



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

097.12 DPWH

11-29-2021

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**SPECIAL ORDER**

NO. **297**

Series of 2022

fm 11/29/2022

**SUBJECT: Designation of Implementing Office Project Managers for the Asian Development Bank (ADB) Loan 3631-PHI Improving Growth Corridors in Mindanao Road Sector Project (IGCMRSP) Institutional Capacity Development (ICD) Component**

In the interest of the service and pursuant to Department Order No. 6, Series of 2018 ("Alignment of the Reform Institutionalization and Management Support Systems Steering Committee with the Performance Governance System, Designation and Roles of Project Managers, and Responsibilities of Head of Office"), the following are hereby designated to act in the capacity of Implementing Office Project Managers for the Institutional Capacity Development (ICD) Component of the Asian Development Bank (ADB) Loan 3631- PHI Improving Growth Corridors in Mindanao Road Sector Project (IGCMRSP).

<b>Project</b>	<b>Implementing Office</b>	<b>Designated Project Manager</b>
ICD-1 Multi-year Planning	Planning Service	NENITA R. JIMENEZ
ICD-2 Fiscal Accountability	Finance Service	REYMARK B. ANDALLON
ICD-3 Human Resources Program	Human Resource and Administrative Service	VANESSA G. VILLANUEVA

Under and by virtue of this Order, the designated Project Managers shall perform the following functions under the overall supervision of the Director of the corresponding Implementing Office, and in coordination with the ICD Component Manager and Information Management Service – Business Innovation Division (IMS-BID):

1. Manage the technical side of the change and work with management to ensure appropriate resources and budgets are allocated to carry out the project and to ensure sustainability;
2. Carry out quality management, risk management, change management, and communications, as defined in the respective ICD Component project plans;
3. Perform day-to-day project management and contract management functions on behalf of the Department;
4. Report accomplishments, issues, and concerns to the ICD Component Manager and other relevant stakeholders;
5. Communicate specialist knowledge in a way that is easily understood by the rest of the team and the stakeholders;
6. Coordinate activities to meet the plan and deal with changes in a systematic way;
7. Resolve issues that arise either alone or with the support of other team members and ICD Component Management;
8. Communicate clearly to other team members; and

9. Work with other team members, stakeholders, and other ICD projects to ensure integration and coordination.

This Order supersedes Special Order No. 3, Series of 2020, and shall take effect immediately.

**MANUEL M. BONOAN**  
Secretary

11.1.1 MPM/MNP/DRBC

Department of Public Works and Highways  
Office of the Secretary



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