				Operations Approve No Limit
3.4.2.4.1.1	Purchase Request (PR)		Approve P1.5M		Approve P5M ¹¹								
3.4.2.4.1.2	Advertisement	Sign P1.5M		Sign P5M ¹¹									
3.4.2.4.1.3	Abstract of Bids	Approve P1.5M		Approve P5M ¹¹									
3.4.2.4.1.4	Notice of Post-Qualification/Disqualification	Sign P1.5M		Sign P5M ¹¹									
3.4.2.4.1.5	Resolution of Award	Recommend P1.5M	Approve P1.5M	Recommend P5M ¹¹	Approve P5M ¹¹								

¹¹ The approval of Land Based Maintenance and Rehabilitation/parts is P3M and Water Based Maintenance and Rehabilitation/parts is P5M.

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4.2.4.1.6	Notice of Award		Sign P1.5M		Sign P5M ¹¹								
3.4.2.4.1.7	Notice to Losing Bidders	Sign P1.5M		Sign P5M ¹¹									
3.4.2.4.1.8	Contract		Enter into Contract (without need for approval) P1.5M		Enter into Contract (without need for approval) P5M ¹¹								
3.4.2.3.1.10	Notice to Proceed		Sign P1.5M		Sign P5M ¹¹								
3.4.2.4.2	Rehabilitation/ Parts			Recommend P3M Land Based P5M Water based (EMD should be provisional member of the Regional BAC)	Approve P3M Land Based P5M Water Based				BOE Recommend No Limit				Operations Approve No Limit
3.4.2.4.1.1	Purchase Request (PR)				Approve P5M ¹¹								
3.4.2.4.1.2	Advertisement			Sign P5M ¹¹									
3.4.2.4.1.3	Abstract of Bids			Approve P5M ¹¹									
3.4.2.4.1.4	Notice of Post-Qualification/Disqualification			Sign P5M ¹¹									
3.4.2.4.1.5	Resolution of Award			Recommend P5M ¹¹	Approve P5M ¹¹								

¹¹ The approval of Land Based Maintenance and Rehabilitation/parts is P3M and Water Based Maintenance and Rehabilitation/parts is P5M.

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4.2.4.1.6	Notice of Award				Sign P5M ¹¹								
3.4.2.4.1.7	Notice to Losing Bidders			Sign P5M ¹¹									
3.4.2.4.1.8	Contract				Enter into Contract (without need for approval) P5M ¹¹								
3.4.2.4.1.9	Notice to Proceed				Sign P5M ¹¹								
3.4.3	LABOR "PAKYAW"												
3.4.3.1	Purchase Request (PR)		Approve P1M		Approve P1M								
3.4.3.2	Advertisement	Sign P1M		Sign P1M									
3.4.3.3	Abstract of Bids	Approve P1M		Approve P1M									
3.4.3.4	Notice of Post-Qualification/Disqualification	Sign P1M		Sign P1M									
3.4.3.5	Resolution of Award	Recommend P1M	Approve P1M	Recommend P1M	Approve P1M								
3.4.3.6	Notice of Award		Sign P1M		Sign P1M								
3.4.3.7	Notice to Losing Bidders	Sign P1M		Sign P1M									
3.4.3.8	Contract		Enter into Contract (without need for approval) P1M		Enter into Contract (without need for approval) P1M								
3.4.3.9	Notice to Proceed		Sign P1M		Sign P1M								

¹¹ The approval of Land Based Maintenance and Rehabilitation/parts is P3M and Water Based Maintenance and Rehabilitation/parts is P5M.

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

DELEGATED AUTHORITY		District		Regional		Service		Bureau		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.5	ALTERNATIVE METHOD OF RPOCUREMENT P1M AND BELOW (INCLUDING LESS THAN 15 DAYS RENTAL OF SERVICE VEHICLE)												
3.5.1	Purchase Request (PR)		Approve		Approve		Approve		Approve		Approve	Asec Concerned Approve	Usec Concerned Approve
3.5.2	Advertisement	Sign		Sign								BAC Sign	
3.5.3	Abstract of Bids	Approve		Approve								BAC Approve	
3.5.4	Notice of Post-Qualification/Disqualification	Sign P1M		Sign P1M								BAC Sign	
3.5.5	Resolution of Award	Recommend	Approve	Recommend	Approve							BAC Recommend	Usec Concerned Approved ¹
3.5.6	Notice of Award		Sign		Sign								Usec Concerned Approved ¹
3.5.7	Notice to Losing Bidders	Sign		Sign								BAC Sign	
3.5.8	Purchase Order/Work Order		Approve		Approve							Asec Concerned Approve ¹	Usec Concerned Approve ¹
3.5.9	Notice To Proceed		Sign		Sign		Sign		Sign		Sign	Sign	Sign
3.5.10	OTHER ACTIVITIES												
3.5.10.1	Failure of Bidding (Resolution)	Recommend	Approve	Recommend	Approve							BAC Recommend	Usec Concerned Approve
3.6	Negotiated Procurement (PS-DBM) – Purchase Request (PR)/ Agency Purchase Request (APR)		Approve No Limit		Approve No Limit		Approve P2.5M		Approve P2.5M		Approve P2.5M	Asec Concerned Approve P5M	Usec Concerned Approve P10M

¹ Provided that the Asec/Usec is not the BAC Chairperson (per RA 9184)