



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CENTRAL OFFICE**  
Manila



097.7 DPWH

03-26-2024

MAR 26 2024

**DEPARTMENT MEMORANDUM** )

**CIRCULAR NO.**  
**Series of 2024**

19  
Mar 3/26/2024

**FOR / TO :** **SENIOR UNDERSECRETARY**  
**UNDERSECRETARIES**  
**ASSISTANT SECRETARIES**  
**REGIONAL DIRECTORS**  
**BUREAU DIRECTORS**  
**SERVICE DIRECTORS**  
**HEADS OF UPMOs**  
**DISTRICT ENGINEERS**  
**HEADS OF ATTACHED AGENCIES**  
**OTHERS CONCERNED**  
This Department

For information and guidance, attached is a copy of **Memorandum Circular No. 45** dated March 25, 2024 signed by Executive Secretary Lucas P. Bersamin, with the subject: **"HALF-DAY WORK IN GOVERNMENT OFFICES ON HOLY WEDNESDAY, 27 MARCH 2024"**

A copy of the said Memorandum Circular may also be downloaded from the DPWH website: <http://dpwhweb>. If an office cannot access the DPWH website, a hard copy may be obtained from the Records Management Division, HRAS, upon request.

For dissemination to all concerned.

**Atty. MICHAEL S. VILLAFRANCA, CESO III**  
Officer-in-Charge  
Office of the Assistant Secretary for Support Services

Encl: As stated

cc: Office of the Secretary

10.1.4 FJED/CDP/GME

Website: <https://www.dpwh.gov.ph>  
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**Office of the President  
of the Philippines  
Malacañang**

**MEMORANDUM CIRCULAR NO. 45**

To provide government employees full opportunity to properly observe Maundy Thursday and Good Friday on 28-29 March 2024 and to allow them to travel to and from the different regions in the country, work in government offices on 27 March 2024 is hereby suspended from 12:00 o'clock in the afternoon onwards.

However, those agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations and render the necessary services.

The suspension of work in private companies and offices is left to the sound discretion of their respective employers.

This Circular shall take effect immediately.

By authority of the President:

  
**LUCAS P. BERSAMIN**  
Executive Secretary



Manila, 25 March 2024.

