

**From:** PMR <pmr@gppb.gov.ph>  
**Sent:** Wednesday, July 12, 2023 10:24 am  
**To:** Ferrer, Leah Kharen V.  
**Subject:** Automatic reply: DPWH BATAAN FIRST DEO - Submission of FY 2023 1st Sem PMR

Dear Sir/Ma'am:

Good day!

This is to acknowledge receipt of your email.

For the proper, efficient, and timely processing of your submission, kindly note the following:

1. Only submissions of Procurement Monitoring Reports (PMRs) are accepted in this email account.
2. PMRs are reviewed in accordance with Government Procurement Policy Board (GPPB) Circular No. 02-2020<sup>1</sup> dated 20 May 2020, particularly the following areas:
  - a. 2.1 PMR conforms with the prescribed format;<sup>2</sup>
    - 2.2 PMR is submitted in both Microsoft Excel and Portable Document Format (PDF) files;
    - 2.3 PMR is approved by the Head of the Procuring Entity;
    - 2.4 PMR is accompanied by a Posting Certification<sup>3</sup> attesting that the PMR submitted is posted on your  
agency website or in absence of website, in a conspicuous place within your agency premises;
    - 2.5 PMR is submitted within the set deadline<sup>4</sup>
3. PEs which are determined as compliant with the above requirements shall be included in the Positive List of PEs posted on the GPPB website which can be accessed through this link:  
<https://www.gppb.gov.ph/PositiveList.php>. Status of review of compliance may be inquired from the GPPB-TSO Public Assistance Team (PAT) through the numbers below.
4. Requests for revalidation for inclusion in the Positive List must include a screenshot of the auto-acknowledgement, including the thread of email submission, received through

[pmr@gppb.gov.ph](mailto:pmr@gppb.gov.ph). Only these documents will be accepted as proof of submission.

Other related concerns, clarifications and inquiries, please contact our PAT at (02) 7900-6740 to 41 and 43 to 44 loc. 101/ 108/ 117 or through email at [gppb@gppb.gov.ph](mailto:gppb@gppb.gov.ph).

Please do not reply to this email.

Thank you.

Sincerely yours,

**Performance Monitoring Division**

Department of Budget and Management

**Government Procurement Policy Board - Technical Support Office**

Unit 2504, Raffles Corporate Center, F. Ortigas Jr. Road

Ortigas Center, Pasig City

How to contact GPPB-TSO: [https://gppb.gov.ph/gppb-tso\\_advisoryonhowtocontactus.php](https://gppb.gov.ph/gppb-tso_advisoryonhowtocontactus.php)

We value your feedback! May we request a few minutes of your time to give us a feedback and answer the client satisfaction survey in this link: [GPPB-TSO CLIENT SATISFACTION SURVEY \(Page 1 of 15\) \(office.com\)](#)

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