

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAY
TACLOBAN CITY DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VIII
New Bus Terminal, Brgy. Abucay, Tacloban, City

BIDDING DOCUMENTS

FOR

Contract ID No.: **25IM0086**

Contract Name: **Repair/Maintenance of DILG Building
Bureau of Fire Protection - Tacloban City Fire
Station**

Contract Location: **Tacloban City, Leyte**

Deadline of Receipt/Submission of Bids: **August 18, 2025** (Until 9:00
A.M.)

Date of Opening of Bids : **August 18, 2025** (9:00 A.M.)

Start Date for Issuance of
Bidding Documents : **July 29, 2025 to August 18, 2025**

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

Section I. Invitation to Bid (IB)

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
TACLOBAN CITY DISTRICT ENGINEERING OFFICE
New Bus Terminal, Brgy. 91, Abucay, Tacloban



INVITATION TO BID

July 29, 2025

1. The *DPWH Tacloban City District Engineering Office, New Bus Terminal, Brgy. Abucay, Tacloban City*, through **MOOE 2025** intends to apply the sum of the Approved Budget for the Contract (ABC) stated below being the ABC to payments under the contracts below. Bids received in excess of the ABC shall be automatically rejected at bid opening and declared non-complying/failed.

2. The *DPWH Tacloban City District Engineering Office, New Bus Terminal, Brgy. Abucay, Tacloban City* through its Bids and Awards Committee (BAC) now invites bids for the hereunder Works of the following Contract/s:

1. Contract ID No.: 25IM0085-Readvertise
Contract Name: Repair/Maintenance of Damaged Paved Road - K0907+209 - K0907+321.5
Location of the Contract: along Tigbao-Sta Fe - San Miguel Road (S00033LT)
Brief Description: 75.37 LN.M.
Approved Budget for the Contract (ABC) : P 818,412.90
Contract Duration: 30 C.D.
Cost of Bidding Documents: P1,000.00
2. Contract ID No.: 25IM0086
Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station
Location of the Contract: Tacloban City, Leyte
Brief Description: Repair/Maintenance of 2-Storey Building
Approved Budget for the Contract (ABC): P 2,000,000.00
Contract Duration: 110 C.D.
Cost of Bidding Documents : P 5,000.00

3. Prospective Bidders for **project 1** should be registered and classified by the Philippine Contractors Accreditation Board (PCAB) with PCAB License Category of Small A for Road, Highway Pavement and Railways, Airport Horizontal Structures and Bridges and **project 2** should be registered and classified by the Philippine Contractors Accreditation Board (PCAB) with PCAB License Category of Small B for Building and Industrial Plant. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II-5.2 and Section III 5.2 of Bidding Documents.

Contractors/applicants who wish to participate in this bidding are encouraged to enroll in the DPWH Civil Works Application (CWA) at the DPWH Procurement Service (PrS), 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, while those already enrolled shall keep their records current and updated. The Contractor's Eligibility to bid on the project will be determined using the DPWH Contractor Profile Eligibility Process (CPEP) and subject to further post-qualification. Information on registration can be obtained from PrS during working weekdays from 8:00 am to 5:00 pm or at the DPWH website www.dpwh.gov.ph.

4. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Act". The contract shall be awarded to the Lowest Calculated Responsive Bidder (LCRB) who was determined as such during post-qualification.

Contractors/applicant who wish to participate in this bidding are required to register with the DPWH Contract Profile Eligibility Process (CPEP) for Class "A" Documents and subject to further postqualification. Information on registration can be obtained at the DPWH website www.dpwh.gov.ph.

5. Interested bidders may obtain further information from *DPWH Tacloban City District Engineering Office, New Bus Terminal Brgy. Abucay, Tacloban City*, at the given address from 8:00 A.M. to 5:00 P.M.

6. A complete set of Bidding Documents may be acquired by interested Bidders from the given address and upon payment of applicable fee for the Bidding Documents in the amount stated above. ***Bidders can make payments for the purchase of the Bidding Documents at any DPWH field offices.***

The schedule of key procurement activities for this Contract is shown below:

PROCUREMENT ACTIVITY	DATE / TIME
1. Publication/Issuance of Bidding Documents	July 29, 2025 – August 18, 2025
2. Pre-Bid Conference	August 06, 2025 @ 9:00 A.M.
3. Deadline : Receipts/Submission of Bids	August 18, 2025 @ 9:00 A.M.
4. Opening of Bids	August 18, 2025 not earlier @ 9:00 A.M.

7. It may also be downloaded free of charge from the website of the Philippine Electronic Procurement system (PhilGEPS), and the Website of the Procuring Entity (www.dpwh.gov.ph), provided that the bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

8. Pre-Bid Conference and Opening of Bids will be held at the *Procurement Staff, DPWH Tacloban City District Engineering Office, New Bus Terminal, Brgy. Abucay, Tacloban City* which shall be opened to all interested parties.

9. Bid submission maybe done manually or electronically/online. However, bidders should only select one mode of submission, either manual or Electronic. Similar to manual submission, the guidelines for the preparation and submission of an electronic bid are contained in the **BDS**.

10. Bids must be duly received by the BAC Secretariat at the given address for manual submission or at electronicbids_taclobancity@dpwh.gov.ph for **electronic submission on or before August 18, 2025 at 9:00 A.M.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

11. Bid Opening shall be on August 18, 2025 @ 9:00 A.M. at *Procurement Staff, DPWH Tacloban City District Engineering Office, New Bus Terminal, Brgy. Abucay, Tacloban City*. Bids will be opened in the presence of the bidder's representatives who choose to attend at the given address. Late Bids shall not be accepted.

12. The Tacloban City District Engineering Office reserves the right to reject any and all Bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

13. Any requests for additional information concerning this bidding shall be directed to:

The BAC Secretariat

DPWH Tacloban City District Engineering Office
New Bus Terminal, Brgy. Abucay, Tacloban City

APPROVED:

(SGD) REYNALDO B. DE GUZMAN
BAC Chairperson

NOTED:

(SGD) RAY P. MATE
OIC- District Engineer

Dates of Publication: July 29, 2025
Philgeps : July 29, 2025

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

Section II. Instructions to Bidders (ITB)

1. SCOPE OF BID

The Procuring Entity, *Department of Public Work and Highways, Tacloban City District Engineering Office, New Bus Terminal Brgy. Abucay, Tacloban City* invites Bids for the **Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station, Tacloban City, Leyte** Identification Number **25IM0086**.

2. FUNDING INFORMATION

2.1. The GOP through the source of funding as indicated below for **MOOE 2025** in the amount of **Php 2,000,000.00**

2.2.

2.3. The source of funding is:

- a. NGA, the National Expenditure Program.

3. BIDDING REQUIREMENTS

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. CORRUPT, FRAUDULENT, COLLUSIVE, COERCIVE, AND OBSTRUCTIVE PRACTICES

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. ELIGIBILITY BIDDERS

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. ORIGIN OF ASSOCIATED GOODS

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. SUBCONTRACTS

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.
 - a. Subcontracting is not allowed.

8. PRE-BID CONFERENCE

The Procuring Entity will hold a **pre-bid conference** for this Project on the specified date and time and either at its physical address **August 06, 2025 @ 9:00 A.M. @ BAC Office, DPWH Tacloban City District Engineering Office, New Bus Terminal, Brgy. Abucay, Tacloban City** and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. CLARIFICATION AND AMENDMENT OF BIDDING DOCUMENTS

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. DOCUMENTS COMPRISING THE BID: ELIGIBILITY AND TECHNICAL COMPONENTS

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. DOCUMENT COMPRISING THE BID: FINANCIAL COMPONENT

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. ALTERNATIVE BIDS

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and

specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. **BID PRICES**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. **BID AND PAYMENT CURRENCIES**

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in:*

- a. Philippine Pesos.

15. **BID SECURITY**

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until *[indicate date]*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. **SEALING AND MARKING OF BIDS**

16.1 The Bidder shall enclose the TWO (2) original of the Technical Proposal in one sealed envelope marked as “ORIGINAL – TECHNICAL PROPOSAL”; whereas, the original of the TWO (2) Financial Proposal shall be enclosed in another sealed envelope marked as “ORIGINAL – FINANCIAL PROPOSAL”. Both envelopes shall then be placed in another single envelope marked as “ORIGINAL BID.”

16.2 Each copy of the Technical Proposal and Financial Proposal, shall be similarly sealed duly marked “TECHNICAL PROPOSAL” and FINANCIAL PROPOSAL” respectively.

16.3 These envelopes containing the original copies shall then be enclosed in one single envelope that shall:

- a. indicate the name of the Contract to be bid;

- b. bear the name and address of the bidder;
- c. be addressed to the Procuring Entity in accordance with **ITB** Clause 7;
- d. bear the specific identification of this bidding process indicated in the **BDS**;
- e. bear a warning “DO NOT OPEN BEFORE....” The time and date for the opening of Bids, in accordance with **ITB** Clause 21.

- 16.4 If all envelopes are not sealed and marked as required, the Processing Entity will assume no responsibility for the misplacement or premature opening of the Bid. If a Bid is not sealed and marked as required, the bidder or its authorized representative shall acknowledge the condition of such Bid as submitted; otherwise the Bid shall be disqualified.

Each Bidder shall submit **Two (2) original copies** of the first (Technical) and second (Financial) components of its bid in **A4 size paper**.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. DEADLINE FOR SUBMISSION OF BIDS

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. OPENING AND PRELIMINARY EXAMINATION OF BIDS

- 18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders’ representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. DETAILED VALUATION AND COMPARISON OF BIDS

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. POST QUALIFICATION

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. SIGNING OF THE CONTRACT

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet (BDS)

BID DATA SHEET

ITB Clause	
1.1	<p>The Procuring Entity is <i>Department of Public Works and Highways, Tacloban City District Engineering Office, New Bus Terminal, Brgy. 91, Abucay, Tacloban City</i></p> <p>The Scope of the Works under this Contract is:</p> <p><i>1 Building</i></p> <p>The Contract Name is:</p> <p style="text-align: center;"><u><i>REPAIR/MAINTENANCE OF DILG BUILDING BUREAU OF FIRE PROTECTION - TACLOBAN CITY FIRE STATION, TACLOBAN CITY, LEYTE</i></u></p> <p>The Contract ID is: 25IM0086</p>
2.	<p>The Approved Budget for the Contract is: P 2,000,000.00</p> <p>The Funding Source is the Government of the Philippines through: MOOE 2025</p> <p>The name of the Project is:</p> <p style="text-align: center;"><u><i>Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station, Tacloban City, Leyte</i></u></p>
5.2	<p>Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.</p> <p>Major Category of Works is:</p> <p>1. BIR – Buildings: Repair</p> <p>Similar Major Categories of Works are:</p> <p>BIRTH – Buildings: Retrofitting – High Rise BIRTL - Buildings: Retrofitting – Low Rise BICWPLCDP – Buildings: Construction – with Piles – Low Rise – Concrete (Frame) – Driven Piles BICWPHCDP - Buildings: Construction – with Piles – High Rise – Concrete (Frame) – Driven Piles BICWPLCCP – Buildings: Construction – with Piles – Low Rise – Concrete (Frame) – Cast-in-Place Piles BICWPHCCP - Buildings: Construction – with Piles – High Rise – Concrete (Frame) – Cast-in-Place Piles BICWPLSDP – Building: Construction – with Piles – Low Rise – Steel (Frame) – Driven Piles</p>

	BICWPHSDP - Building: Construction – with Piles – High Rise – Steel (Frame) – Driven Piles BICWPLSCP - Building: Construction – with Piles – Low Rise – Steel (Frame) – Cast-in-Place Piles BICWPHSCP - Building: Construction – with Piles – High Rise – Steel (Frame) – Cast-in-Place Piles BICWOPLS - Building: Construction – without Piles – Low Rise – Steel (Frame) BICWOPHS - Building: Construction – without Piles – High Rise – Steel (Frame) BICWOPLC – Buildings: Construction – without Piles – Low Rise – Concrete (Frame) BICWOPHC – Buildings: Construction – without Piles – High Rise – Concrete (Frame) BIL – Buildings: Industrial Plant – Low Rise BIM – Buildings: Industrial Plant – Medium Rise BIH - Buildings: Industrial Plant – High Rise MBG – Maintenance of Buildings															
8.1	“Subcontracting is not allowed”															
8.3	“Not applicable.”															
9.1	The Procuring Entity will hold a Pre-Bid Conference for this Project on August 06, 2025 @ 9:00 A.M. at BAC Office, DPWH-Tacloban City District Engineering Office, New Bus Terminal, Brgy. 91, Abucay Tacloban City , which shall be open to prospective bidders.															
9.4	“ Electronic Bidding ” in accordance with GPPB Resolution No. 23-2013 will not be adopted in this procurement.															
11.1	The Procuring Entity’s address is: REYNALDO B. DE GUZMAN BAC Chairperson DPWH-Tacloban City District Engineering Office New Bus Terminal, Brgy. 91, Abucay, Tacloban City															
14.1	No further instructions.															
14.2a(2)(a)i	No further instructions.															
14.2a(4)(b)	<p>The minimum work experience requirements for the key personnel are the following:</p> <table><tr><th>Key Personnel</th><th>Min. Years of Similar Experience (Same Position)</th><th>Min. Years of Total Work Experience (Same Position)</th></tr><tr><td>Project Manager</td><td>5</td><td>5</td></tr><tr><td>Project Engineer (Accredited for Building and Bridges)</td><td>3</td><td>3</td></tr><tr><td>Material Engineer (Accredited)</td><td>3</td><td>3</td></tr><tr><td>Construction Foreman</td><td>2</td><td>2</td></tr></table>	Key Personnel	Min. Years of Similar Experience (Same Position)	Min. Years of Total Work Experience (Same Position)	Project Manager	5	5	Project Engineer (Accredited for Building and Bridges)	3	3	Material Engineer (Accredited)	3	3	Construction Foreman	2	2
Key Personnel	Min. Years of Similar Experience (Same Position)	Min. Years of Total Work Experience (Same Position)														
Project Manager	5	5														
Project Engineer (Accredited for Building and Bridges)	3	3														
Material Engineer (Accredited)	3	3														
Construction Foreman	2	2														

	<table><tr><td>Safety and Health Officer</td><td>3</td><td>3</td></tr></table> <p>Accredited Project Engineer assigned to DPWH Projects is required per D.O NO. 227 Series of 2024 except for implementation and construction of buildings and bridges. Thus, for construction of building and bridges, accredited project engineer, shall be assigned by contractors and/or consultants.</p> <p>D.O. NO. 227 s. 2024 supersedes D.O. NO. 148 s. 2024</p> <p>Accredited Materials Engineer assigned to DPWH Projects is required per D.O NO. 98 Series of 2016.</p> <p>Accredited Safety Officer (Required Upon issuance of Notice of Award) subject to D.O 98 Series of 2014: Submission of Construction Safety and Health Program Approved by the Department of Labor and Employment (DOLE).</p> <p>First Aider w/ certificate of Training issued by RED CROSS in compliance to DOLE requirements for the approval of Construction Safety & Health Program (Required Upon issuance of Notice of Award) subject to D.O 98 Series of 2014 : Submission of Construction Safety and Health Program Approved by the Department of Labor and Employment (DOLE).</p> <p>The key personnel should meet the following number of years' work experience.</p> <ol style="list-style-type: none">1. The experience means total years of civil works experience (of any nature in construction and engineering consultancy services)2. Include the Tax Identification Number (TIN) of the Key Personnel. Compliance to D.O. 98 series of 2016: Revised Guidelines on the Accreditation of Contractors'/Consultants' Materials Engineer.3. Include the contact number of the Materials Engineer	Safety and Health Officer	3	3																																				
Safety and Health Officer	3	3																																						
14.2 a(4)(c)	<p>1. The minimum major equipment requirements are the following:</p> <table><tr><th>Description</th><th>Capacity</th><th>Required Units</th></tr><tr><td>H-Frame 1.7 m x 1.2m set</td><td></td><td>18</td></tr><tr><td>Adjustable Base Jack, 0.6m</td><td></td><td>16</td></tr><tr><td>Caster Wheel</td><td></td><td>8</td></tr><tr><td>Cat Walk</td><td></td><td>12</td></tr><tr><td>1-1/2' GI Pipe x 6.0m</td><td></td><td>10</td></tr><tr><td>1-1/2 GI Pipe x 3.0m</td><td></td><td>12</td></tr><tr><td>Welding Machine</td><td></td><td>2</td></tr><tr><td>Cutting Outfit</td><td></td><td>1</td></tr><tr><td>Tripod Steel Pole with 1 ton Chain Block</td><td></td><td>1</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table> <p>2. Minimum Materials Testing Equipment requirements for Small, Medium and Large Contractors (per D.O. 11, Series of 2017 for the minimum materials testing equipment and D.O. 127, Series of 2018, Strict Application of R.A. 9184 in the conduct of Post-Qualification of Bidders with Delayed On-Going Contracts with the DPWH.)</p>	Description	Capacity	Required Units	H-Frame 1.7 m x 1.2m set		18	Adjustable Base Jack, 0.6m		16	Caster Wheel		8	Cat Walk		12	1-1/2' GI Pipe x 6.0m		10	1-1/2 GI Pipe x 3.0m		12	Welding Machine		2	Cutting Outfit		1	Tripod Steel Pole with 1 ton Chain Block		1									
Description	Capacity	Required Units																																						
H-Frame 1.7 m x 1.2m set		18																																						
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Cutting Outfit		1																																						
Tripod Steel Pole with 1 ton Chain Block		1																																						
14.3a	The ABC is P2,000,000.00 Any bid with a financial component exceeding this amount shall not be "accepted."																																							

14.3 b	"No further instructions."
17.1	Bids shall be valid until ONE HUNDRED TWENTY (120) calendar days from the date set for bid opening.
18.1	<p>The bid security shall be limited to a Bid Securing Declaration or one of the following forms in accordance with the following amounts:</p> <ol style="list-style-type: none"> 1. The amount of not less than <u>Php 40,000.00</u>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of not less than <u>Php 100,00.00</u>, if bid security is in Surety Bond.
18.3	The Bid Security shall be valid until ONE HUNDRED TWENTY (120) calendar days from the date set for bid opening.
19.1	"No further instructions."
20.4	The Bidder shall submit Two (2) original copies of the first (Technical) and second (Financial) components of its bid in A4 size paper .
21.3 d	The specific identification of this bidding process is CID Number: 25IM0086 and Contract Name: <u>Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station, Tacloban City, Leyte</u>
22	<p>Bid submission maybe done manually or electronically/online. However, bidders should only select one mode of submission, either manual or electronic.</p> <p>The address for receipt of Bids submitted manually is:</p> <p>The Chairperson <i>Bids and Awards Committee (BAC)</i> <i>DPWH – Tacloban City District Engineering Office</i> <i>New Bus Terminal, Brgy. 91, Abucay, Tacloban City</i></p> <p>The deadline for receipt of Bids is on August 18, 2025 at 9:00 A.M.</p> <p>For bids to be submitted electronically/online, the following procedures should be observed following D.O. 87, Series of 2020:</p> <ol style="list-style-type: none"> 1. Submission of electronic Official Receipt of purchase of the Bidding Documents <p>Prior to the deadline of submission of bids, the prospective bidders shall send an e-mail with subject "Official Receipt for Contract ID Number 25IM0086" to electronicbids_taclobancity@dpwh.gov.ph. Attached to the said e-mail is the copy of the Official Receipt of purchase of bidding documents in Portable Document File (PDF) format with file name in the format "<PCAB ID>_<CONTRA4CT ID>_OfficialReceipt.pdf".</p>

For example, the filename of the attached PDF containing the Official Receipt of the Contractor with PCAB ID No. 12345, who intends to participate in the bidding of Contract ID No. 20Z00123 shall be "12345_20Z00123_OfficialReceipt.pdf". Further, the e-mail subject would be "Official Receipt for 20Z00123".

In case a prospective bidder originally intends to join the bidding as a Joint Venture (referred as "original bidder"), has been issued an Official Receipt of purchase of bidding documents and has submitted the electronic Official Receipt, but eventually decided to join the bidding with new members or as individual contractors (referred as "regrouped bidder"), or vice-versa, the "regrouped bidder" should purchase a new bidding document to be issued with the corresponding Official Receipt in their name and submit the electronic Official Receipt following the same procedures.

2. Confirmation of the electronically submitted Official Receipt

2.1 An e-mail shall be received by a prospective bidder confirming its successful submission of the Official Receipt as required under Item 1.

Only the electronic bids of bidders who have successfully submitted an electronic Official Receipt shall be accepted.

2.2 An e-mail shall also be received by a prospective bidder in instances where their sent e-mail related to Item 1:

- a. Has incorrect subject Contract ID, which means that a corresponding folder with the same Contract ID does not exist in the eBid Portal;
 - b. Has no attachment;
 - c. Has an attachment but is not in the prescribed format;
 - d. Has more than one (1) attachment; or
 - e. Was received after the deadline of bid submission.
- For the foregoing cases, the prospective bidders should rectify/correct the noted deficiency/ies to comply with the requirements under Item 1 for its electronic bid to be accepted.

3. Preparation and submission of an electronic Bid

The prospective bidders shall prepare and submit their bids electronically following the steps prescribed under with D.O. 87, Series of 2020 in accordance with GPPB Resolution No. 09-2020 as follows:

- a. Following GPPB Resolution No. 09-2020, a bidder has the option to submit bid electronically. **However, if a bidder chooses to submit an electronic bid, the same bidder can no longer submit a bid manually for the same contract, and vice versa.**

	<p>b. Similar to manual submission, prospective bidders shall prepare their bids in two (2) file folders, each for the Technical and Financial Components. The file name of the Technical and Financial Components folders should be in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL and <PCAB ID>_<CONTRACT_ID>_FINANCIAL (e.g. 12345 20Z00123 TECHNICAL, 12345 20Z00123 FINANCIAL).</p> <p>Subsequently, each of the Technical and Financial Components file folders shall be COMPRESSED, PASSWORD PROTECTED and NAMED in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL.zip (or .rar/.7z) and <PCAB ID>_<CONTRACT_ID>_FINANCIAL.zip (or .rar/.7z), respectively (e.g. 12345 20Z00123 TECHNICAL.zip, 12345 20Z00123 FINANCIAL.zip).</p> <p>c. Each file contained in the Technical and Financial Components file folders shall be in PDF format (either scanned or exported/published), with file name in the format <PCAB ID>_<CONTRACT ID>_DescriptiveFilename.pdf (e.g. 12345 20Z00123 PCABLicense.pdf, 12345 20Z00123 OmnibusSwornStatement.pdf).</p> <p>d. The compressed archive file folders of the Technical and Financial components shall be compiled in a PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDER with filename in the format <PCAB>_<CONTRACT ID>_Bid (e.g. 12345 20Z00123 Bid).</p> <p>In case the total file size of the main archive file folder is more than the allowable size of an attachment per e-mail of the prospective bidder's e-mail service provider (e.g. Gmail, Yahoo Mail, Outlook), they shall need to split its electronic bid into two or more PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDERS.</p> <p>e. The e-mail submitting the prospective bidder's electronic bid should have a Subject in the format "Bid Submission for [Insert Contract ID]" (e.g. "Bid Submission for 20Z00123").</p> <p>In case of multiple compressed archive main file folders, it shall be submitted in multiple e-mails, each with Subject in the format "Bid Submission [Insert Number of main archive folder]/[Insert total number of main archive folders]" (e.g. "Bid Submission 1/2 for 20Z00123" and "Bid Submission 2/2 for 20Z00123").</p> <p>f. The prospective bidder shall submit its electronic bid to electronicbids_taclobancity@dpwh.gov.ph using the prospective bidder's e-mail address registered in the Civil Works Application (CWA). In case prospective bidders are not yet registered, they can use any e-mail address, subject to the verification of the BAC Secretariat.</p>
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4. Modification of an electronic bid

If a bidder wishes to modify its electronic bid, he may do so following the procedures in the manual submission of bid or he may choose to submit his modification electronically in the same format prescribed in the preparation and submission of an electronic bid, except that the subject of the e-mail submitting the bid modification shall be labelled "Bid Modification X for <Contract ID>", where "X" represents the number of bid modification submitted. For example, the subject of an e-mail submitting a first bid modification for Contract ID No. 20Z00123 should be "Bid Modification 1 for 20Z00123".

5. Non-participation in the Bidding

In case a prospective bidder that have purchased a bidding document decided not to participate, he may choose to submit his letter of non-participation manually or electronically. In case of electronic submission, the contractor shall send an e-mail with the Subject "Non-participation for <Contract ID>" with the letter of non-participation as attachment with file name "<PCAB ID>_<CONTRACT ID>_Non-Participation.pdf". This e-mail should be sent to **electronicbids_taclobancity@dpwh.gov.ph** before the deadline for bid submission.

6. Withdrawal of Electronic Bid

Bids may only be withdrawn prior the deadline for bid submission. In case of withdrawal of an electronic bid, the bidder shall send an e-mail with the subject "Bid Withdrawal for <Contract ID>" and the letter of bid withdrawal in pdf format with filename "<PCAB ID>_<CONTRACT ID>_BidWithdrawal.pdf" shall be attached. This e-mail should be sent to **electronicbids_taclobancity@dpwh.gov.ph** before the deadline for bid submission.

7. Opening of the electronic bid

Only during the actual opening of bids shall the bidder disclose the passwords for his electronic bid. This can be done by the bidder's authorized representative verbally in person, through phone call, online platforms (e.g. videoconferencing, webcasting), or through writing. In all cases, the bidders will have only three (3) attempts or fifteen (15) minutes, whichever comes first, to provide the correct password. Otherwise, the bidder shall be disqualified except in unforeseen justifiable circumstances. The bidder may also be subjected to the three-strike policy (D.O. 17, Series of 2015) as warranted by the circumstances.

If the bidder chooses to disclose the password through phone call, he should make sure that the contact numbers as recorded in the Civil Works Application are open when the BAC calls to ask for the password. The bidder may also choose to call the BAC number ***[Insert BAC phone number]*** during the bid opening time and wait for the opening of his bid for him to disclose the password. For online

	<p>call/video calls, the bidder may call the BAC Messenger/Skype account [Insert BAC Messenger/Skype Account].</p> <p>If the bidder chooses to attend the bid opening through online conference, the bidder should join the meeting using the following link [http://www.facebook.com/DPWH Tacloban City District Engineering Office - BAC].</p> <p>If the bidder chooses to disclose the passwords through writing, the letters for password 1 (Main File Folder/Technical Component File Folder) and password 2 (Financial Component File Folder) should be enclosed in separate envelopes with the sender details (AMO, Bidder Name, Address) addressed to the BAC Chairperson, with the details of the bidding (Contract ID, Contract Name, Bid Opening Date and Time), signed and sealed, with a remark "Password [Insert 1 or 2]. Do not open before actual bid opening date and time".</p> <p>All electronic bids (Password protected compressed archive main file folder/s) shall be opened first for the opening of the Technical Component compressed archive file folder/s. This shall be followed by the opening of the bids submitted manually for the opening of the Technical Component Envelopes. The same procedures apply for the Financial Component compressed archive file folder/s and financial component envelopes.</p> <p>If the electronic bid or file within it was found to be damaged, could not be extracted or opened, the bid shall be considered "Failed".</p> <p>If the electronic bid is not password-protected or is not in the required format, the bid shall still be accepted provided that the bidder acknowledges such condition. The BAC shall assume no responsibility for the misplacement of the contents of the contents of the improperly sealed or marked bid, or improperly compressed or password-protected folder, or for its premature opening.</p> <p>8. File name convention in case of a Joint Venture Bidder</p> <p>For Joint Venture (JV), the format of PCAB ID to be used by the bidder in naming their files, folders and archives shall be "JV-<PCAB ID of the Lead Member>". For example, if three (3) Contractors with PCAB ID Nos. 12345 (lead member), 67890, and 24680 entered into a JV, the PCAB ID they must use is "JV-12345".</p>
25	Electronic Bidding in accordance with GPPB Resolution No. 23-2013 will not be adopted for the Receipt of Bids in this procurement.
27.1	<p>The place of opening of Bids is:</p> <p>Procurement Staff DPWH – Tacloban City District Engineering Office New Bus Terminal, Brgy. 91, Abucay, Tacloban City</p> <p>The date and time of opening of Bids are August 18, 2025 at 9:00 A.M.</p>

	NOTE: <i>Electronic Eligibility Processing will be conducted by the BAC-Secretariat, DPWH Tacloban City District Engineering Office thru WAN interconnection with DPWH-PS, Manila.</i>
29	Electronic Bidding in accordance with GPPB Resolution No. 23-2013 will not be adopted for Bids Opening and Preliminary Examination in this procurement.
34 b(2)	List additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule construction safety and health program approved by the Department of Labor and Employment, and Precedence Diagram Method (PDM).
35	Electronic Bidding in accordance with GPPB Resolution No. 23-2013 will not be adopted for Post-Qualification in this procurement.

Notes and Further Instructions:

- To bid for this contract**, prospective bidders/contractors are advised to first register with the DPWH Civil Works Application (CWA) at the DPWH Procurement Service (PrS), 5th Floor, DPWH Building, Bonifacio Drive, Port Area, Manila, while those already registered shall keep their records current and updated, and must present the Original Receipt (OR) for payment of bidding documents before dropping of bids. **Bidders are also advised to submit their bids through their duly Authorized Liaison Officers (with valid ID) as listed in the Contractor's Information (CI) of their CRC.**
- Prospective Bidders must have completed a Single Largest Completed Contract (SLCC) that is similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the Approved Budget for the Contract (ABC) to be bid and comply the required Major Categories of Works, pursuant to D.O. No. 117, Series of 2017.
- Bids received in excess of the ABC shall be automatically rejected and declared failed.
- If at the time of the post-qualification procedure**, the BAC verifies that any of the deficiencies is due to the contractor's fault or negligence pursuant to Section 34.3(b)(i)(ii) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (2016 RIRR of R.A. 9184), the Procuring Entity shall disqualify the contractor from the award without any right to reimburse fees and incidental cost paid for the procurement of infrastructure contract subject of the Bid, in consonance with D.O. No. 127, Series of 2018, with subject: Strict Application of R.A. 9184 in the conduct of Post-Qualification of Bidders with Delayed On-going Contracts with the DPWH, and further, the contractor shall adhere to the provisions of Section 4.2, Appendix 17 of the 2016 Revised IRR of R.A. 9184.
- Prospective Bidders/Contractors are likewise required for **the inclusion of the Minimum Materials Testing Equipment** in the technical component of the Bid, in compliance with D.O. No. 11, Series of 2017, superseding D.O. No. 80, Series of 1990 and all other issuances (D.O. No. 8, Series of 1996 and D.O. No. 138, Series of 2015).

The bidder shall state in their bids a complete technical description of their pledged equipment, whether owned or leased, such as but not limited to the engine number, year model, chassis number, plate number and capacity (as applicable) including the particular place or site where the equipments are located. (If Applicable)

Attached is the sample form "Annex B" (List of Contractor's Major Construction and Minimum

Laboratory Equipment units to be assigned to the Contract, supported by Certifications of Availability), in Section IX-Bidding Forms, to be filled up by the bidders during the preparation of bids per D.O. Nos. 58 & 09, Series of 2012 and D.O. No. 11, Series of 2017. (If Applicable)

List of contractor's major equipment units pledged to be used for the project must be supported by proof of ownership if it is owned, lease agreement if it is being leased and purchase agreement if to be purchased. A certification of availability of equipment for the duration of the project must also be provided by the equipment owner and/or lessor/vendor. (If Applicable)

The proof of ownership of equipment requirements are copies of current LTO Official Receipt (OR) and Certificate of Registration (CR) of the equipment which should be attached together with the affidavit of ownership. In case of **Leased Equipment**, a Lease Contract and Affidavit of Commitment should be submitted with the

lessor/owner as the pledger of the equipment, stating therein that the equipment will be available for the whole duration of the project. For **Purchase Agreement**, the description of the equipment to be purchased such as Brand/Model, Type of Equipment, Motor No., Body No. and the Capacity must be indicated in the document, otherwise, the BAC will not honor the Purchase Agreement and the bidder will be declared as non-complying.

6. All documents in support of the ownership of equipment pledged (i.e., CR-Certificate of Registration and current LTO OR-Official Receipt, Sales Invoice/Official Receipt, if applicable) and other documents photocopied from the original shall be legibly readable and will be authenticated as needed during the post-qualification process.
7. All bids must be accompanied by one (1) form of Bid Security taken from two (2) acceptable forms, viz: **1.) BID SECURING DECLARATION** as provided in Section 27.5 of the 2016 Revised IRR of R.A. 9184; **"OR" 2.)** Any form of Bid Security in any of the acceptable forms and in an amount not less than the required percentage of the ABC as stated in ITB Clause 18.1.
8. All bidders/performance/surety bonds, letters of credit, bank guarantees and Contractors All Risk Policies submitted by the contractors shall be subject for verification/confirmation as to the validity and authenticity with the regional or main office of the issuing bank or insurance company, pursuant to D.O. No. 64, series of 2012 and D.O. 41, series of 2017.

9. All Pages must be numbered/paginated consecutively at top hand right margin. Each page signed by Bidder below page number and the total number of which must be indicated in the covering page and signed by the duly authorized representative. All sets of documents (financial and technical envelopes) must be properly bookbounded, pursuant to DPWH D.O. No. 90, Series of 2002.

Use checklist of the Technical and Financial Envelopes hereto attached in Section IX-Bidding Forms, and shall be included as 1st page of the book bounding of each envelope with ear-tabbing labeled for each checklist.

10. Prospective Bidders/Contractors are likewise required to include in the Technical Component of Bid the **List of Minimum Materials Testing Equipment**, in compliance with D.O. No. 11, Series of 2017, superseding D.O. No. 80, Series of 1990 and all other issuances (D.O. No. 8, Series of 1996 and D.O. No. 138, Series of 2015) relative thereto.

11. **For Joint Venture Agreement**, prospective bidders/contractors are required to submit/include in their bid Special PCAB License and duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that their bid is successful and furnish copies of said documents to the BAC prior to submission of bids for Eligibility Processing.

12. **3-STRIKE POLICY** in the Procurement of Infrastructure Works, Goods and Consulting Services Contracts shall be imposed pursuant to D.O. No. 28, Series of 2024. Bidders are reminded on different offenses and penalties provided for in the Revised IRR of RA 9184 and on the provisions governing the imposition of administrative sanctions for contractors who tend to defeat the purpose of competitive bidding such as habitually withdrawing from bidding, submitting late bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons, pursuant to D.O. No. 28, Series of 2024 (copy attached in the Bidding Forms).

13. The **DPWH Tacloban City-DEO, New Bus Terminal, Brgy. Abucay Tacloban City** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract, without incurring any liability or obligation to the affected bidders, in accordance with the provisions of Section 41 of 2016 Revised IRR of R.A No. 9184.

14. **Implementation of ISO 9001:2015 Certification Requirements for Large "A" Medium "B", and Medium "A" Contractors in the Procurement of Infrastructure Projects of the Department.** Recognizing the critical role of ISO 9001:2015 certification in achieving these objectives, the Department shall now mandate this Certification as part of the "project requirements" for contractors involved in the procurement of infrastructure projects. Accordingly, all procuring entities within the Department are required to include ISO 9001:2015 certification, or its latest version as applicable, as part of the project requirements in the bidding documents for infrastructure projects. This requirement applies to bidders classified under the following Philippine Contractors Accreditation Board (PCAB) size range and are participating in the Department's procurement of infrastructure projects with Approved Budget for the Contract (ABC) range, to wit:

PCAB Size Range	Allowable Range of Contract Cost (ARCC)	Effectivity
Large "A"	More than P300 Million but less than P450 Million	January 01, 2025
Medium "B"	More than P150 Million but less than P300 Million	July 01, 2025
Medium "A"	More than P30 Million but less than P150 Million	January 01, 2025

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

Section IV. General Conditions of Contract (GCC)

1. SCOPE OF CONTRACT

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. SECTIONAL COMPLETION OF WORKS

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. POSSESSION OF SITE

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. THE CONTRACTOR'S OBLIGATIONS

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. PERFORMANCE SECURITY

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. SITE INVESTIGATION REPORTS

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. WARRANTY

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. LIABILITY OF THE CONTRACTOR

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. TERMINATION FOR OTHER CAUSES

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and

implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. DAYWORKS

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. PROGRAM OF WORK

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. INSTRUCTIONS, INSPECTIONS AND AUDITS

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. ADVANCE PAYMENT

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. PROGRESS PAYMENTS

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. OPERATING AND MAINTENANCE MANUALS

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

Section V. Special Conditions of Contract (SCC)

Special Conditions of Contract

GCC Clause	
2	The Intended Completion Date is One Hundred Ten (110) calendar days from the project start date of the contract.
4.1	The Procuring Entity shall give possession of all parts of the Site to the Contractor upon issuance of NOTICE TO PROCEED .
10	The site investigation reports are: <i>Site instructions and Logbooks</i> .
7.2	<i>In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures: Five (5) years.</i>
10	No Dayworks are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ten (10) calendar days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is 1% of the Progress Billing .
13	The amount of the advance payment is <i>fifteen (15%) of the Contract Price</i> .
14	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	The date by which operating and maintenance manuals are required is not applicable. The date by which "As-Built" drawings are required is <i>thirty (30) calendar days from completion of the project</i> .
15.2	The amount to be withheld for failing to produce "As-Built" drawings by the date required is 10% of the final contract amount.

Section VI. Specifications

The DPWH Standard Specifications for Public Works and Highways (“Blue Book”) shall be the main basis for the standards and codes to be met by the goods and materials to be furnished and work performed or tested for the Contract. In particular, Volume II of the Blue Book shall be used if the Contract pertains to Highways, Bridges and Airports. Volume III of the Blue Book shall be used if the Contract pertains to Buildings, Flood Control and Drainage, or Water Supply. The Blue Book incorporates standards of the American Association of State Highway and Transportation Officials (AASHTO), American Society for Testing and Materials (ASTM), and American Concrete Institute (ACI), among others, pertaining to construction.

The Procuring Entity shall use the Standard Pay Items in the Project and Contract Management

Application (PCMA) in drawing up the Specifications.

Modifications of Standards

- 2.1 Modifications of and additions to standards and codes as stated in the DPWH Standard Specifications for Public Works and Highways, if any, shall be included in the enclosed Supplemental Specifications, which is part of these Bidding Documents.
- 2.2 Entries in the Supplemental Specifications are numbered to coincide with the numbering of items in the DPWH Standard Specifications for Public Works and Highways.

Section VII. Drawings

Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

Section VIII. Bill of Quantities (BOQ)

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

BILL OF QUANTITIES

Part No. II

Part Description: OTHER GENERAL REQUIREMENTS

(Vol. III, Standard Specification for Highways, Bridges and Airports / Standardized Pay Items of Work for Construction of Infrastructure Projects)

PAY ITEM No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
B.3 (1)	Permits and Clearances	ls	1.00	In words: Pesos _____ In Figures: Php _____	In words: Pesos _____ In Figures: Php _____
B.5(1)	Project Billboard/Signboard	ea	1.00	In words: Pesos _____ In Figures: Php _____	In words: Pesos _____ In Figures: Php _____
B.7(1)	Occupational Safety and Health Program	ls	1.00	In words: Pesos _____ In Figures: Php _____	In words: Pesos _____ In Figures: Php _____
B.9(1)	Mobilization/Demobilization	ls	1.00	In words: Pesos _____ In Figures: Php _____	In words: Pesos _____ In Figures: Php _____
B.24(1)	General Scaffolding, Shoring and Netting	ls	1.00	In words: Pesos _____ In Figures: Php _____	In words: Pesos _____ In Figures: Php _____
TOTAL COST (PART II) (Carried to Summary) (Pesos: _____ and _____ centavos)					P

(Name and Signature of the Bidder or Duly Authorized Bidder's Representative)

(Position of the Bidder or Duly Authorized Bidder's Representative)

(Name of the Bidder)

Part No. A

Part Description: EARTHWORKS

(Vol. III, Standard Specification for Highways, Bridges and Airports / Standardized Pay Items of Work for Construction of Infrastructure Projects)

PAY ITEM No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
801(1)	Removal of Structures and Obstruction	ls	1.00	In words: Pesos _____ In Figures: Php _____	In words: Pesos _____ In Figures: Php _____
TOTAL COST (PART A) (Carried to Summary) (Pesos: _____ and _____ centavos)					P

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

(Name and Signature of the Bidder or Duly Authorized Bidder's Representative)

(Position of the Bidder or Duly Authorized Bidder's Representative)

(Name of the Bidder)

Part No. C

Description: FINISHING AND OTHER CIVIL WORKS

(Vol. III, Standard Specification for Highways, Bridges and Airports / Standardized Pay Items of Work for Construction of Infrastructure Projects)

PAY ITEM No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
C.6 FINISHING WORKS					
1018(2)	Unglazed Tiles	M ²	76.17	In words: Pesos _____ In Figures: Php	In words: Pesos _____ In Figures: Php
1027(1)	Cement Plaster Finish	M ²	26.46	In words: Pesos _____ In Figures: Php	In words: Pesos _____ In Figures: Php
1007(1)b	Aluminum Glass Door (Swing Type)	M ²	10.88	In words: Pesos _____ In Figures: Php	In words: Pesos _____ In Figures: Php
C.7 PAINTING WORKS					
1032(1)a	Painting Works (Masonry/Concrete)	M ²	745.73	In words: Pesos _____ In Figures: Php	In words: Pesos _____ In Figures: Php
1032(1)c	Painting Works (Steel)	M ²	194.47	In words: Pesos _____ In Figures: Php	In words: Pesos _____ In Figures: Php
C.8 METAL STRUCTURES					
1014(1)a2	Pre-painted Metal Sheets (above 0.427 mm Corrugated Type, Long Span)	m ²	231.53	In words: Pesos _____ In Figures: Php	In words: Pesos _____ In Figures: Php
TOTAL COST (PART C) (Carried to Summary) (Pesos: _____ and _____ centavos)					P

Part No. D

Description: ELECTRICAL

(Vol. III, Standard Specification for Highways, Bridges and Airports / Standardized Pay Items of Work for Construction of Infrastructure Projects)

PAY ITEM No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
1103(1)	Lighting Fixtures and Lamps	ls	1.00	In words: Pesos _____ In Figures: Php	In words: Pesos _____ In Figures: Php

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

TOTAL COST (PART D) (Carried to Summary) (Pesos: _____ and _____ centavos)					P

Part No. E

Description: MECHANICAL

(Vol. III, Standard Specification for Highways, Bridges and Airports / Standardized Pay Items of Work for Construction of Infrastructure Projects)

PAY ITEM No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
1200(13)a	Airconditioning System (Package/Split Type)	ls	1.00	In words: Pesos _____ In Figures: Php _____	In words: Pesos _____ In Figures: Php _____
TOTAL COST (PART E) (Carried to Summary) (Pesos: _____ and _____ centavos)					P

(Name and Signature of the Bidder or Duly Authorized Bidder's Representative)

(Position of the Bidder or Duly Authorized Bidder's Representative)

(Name of the Bidder)

SUMMARY OF BID PRICES

(All Parts of Bill of Quantities)

Instructions for completing the Summary of Bid Prices:

1. Part No. – Enter the "Part No." for each section of the BOQ where unit prices are entered.
2. Part Description – Enter the "Part Description" corresponding to the "Part No."
3. Total Amount – Enter the "Total Amount" in Pesos for all pages having the same "Part Description"

Contract ID No.: 25IM0086		
Part No.	Part Description	Total Amount
PART II	OTHER GENERAL REQUIREMENTS	
B.3	Permits and Clearances	
B.5(1)	Project Billboard/Signboard	
B.7(1)	Occupational Safety and Health Program	
B.9(1)	Mobilization/Demobilization	
B.20(1)	General Scaffolding, Shoring and Netting	
PART A	EARTHWORKS	
801(1)	Removal of Structures and Obstruction	
PART C	FINISHING AND OTHER CIVIL WORKS	
C.6 FINISHING WORKS		
1018(2)	Unglazed Tiles	
1027(1)	Cement Plaster Finish	
1007(1)b	Aluminum Glass Door (Swing Type)	
C.7 PAINTING WORKS		
1032(1)a	Painting Works (Masonry/Concrete)	
1032(1)c	Painting Works (Steel)	
C.8 METAL STRUCTURES		
1014(1)a2	Pre-painted Metal Sheets (above 0.427 mm Corrugated Type, Long Span)	
PART D	ELECTRICAL	
1103(1)	Lighting Fixtures and Lamps	
PART E	MECHANICAL	
1200(13)a	Airconditioning (Package/Split Type)	

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

	Total of All Amount	P
Total of All Amounts in words: Pesos: _____		
and		centavos

READ AND ACCEPTED AND GOOD FOR AGREEMENT:

(Name and Signature of the Bidder or Duly Authorized Bidder's Representative)

(Date)

(Position of the Bidder or Duly Authorized Bidder's Representative)

(Name of the Bidder)

Section IX. Bidding Forms (BFs)

The Bidder shall use the Bidding Forms (BFs) listed below in preparing its Bid and, in case it is awarded the contract, in preparing the documents required to perfect the contract.

GPPB Resolution No. 09-2020:	Bid Form
GPPB Resolution No. 09-2020:	Form of Bid Securing Declaration
DPWH-INFR-13-2016:	Contractor's Organizational Chart for the Contract
DPWH-INFR-14-2016:	List of Contractor's Key Personnel to be assigned to the Contract, with their Qualification and Experience Data
DPWH-INFR-15-2016:	List of Contractor's Equipment Unit to be Assigned to the Contract, Supported by Certificates of Availability
:	List of Contractor's Laboratory Equipment Units to be Assigned to the Contract, Supported by Certifications of Availability
GPPB Resolution No. 09-2020:	Omnibus Sworn Statement Required by RA 9184 - IRR Section 25.3
DPWH-INFR-17-2016:	Bid Prices in the Bill of Quantities
DPWH-INFR-18-2016:	Summary of Bid Prices
DPWH-INFR-19-2016:	Cash Flow by Quarter
DPWH-INFR-20-2016:	Bidder's Checklist of Requirements for its Bid, Including Technical and Financial Proposals Requirement for Bidders
DPWH-INFR-49-2016:	Contractor's Construction Safety and Health Program
DPWH-INFR-50-2016:	Checklist of Contract Documents and Supporting Documents
:	D.O. No. 17, Series of 2015 (3-STRIKE POLICY in the Procurement of Contracts for Infrastructure Works, Goods, and Consulting Services)
:	D.O. No. 11, Series of 2017 (Inclusion of the Minimum Materials Testing Equipment in the Technical Component of the Bid)
:	D.O. No. 117, Series of 2017 (Revised Guidelines for the Determination of Major and Similar Categories of Work and Eligibility Requirements for Work Experience in the Procurement of Infrastructure Contracts.)

The bidder may download these forms from the DPWH website. The bidder may also obtain from the Procuring Entity hard copies of these forms as part of the **BDs** for the contract.

BID FORM

Date : _____

Contract ID No. : _____

To: **Department of Public Works and Highway**
Tacloban City-District Engineering Office
New Bus Terminal, Brgy. Abucay, Tacloban City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a) We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b) We offer to execute the Works for this Contract in accordance with the PBDs;
- c) The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d) The discounts offered and the methodology for their application are: *[insert information]*;
- e) The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f) Our Bid shall be valid within the period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g) If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i) We understand that this Bid, together with your written acceptance thereof included in

your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

- j) We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k) We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- l) We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity : _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.
X-----X

BID SECURING DECLARATION
Contract ID No.: [Insert number]

To: **RAY P. MATE**
OIC-District Engineer
Department of Public Works and Highway (DPWH)
Tacloban City-DEO
New Bus Terminal, Brgy. Abucay, Tacloban City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

CONTRACTOR'S ORGANIZATIONAL CHART FOR THE CONTRACT

Submit a copy of the Organizational Chart that the Contractor intends to use to execute the Contract if awarded to it. Indicate in the chart the names of the Project Manager, Project Engineer, Structural Engineer, Materials and Quality Control Engineer, Foremen, and other Key Personnel, as required in the Instructions to Bidders (Bid Data Sheet). Include Sub-Contractors, if any.

Attach the required Proposed Organizational Chart for the Contract as stated above.

Name and Signature of Bidder's Representative

Date: _____

Position

Name of Bidder

**LIST OF CONTRACTOR'S KEY PERSONNEL TO BE ASSIGNED TO THE CONTRACT, WITH
THEIR QUALIFICATION DATA**

Date of Issuance

RAY P. MATE

OIC-District Engineer
Department of Public Works and Highway (DPWH)
Tacloban City-DEO
New Bus Terminal, Brgy. Abucay, Tacloban City

Dear Sir/Madame:

Supplementing our Organizational Chart for the above stated Contract, we submit, and certify as true and correct, the following information:

1. We have engaged the services of the following key personnel to perform the duties of the positions indicated in the above stated Contract if it is awarded to us:

Proposed Position (<i>as applicable</i>)	Name	Years of Experience	
		Total (Similar and Related)	Similar Position
Project Manager			
Project Engineer			
Materials Engineer			
Construction Safety Officer			
Foreman			
<i>Others (specify)</i>			

2. We submit the enclosed Curriculum Vitae and Affidavits of Commitment to Work on the Contract of these key personnel.
3. We ensure that the abovementioned personnel shall employ their best care, skill, and ability in performing the duties of their respective positions in accordance with the provisions of the Contract, including the Conditions of Contract, Specifications, and Drawings, and that they shall be personally present in the jobsite during the period of their assignment in the Contract.
4. In the event that we choose to replace any of the abovementioned key personnel, we shall submit to you in writing at least fourteen (14) days before making the replacement, for your approval, the name and

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

5. biodata of the proposed replacement whose qualifications shall be equal to or better than that of the person to be replaced.
6. We understand that any violation of the above stated conditions shall be a sufficient ground for us to be disqualified from this Contract and future biddings of the DPWH.

Very truly yours,

Name and Signature of Bidder's Authorized Representative

LETTER OF NOMINEE FOR PROJECT MANAGER

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

Supplementing our Confidential Application Statement for Eligibility for the Proposed Construction of (name of project and location), I/we have the honor to submit and certify herewith to be true and correct, the following pertinent information:

1. That I/we have engaged and contracted the services of Mr. _____, hereinafter called the Project Manager, a registered Civil Engineer with Professional License Certificate No. _____ issued on _____ and who has paid his Professional Tax for the current year, dated _____ and who was performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data;
2. That said Engineer shall be appointed and designated by us as Project Manager to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3. That said Engineer shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, Special Provisions and other provisions embodied in the proposed Contract;
4. That said Engineer shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Project Manager all the time;
5. That, in order to guarantee that said Engineer shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the DPWH Engineer at the end of every month. That I/we shall not start the work without the Project Manager at the jobsite;
6. That in the event that I/we elect or choose to replace the said Project Manager with another Engineer, the Head, Implementing Office of the DPWH will be notified by us accordingly in writing at least twenty one (21) days before making replacement;
7. That the name of the proposed new Project Manager, his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the DPWH for prior approval; and
8. That any willful violation on my/our part of the herein conditions may prejudice my/our standing as a reliable contractor in future bidding of the DPWH.

Very truly yours,

(Contractor)

CONCURRED IN:

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

(Project Manager)

(Address)

DPWH-INFR-14-2016

LETTER OF NOMINEE FOR PROJECT ENGINEER

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

Supplementing our Confidential Application Statement for Eligibility for the Proposed Construction of (name of project and location), I/we have the honor to submit and certify herewith, to be true and correct, the following pertinent information:

1. That I/we have engaged and contracted the services of Mr./Ms. _____, hereinafter called the Project Engineer, a registered Civil Engineer with Professional License Certificate No. _____ issued on _____ and who has paid his Professional Tax for the current year, dated _____ and who was performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data;
2. That said Engineer shall be appointed and designated by us as Project Engineer to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3. That said Engineer shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, and other provisions embodied in the proposed Contract;
4. That said Engineer shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Project Engineer all the time;
5. That, in order to guarantee that said Engineer shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the DPWH Engineer at the end of every month. That I/we shall not start the work without the Project Engineer at the jobsite;
6. That in the event that I/we elect or choose to replace the said Project Engineer with another Engineer, the Head, Implementing Office of the DPWH will be notified by us accordingly in writing at least twenty one (21) days before making replacement;
7. That the name of the proposed new Project Engineer, his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the DPWH for prior approval; and
8. That any willful violation on my/our part of the herein conditions may prejudice my/our standing as a reliable contractor in future bidding of the DPWH.

Very truly yours,

(Contractor)

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

CONCURRED IN:

(Project Engineer)

(Address)

DPWH-INFRA-14-2016

LETTER OF NOMINEE FOR MATERIALS ENGINEER

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

Supplementing our Confidential Application Statement for Eligibility for the Proposed Construction of (project name and location), I/we have the honor to submit and certify herewith to be true and correct, the following pertinent information:

1. That I/we have engaged and contracted the services of Mr./Ms. _____, hereinafter called the Materials Engineer, a registered Civil Engineer with Professional License Certificate No. _____ issued on _____ and who has paid his Professional Tax for the current year, dated _____ and who was performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data:
2. That said Engineer shall be appointed and designated by us as Materials Engineer to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3. That said Engineer shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, and other provisions embodied in the proposed Contract;
4. That said Engineer shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Materials Engineer all the time;
5. That, in order to guarantee that said Engineer shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the DPWH Engineer at the end of every month. That I/we shall not start the work without the Materials Engineer at the jobsite;
6. That in the event that I/we elect or choose to replace the said Materials Engineer with another Engineer, the Head, Implementing Office of the DPWH will be notified by us accordingly in writing at least twenty one (21) days before making replacement;
7. That the name of the proposed new Materials Engineer, his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the DPWH for prior approval; and
8. That any willful violation on my/our part of the herein conditions may prejudice my/our standing as a reliable contractor in future bidding of the DPWH.

Very truly yours,

(Contractor)

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

CONCURRED IN:

(Materials Engineer)

(Address)

DPWH-INFRA-14-2016

LETTER OF NOMINEE FOR FOREMAN

(Date)

RAY P. MATE

OIC-District Engineer
Department of Public Works and Highway (DPWH)
Tacloban City-DEO
New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

Supplementing our Confidential Application Statement for Eligibility for the Proposed Construction of (name of project and location), I/we have the honor to submit and certify herewith to be true and correct, the following pertinent information:

1. That I/we have engaged and contracted the services of Mr. _____, hereinafter called the Foreman, who has performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data;
2. That said person shall be appointed and designated by us as our Foreman to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3. That said Foreman shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, and other provisions embodied in the proposed Contract;
4. That said Foreman shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Foreman all the time;
5. That, in order to guarantee that said Foreman shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the DPWH Engineer at the end of every month. That I/we shall not start the work without the Foreman at the jobsite;
6. That in the event that I/we elect or choose to replace the said Foreman, the Head, Implementing Office of the DPWH will be notified by us accordingly in writing at least twenty one (21) days before making replacement;
7. That the name of the proposed new Foreman, his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the DPWH for prior approval; and
8. That any willful violation on my/our part of the herein conditions may prejudice my/our standing as a reliable contractor in future bidding of the DPWH.

Very truly yours,

(Contractor)

CONCURRED IN:

(Foreman)

(Address)

LETTER OF NOMINEE FOR SAFETY & HEALTH OFFICER

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

Supplementing our Confidential Application Statement for Eligibility for the Proposed Construction of (name of project and location), I/we have the honor to submit and certify herewith to be true and correct, the following pertinent information:

1. That I/we have engaged and contracted the services of Mr. _____, hereinafter called the Safety Officer, who has performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data;
2. That said person shall be appointed and designated by us as our Safety Officer to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3. That said Safety Officer shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, and other provisions embodied in the proposed Contract;
4. That said Safety Officer shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Safety Officer all the time;
5. That, in order to guarantee that said Safety Officer shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the DPWH Engineer at the end of every month. That I/we shall not start the work without the Safety Officer at the jobsite;
6. That in the event that I/we elect or choose to replace the said Safety Officer, the Head, Implementing Office of the DPWH will be notified by us accordingly in writing at least twenty one (21) days before making replacement;
7. That the name of the proposed new Safety Officer, his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the DPWH for prior approval; and
8. That any willful violation on my/our part of the herein conditions may prejudice my/our standing as a reliable contractor in future bidding of the DPWH.

Very truly yours,

(Contractor)

CONCURRED IN:

(Safety Officer)

(Address)

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

PROJECT MANAGER'S CERTIFICATE OF EMPLOYMENT

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

I am a licensed Civil Engineer with Professional License No. _____ issued on _____ at _____.

I hereby certify that _____ contracted my services as Project Manager on the _____, if awarded to him.

The following projects had been supervised by me as Project Manager (mention only projects of same nature as aforesaid Contract);

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
-----------------	-------	------	----------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following on-going projects:

NAME OF PROJECT	OWNER	COST	% ACCOMPLISHED
-----------------	-------	------	----------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the Department of Public Works and Highways at least twenty-one (21) days before the effective date of my separation.

I have read carefully and will abide by the conditions required of me in the Contractor's Confidential Application Statement for Pre-qualification of the above Contractor.

As Project Manager, I know I will have to stay in the Project all the time to supervise and manage the Project to the best of my ability, and am aware that I am authorized to handle only one (1) project at a time.

I did not allow the use of my name for the purpose only of enabling the above-mentioned Contractor to qualify for the Project without any firm intention on my part to assume the post as Project Manager if the Project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as Project Manager in any future bidding or employment for any Contractor doing business with the Department of Public Works and Highways.

(Signature of Project Manager)

DPWH-INFR-14-2016

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

DRY SEAL

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of, affiant exhibiting to me his
_____ No. _____ issued on _____ at _____.

Notary Public

PTR No. _____

Until _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

PROJECT ENGINEER'S CERTIFICATE OF EMPLOYMENT

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

I am a licensed Civil Engineer with Professional License No. _____ issued on _____ at _____.

I hereby certify that _____ contracted my services as Project Engineer on the _____, if awarded to him.

The following projects had been supervised by me as Project Engineer (mention only projects of same nature as aforesaid Contract);

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following on-going projects:

NAME OF PROJECT	OWNER	COST	% ACCOMPLISHED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the Department of Public Works and Highways at least twenty-one (21) days before the effective date of my separation.

I have read carefully and will abide by the conditions required of me in the Contractor's Confidential Application Statement for Pre-qualification of the above Contractor.

As Project Engineer, I know I will have to stay in the Project all the time to supervise and manage the Project to the best of my ability, and am aware that I am authorized to handle only ONE (1) project at a time.

I did not allow the use of my name for the purpose only of enabling the above-mentioned Contractor to qualify for the Project without any firm intention on my part to assume the post as Project Engineer if the Project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as Project Engineer in any future bidding or employment for any Contractor doing business with the Department of Public Works and Highways.

(Signature of Project Engineer)
DPWH-INFR-14-2016

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

DRY SEAL

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of, affiant exhibiting to me his
_____ No. _____ issued on _____ at _____.

Notary Public

PTR No. _____

Until _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

MATERIALS ENGINEER'S CERTIFICATE OF EMPLOYMENT

(Date)

RAY P. MATE

OIC-District Engineer
Department of Public Works and Highway (DPWH)
Tacloban City-DEO
New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

I am a licensed Civil Engineer with Professional License No. _____ issued on _____ at _____.

I hereby certify that _____ contracted my services as Materials Engineer on the _____, if awarded to him.

The following projects had been supervised by me as Project Materials Engineer (mention only projects of same nature as aforesaid Contract);

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following on-going projects:

NAME OF PROJECT	OWNER	COST	% ACCOMPLISHED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the Department of Public Works and Highways at least TWENTYONE (21) days before the effective date of my separation.

I have read carefully and will abide by the conditions required of me in the Contractor's Confidential Application Statement for Pre-qualification of the above Contractor.

As Materials Engineer, I know I will have to stay in the Project all the time to supervise and manage the Project to the best of my ability, and am aware that I am authorized to handle only ONE (1) project at a time.

I did not allow the use of my name for the purpose only of enabling the above-mentioned Contractor to qualify for the Project without any firm intention on my part to assume the post as Materials Engineer if the Project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as Materials Engineer in any future bidding or employment for any Contractor doing business with the Department of Public Works and Highways.

(Signature of Materials Engineer)

DPWH-INFR-14-2016

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

DRY SEAL

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of, affiant exhibiting to me his
_____ No. _____ issued on _____ at _____.

Notary Public

PTR No. _____

Until _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

DPWH-INFRA-14-2016

FOREMAN'S CERTIFICATE OF EMPLOYMENT

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

I hereby certify that Contractor _____ has engaged my services as Foreman on the _____, if awarded to him.

The following projects had been supervised by me as Foreman (mention only projects of same nature as aforesaid Contract);

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following on-going projects:

NAME OF PROJECT	OWNER	COST	% ACCOMPLISHED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I have read carefully and will abide by the conditions required of me in the Contractor's Confidential Application Statement for Pre-qualification of the above Contractor.

As Foreman, I know I will have to stay in the Project all the time to supervise and manage the Project to the best of my ability, and am aware that I am authorized to handle only one (1) project at a time.

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the Department of Public Works and Highways at least twenty-one (21) days before the effective date of my separation.

I did not allow the use of my name for the purpose only of enabling the above-mentioned Contractor to qualify for the Project without any firm intention on my part to assume the post as Foreman if the Project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as Foreman in any future bidding or employment for any Contractor doing business with the Department of Public Works and Highways.

(Signature of Foreman)

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

DRY SEAL

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of, affiant exhibiting to me his
_____ No. _____ issued on _____ at _____.

Notary Public

PTR No. _____

Until _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

SAFETY & HEALTH OFFICER CERTIFICATE OF EMPLOYMENT

(Date)

RAY P. MATE

OIC-District Engineer

Department of Public Works and Highway (DPWH)

Tacloban City-DEO

New Bus Terminal, Brgy. Abucay, Tacloban City

Sir:

I hereby certify that Contractor _____ has engaged my services as Foreman on the _____, if awarded to him.

The following projects had been supervised by me as Foreman (mention only projects of same nature as aforesaid Contract);

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following on-going projects:

NAME OF PROJECT	OWNER	COST	% ACCOMPLISHED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I have read carefully and will abide by the conditions required of me in the Contractor's Confidential Application Statement for Pre-qualification of the above Contractor.

As Foreman, I know I will have to stay in the Project all the time to supervise and manage the Project to the best of my ability, and am aware that I am authorized to handle only one (1) project at a time.

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the Department of Public Works and Highways at least twenty-one (21) days before the effective date of my separation.

I did not allow the use of my name for the purpose only of enabling the above-mentioned Contractor to qualify for the Project without any firm intention on my part to assume the post as Foreman if the Project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as Foreman in any future bidding or employment for any Contractor doing business with the Department of Public Works and Highways.

(Signature of Foreman)

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

DRY SEAL

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of, affiant exhibiting to me his
_____ No. _____ issued on _____ at _____.

Notary Public

PTR No. _____

Until _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

BIO-DATA

Proposed Position:

Name of Firm:

Name of Staff:

Profession:

Date of Birth:

Tax Identification No. (TIN): _____ Contact No.: _____

Years with Firm/Entity: _____ Nationality: _____

Membership in Professional Societies:

Detailed Tasks Assigned:

Key Qualifications:

[Give an outline of staff member's experience and training most pertinent to tasks on project. Describe degree of responsibility held by staff member on relevant previous projects and give dates and locations. Use about half a page.]

Education:

[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages.]

Languages:

[For each language, indicate proficiency: excellent, good, fair, or poor in speaking, reading, and writing.]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

[Signature of staff member and authorized representative of the firm] Day/Month/Year

Full name of staff member:

Full name of authorized representative:

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

LIST OF CONTRACTOR'S MAJOR CONSTRUCTION EQUIPMENT UNITS TO BE ASSIGNED TO THE CONTRACT. SUPPORTED BY CERTIFICATIONS OF AVAILABILITY

Business Name:

Business

Address:

Description	Model Year	Capacity / Performance / Size	Plate No.	Motor No.	Location	Condition	Proof of Ownership (Owned)
A. Owned ¹							
I							
II							
III							
B. Leased ²							
i							
ii							
iii							
C. Under Purchase Agreements ³							
i.							
ii							
iii							

¹Attached are copies of Sales Invoice/Official Receipt/Registration Certificate from LTO.

²Attached are the certificate from the lessors that the equipment units under B (Leased) shall be available for this contract.

³Attached are the certificate from the vendors that the equipment under C (Purchase Agreement) shall be available for this contract.

Minimum Materials Testing Equipment requirement as prescribed in the Bid Data Sheet:

Name and Signature of Bidder's Representative:

Date: _____

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

LIST OF CONTRACTOR'S MINIMUM MATERIALS TESTING LABORATORY EQUIPMENT UNITS TO BE ASSIGNED TO THE CONTRACT. SUPPORTED BY CERTIFICATIONS OF AVAILABILITY

Business Name:

Business Address:

Description	Model Year	Capacity / Performance / Size	Location	Condition	Proof of Ownership
A. Owned¹ ONLY					
i					
ii					
iii					
iv					
v					
vi					
vii					
Viii					
ix					
x					
.....					

¹*Attached are copies of Sales Invoice/Official Receipt*

Minimum Materials Testing Equipment requirement as prescribed in the Bid Data Sheet:

Name and Signature of Bidder's Representative:

Date: _____

STATEMENT OF AVAILABILITY OF EQUIPMENT

I, _____, of legal age, **(Married/Single)**, **Filipino**, and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the Authorized Managing Officer/Sole Proprietor of _____;
2. That I will make available the various equipment intended for the use of the above-mentioned project;
3. That I further pledge and commit that all these required for the project will be mobilized to the project site if awarded the above-mentioned project;
4. That this affidavit is being executed by the undersigned to attest to the facts stated herein.

IN WITNESS WHEREOF, we have hereunto set our hand this ____ day of _____, 20__ at _____.

Affiant

REPUBLIC OF THE PHILIPPINES)
CITY OF) S.S.

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20__ at _____, Philippines. Affiant exhibiting to me his _____, with his photograph and signature appearing thereon, with no. _____.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

REPUBLIC OF THE PHILIPPINES)
CITY OF TACLOBAN) S.S.

SWORN STATEMENT OF AVAILABILITY OF THE MINIMUM MATERIALS TESTING EQUIPMENT
(Pursuant to DPWH Department Order No. 11, Series of 2017)

I, _____, of legal age and residing at _____, affiant,
after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the **Authorized Managing Officer/Sole Proprietor** of _____ with category of _____ and with office address at _____;
2. That I pledge and commit that the Minimum Materials Testing Equipment and its facilities will be available and ready for use in the testing of construction materials intended for the above-name project;
3. That I will utilize first our own laboratory testing equipment/facilities before engaging the services of private testing laboratories to ensure effective and better quality control construction materials during the implementation of the above-named project;
4. That this affidavit is being executed by the undersigned in compliance with DPWH Department Order No. 80, Series of 1990 as amended by D.O. No. 8, series of 1996 and to attest to the facts stated herein.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____ day of _____, 20____ at _____.

Affiant

REPUBLIC OF THE PHILIPPINES)
CITY OF) S.S.

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20____ at _____, Philippines. Affiant exhibiting to me his _____ **ID**, with his photograph and signature appearing thereon, with no. _____.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

Omnibus Sworn Statement

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

CASH FLOW BY QUARTER

<i>110. Calendar Day</i>										
PARTICULAR	TOTAL	YEAR 2024				YEAR 2025				
		1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
ACCOMPLISHMENT (%)	100%									
CASH FLOW (Pesos)										
CUMULATIVE ACCOMPLISHMENT (%)	100%									
CUMULATIVE CASH FLOW (Pesos)										

PARTICULAR	TOTAL	YEAR _____				YEAR _____				
		1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
ACCOMPLISHMENT (%)	100%									
CASH FLOW (Pesos)										
CUMULATIVE ACCOMPLISHMENT (%)	100%									
CUMULATIVE ACCOMPLISHMENT (Pesos)										

Submitted by:

Name and Signature of Bidders Representative

Position

Name of Bidder

Date: _____

DPWH-INFRA-19-2016

BIDDER'S CHECKLIST OF REQUIREMENTS FOR ITS BID, INCLUDING TECHNICAL AND FINANCIAL COMPONENTS OF THE BID

The Technical Component shall contain the following:

- ☐ PhilGEPS Certificate of Registration and Membership
- ☐ a. If not yet enrolled in the CWA
 - ☐ PCAB License and Registration
 - ☐ Statement of All Ongoing Government and Private Contracts
 - ☐ Statement of Similar Completed Project
 - ☐ NFCC Computation and Statement of Total Assets and Total Liabilities
 - ☐ Financial Statements
 - ☐ DTI Business Name Registration or SEC Registration
 - ☐ Mayor's Business Permit
 - ☐ Tax Clearance
- b. If already enrolled in the CWA but wishes to update Eligibility Documents
 - ☐ Documents to be updated: Any Class "A" Documents to be updated
- ☐ Bid Security (Form DPWH-INFR-09, as applicable)
- ☐ Project Requirements:
 - ☐ Duly Signed Organizational Chart for the Contract (Form DPWH-INFR-13)
 - ☐ Duly Signed Contractor's List of Key Personnel for the Contract (Form DPWH-INFR-14)
 - ☐ Duly Signed List of Contractor's Major Equipment (Form DPWH-INFR-15)
 - ☐ Duly Signed List of Contractor's Laboratory Equipment Units to be Assigned to the Contract, Supported by Certifications of Availability (Form DPWH-INFR-15)
 - ☐ Sworn statement under RA9184-IRR Sec. 25.2b)iv) (Form GPPB Resolution No. 16-2020)
- ☐ Contractor's Safety and Health Program (Form DPWH-INFR-49)

The Financial Component shall contain the following:

- ☐ Duly signed Bid Form (Form GPPB Resolution No. 16-2020)
- ☐ Duly signed Bid Prices in the Bill of Quantities (Forms DPWH-INFR-17)
- ☐ Duly signed Summary of Bid Prices
- ☐ Duly Signed Detailed Estimates
- ☐ Duly Signed Cash Flow by Quarter (Form DPWH-INFR-19)

Contract ID:**Contract Name:****Location of the Contract:****Department of Public Works and Highways****PRELIMINARY EXAMINATION OF TECHNICAL COMPONENT OF THE BID****Date of Submission/Opening of Bids****Name of Contractor****Approved Budget for the Contract (ABC)****TOTAL AMOUNT OF BID**

- 1 PhilGEPS Certificate of Registration and Membership**
If not enrolled in CWA: following Class A and B Documents
- 2 a. not covered by PhilGEPS Certificate.**
 - (1) PCAB License and Registration
 - (2) Statement of All Ongoing Government and Private Projects
 - (3) SLCC
 - (4) NFCC Computation and Statement of Total Assets and Liabilities
 - (5) JVA, if applicable
- If enrolled in CWA: Class A and B Documents in CWA, if any, to be updated.
- b. updated.**

Tab. No.	BAC Member	BAC Member	BAC Member	BAC Vice-Chairperson	BAC Chairperson

3 Bid Security in the prescribed form, amount and validity period.

a.	Acceptable Forms:	Cash, Cashier's Check, Manager's Check, issued by a Universal or Commercial Bank (2% of ABC)	Bank Draft/Guarantee, or Irrevocable Letter of Credit issued by a Universal or Commercial Bank (If issued by a Foreign Bank, confirmed or	Surety Bond callable upon demand issued by a surety or insurance company duly certified by the	Bid Securing Declaration

				authenticated by a Universal or Commercial Bank (2% of ABC)	Insurance Commission as authorized to issue such security (5% of ABC)	
		Form Submitted by Contractor:				
	b.	Amount Required:				
		Amount Submitted by Contractor:	<input type="checkbox"/> Sufficient <input type="checkbox"/> Insufficient			
	c.	Validity Period:				
	d.	Issuing Company/Bank:				
	e.	Official Receipt No.:				
	f.	Callable on Demand:				
	g.	Certificate from Insurance Commission				
					Tab. No.	BAC Member
						BAC Member
						BAC Member
						BAC Vice-
						BAC Chairperson
Bid Security in Prescribed Form, Amount and Validity Period.						
4 Project Requirements:						
	a.	Organizational Chart for the contract to be bid (DPWH-INFR-13-2016)				
	b.	List of Contractor's Key Personnel to be assigned to the contract, with their complete qualification data (DPWH-INFR-14-2016)				
	c.	List of Contractor's Major Construction and Lab Equipment Units owned, leased and/or under purchase agreements, supported by proof of ownership/lease/purchase and certification of availability of eqpt from lessor/vendor for project duration (DPWH-INFR-15-2016)				
4. Omnibus Sworn Statement in the form prescribed by GPPB Resolution No. 16-2020						
Note : Any missing, incomplete or patently insufficient document in the above-mentioned checklist is a ground for outright rejection of the bid.						

Overall Rating : ☐ **Passed** ☐ **Failed**

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

Contract ID:

Contract Name:

Location of the Contract:

Department of Public Works and Highways

PRELIMINARY EXAMINATION OF FINANCIAL COMPONENT OF THE BID



Date of Submission/Opening of Bids : _____

Name of Contractor : _____

Approved Budget for the Contract (ABC) : _____

TOTAL AMOUNT OF BID AS READ _____

		Tab No.	BAC Member	BAC Member	BAC Member	BAC Vice-Chairperson	BAC Chairperson
1.	Bid Form						
2.	Bid Prices in the Bill of Quantities						
3.	Detailed Estimates including a Summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid;						
4.	Quarterly/Monthly Cash Flow and Payment Schedule						
Note : Any missing, incomplete or patently insufficient document in the above-mentioned checklist is a ground for outright rejection of the bid.							
Overall Rating: () Passed () Failed							

	Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY Bonifacio Drive, Port Area, Manila		097-13 DPWH 02.28.2024
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FEB 26 2024



DEPARTMENT ORDER) No. <u>28</u>) Series of 2024) 4 212024	SUBJECT: Three (3)-Strike Policy in the Procurement of Infrastructure, Goods and Consulting Services Contracts
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I. Introduction and Policy Objective

In order to establish a fair and transparent system for managing offenses committed by bidders in the procurement of infrastructure, goods, and consulting services projects through public bidding, the Department of Public Works and Highways (DPWH) hereby introduces an updated Three (3)-Strike Policy. This policy is aimed at enforcing adherence to the procurement guidelines stipulated under Section 69.1.i of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184. Under this policy, if a bidder commits three (3) offenses/acts described as "*All other acts that tend to defeat the purpose of competitive bidding*" they shall be subjected to an administrative penalty. These offenses/acts are further classified into three (3) major categories, as enumerated below:

II. Classification of Offenses that Triggers the Three (3)-Strike Policy and Exceptions

1. Withdrawal from the bidding process, submission of a non-participation letter, or failure to submit a bid after purchasing the bid documents. However, the Bids and Awards Committee (BAC) recognizes certain valid reasons for these actions:
 - a. If upon computation prior to bid submission, the bidder determines that their proposed bid price will exceed the Approved Budget for the Contract (ABC). To substantiate this, the bidder must provide evidence. Acceptable proof includes, but is not limited to, a Detailed Budget Estimation or a Market Price Report.
 - b. If the bidder, after reviewing the bidding documents and evaluating the available market options, determines that the required goods or supplies either are not available or that the available alternatives do not meet the specified Technical Specifications. Additionally, if providing the specified goods or supplies would require the bidder to incur costs exceeding the competitive and financially viable range, or if adherence to the specifications would lead to a bid price that is not economically favorable, the bidder may withdraw. To validate this reason, the bidder should present an affidavit, demonstrating that participating in the bid under these conditions would be financially unsustainable.
2. Submission of late bids without valid reasons, as determined by the BAC. Exceptions will be considered under extraordinary circumstances, such as force majeure. This refers to unexpected and unavoidable external events that impede or prevent a bidder from timely bid submission, as defined in Article 1174 of the Philippine Civil Code.

Website: <https://www.dpwh.gov.ph>
 Tel. No(s): 5304-3000 / (02) 165-02

3. Submission of patently insufficient bid.

A "patently insufficient bid" refers to a bid that fails to include or comply with certain mandatory requirements. The determination of whether a bidder committed such an offense may occur as outlined below:

- a. During Eligibility Screening and/or Shortlisting:
 - i. Submission of an expired Certificate of Philippine Government Electronic Procurement System (PhilGEPS) Registration (Platinum Membership), or a Certificate of PhilGEPS Certification containing expired Class "A" Legal and Financial Documents, as determined during the eligibility screening.
 - ii. Failure to include Certificate of Employment, Contract Agreement among permanent personnel and staff of the firm, and Curriculum Vitae in the Application for Eligibility and Shortlisting (AES), which are evaluated during the shortlisting for Consulting Services Projects.
- b. During Bid Evaluation:
 - i. Failure to submit required bid forms, as outlined in Annex C detailing the complete list of required bid forms.
 - ii. Submission of incomplete, insufficient, or defective documents due to the non-inclusion and/or omission of mandatory provisions and statements for the required bid forms, as per Annex C outlining the mandatory provisions of required forms.
 - iii. Submission of an unnotarized Bid Securing Declaration, an Omnibus Sworn Statement, and Joint Venture Agreement, or statements from all the potential joint venture partners, with the exception during the Declaration of State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the Procuring Entity (PE) or of the bidder.
 - iv. Submission of the Bid Form, Price Schedules, Bid Securing Declaration, Omnibus Sworn Statement, and Joint Venture Agreement (JVA) without the name, legal capacity, and signature of the bidder or its authorized representative.
 - v. Nomination of key personnel of a profession different from what is required by the Bidding Documents, or, in the case of Consulting Services, proposing a Key Personnel whose educational background is different from that required by the Terms of Reference (TOR).
 - vi. Failure to submit proof of ownership, lease, or purchase agreement of pledged equipment.
 - vii. Failure to submit the required certification of key personnel as per Department Order No. 9, Series of 2012, or, in the case of Consulting Services projects, failure to submit certifications as required by the Terms of Reference (TOR).
 - viii. Failure to comply with the required minimum number of key personnel and equipment as stated in the Bidding Documents.
- c. During Postqualification:
 - i. Participation in bidding for Consulting Services or Good and Services Contracts by a bidder whose Business Type Category, as indicated on the



Mayor's Permit, does not match or unrelated to the contract being bid for, as determined during the postqualification process.

- ii. Participation in bidding for Infrastructure Projects by a bidder whose Allowable Range of Contract Costs (ARCC), as indicated on the PCAB License, does not match with the specific requirements of the infrastructure project being bid for, in terms of Category, Classifications & Size Ranges.

III. Enforcement and Penalties

If a bidder commits any of the three (3) major offenses/acts listed above three (3) times within a year—starting from the approval date of the Resolution Recommending the Imposition of Strike One (1) (First Warning), which is counted as day 1, through day 365—and if these three (3) offenses are of a similar or identical nature, it will trigger the enforcement of the stipulated administrative penalty: suspension from participating in all DPWH procurement activities and entering into contract with any DPWH Procuring Entity. Subsequently, as per the procedure outlined in **Annex A**, this may result in the blacklisting of the suspended bidder, thereby disqualifying the bidder from participating in any government procurement activities for a period of one (1) year. In conjunction with blacklisting, the bidder will also face bid security forfeiture and must comply with the enforcement of the Bid Securing Declaration's conditions.

In more severe instances, when a bidder commits another set of three (3) similar offenses, or more than two (2) sets of three (3) similar offenses—instances where more than six similar offenses occur within the said one-year timeframe—the bidder may be subjected to an increased penalty resulting in blacklisting for a period of two (2) years. The effective duration for the penalty of either one (1) or two (2) years, as applicable, will be clearly stipulated in the Blacklisting Order, with the provision that the duration of blacklisting shall not exceed a maximum period of two (2) years, commencing on the date the Blacklisting Order is approved and issued by the Secretary.

In enforcing these penalties, the Department emphasizes the need for a clear and fair procedure. When an offense leading to a strike is identified, the erring bidder will be promptly notified by the Bids and Awards Committee (BAC) and given a chance to explain their actions before any final decision is made. This procedure helps ensure a well-informed and fair judgment. Furthermore, if a bidder is suspended due to three (3) strikes, they have the right to file a Request for Reconsideration (RR) as per the procedure in Annex A. This gives the suspended bidder a formal way to challenge the suspension, showcasing the Department's commitment to due process in enforcing the Three (3)-Strike Policy.

IV. Due Process and Implementation

To ensure that due process is upheld across all stages of procurement—from eligibility screening and shortlisting to bid evaluation and post-qualification—it is essential for the BAC and its Technical Working Group (TWG) to meticulously verify the Monthly Consolidated Strike Report or its updated version at each stage of the procurement process. All BACs are tasked with actively monitoring these updates to accurately track the infractions committed by bidders. Notably, even if a bidder has accumulated three (3) strikes, this alone shall not be grounds for ineligibility, disqualification, or post-disqualification until the Suspension Order is approved by the Secretary and officially posted on the DPWH website. Moreover, if a suspended bidder has



filed a request for reconsideration, the awarding of the contract may be deferred until such request is resolved. This approach ensures the integrity and coherence of our procurement system, reflecting our dedication to a transparent and fair process for all participants.

Failure of the concerned DPWH personnel to implement the provisions of this Order shall, after due process, make them liable to the penalties prescribed for violation of reasonable office rules and regulation in Rule 10, Administrative Offenses and Penalties of the 2017 Rules on Administrative Cases in the Civil Service dated 03 July 2017.

This Order shall take effect immediately and shall supersede Department Order No. 17, series of 2015, Department Order No. 35, series of 2008 and all other issuances that are inconsistent with this Order.

Department of Public Works and Highways
Office of the Secretary



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MANUEL M. BONOAN
Secretary

- Encl: 1. Annex A: Detailed Procedural Flowchart of the Three (3)-Strike Policy Implementation
2. Annex B.1: Strike Summary Report Form
3. Annex B.2: Individual Bidder Strike Form
4. Annex C: Complete List of Mandatory Bid Forms and its Mandatory Provisions per GPPB Circular 04-2020
5. Annex D: Transmittal of Three (3)-Strike Documents to Procurement Service (PrS)
6. Appendix 1: BAC's Show-Cause Letter Template
7. Appendix 2: Resolution Recommending Strike Template
8. Appendix 3: Notice of Strike One (1)-1st Warning to Erring Bidder Template
9. Appendix 4: Notice of Strike 2-"n" to Erring Bidder Template
10. Appendix 5: Monthly Consolidated Strike Report Template

12.1 MVSG/MSV/MAP



24 JAN 2017

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.13 8 PMH
01-24-2017

DEPARTMENT ORDER)
NO. **11**)
Series of 2017)

SUBJECT: Inclusion of the Minimum Materials Testing Equipment In the Technical Component of the Bid

Section 25.2.b) of the Revised IRR of RA 9184 requires, among other technical requirements, the inclusion of the list of contractor's major equipment units which are owned, leased, and/or under purchase agreement, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be.

DPWH Procurement Manual Volume II-Infrastructure Main Guidelines specifically requires the submission of the materials testing equipment as stated in Clause 5.6.2.a) Technical Proposal and Clause 5.6.2.a.4.c) Project Requirements using Form DPWH-INFR-15: List of Contractor's Major Construction and Laboratory Equipment Units to be Assigned to the Contract Supported by Certifications of Availability.

Considering that materials testing equipment are essential during construction stage of a project, it shall therefore be included in the technical requirement of the Bid together with the other major equipment as contained in the Technical Envelope which shall be subjected to preliminary examination and further verified during the post-qualification stage.

This minimum materials testing equipment requirement shall be on a "per contractor" basis, and not on a "per project basis", i. e. the equipment maybe used to service several on-going projects of the contractors.

As such, the Implementing Offices are hereby directed to compel the contractors to comply with the prescribed Minimum Materials Testing Equipment and to utilize first their own laboratory testing equipment/facilities before engaging the services of private testing laboratories for required test out of their capacity to perform to ensure effective and better quality control of construction materials during the implementation of DPWH infrastructure projects.

Attached are the List of Minimum Materials Testing Equipment to be proposed for Small, Medium and Large Contractors. (Annex "A").

This Department Order supersedes Department Order No. 80, Series of 1990 and all other issuances (DO No. 8, Series of 1996 and DO 138, Series of 2015) relative thereto. This shall take effect fifteen (15) days after its last publication in the official gazette or newspaper of general circulation.

RAUL C. ASIS
Undersecretary
Officer-In-Charge

Department of Public Works and Highways
Office of the Secretary

WIN7XR01214



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097, 130 PWH
09-N-2017

14 SEP 2017

DEPARTMENT ORDER

NO. 117

Series of 2017

SUBJECT: Revised Guidelines for the Determination of Major and Similar Categories of Work and Eligibility Requirements for Work Experience in the Procurement of Infrastructure Contracts

In compliance with Section 23.4.2.4 of Implementing Rules and Regulations of Republic Act 9184 stating that *"the Prospective Bidder must have completed a Single Largest Completed Contract (SLCC) that is similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the Approved Budget for the Contract (ABC) to be bid,"* the concerned DPWH Procuring Entities and Implementing Units shall use the guidelines in this Department Order to determine the work experience on contracts similar to the contract to be bid that a bidder/contractor must possess to be considered eligible to bid for an infrastructure contract involving different categories of works.

A. DEFINITION OF TERMS:

The following terms shall be interpreted in this Department Order as defined:

1. **Major Category of Works** - the main classification of works, for purposes of evaluation of eligibility for civil works, according to type of infrastructure and kind of work performed - e.g. road construction, or bridge rehabilitation, etc.
2. **Similar Category of Works** - a kind of work whose classification is considered to be comparable to the major category of works for purposes of evaluation of eligibility for civil works.
3. **Construction** - the process of building a new infrastructure or facility, such as road, bridge, flood control or building.
4. **Improvement** - the betterment of existing infrastructure through upgrading, widening, or strengthening (e.g., retrofitting) in order to increase its original design capacity or performance.
5. **Rehabilitation** - a grouping of types of works which restore structural capacity and performance, and/or enhance safety. These types of works are applicable to infrastructure in poor or bad condition. In the case of pavement, this shall not extend to the subgrade. In the case of flood control, this includes dredging.
6. **Retrofitting** - a grouping of types of work associated with strengthening of existing structures to comply with the latest standards, usually with the aid of new technology or introduction of new features to the old design.

0907-MISC.

7. **Maintenance** – an activity undertaken to keep or restore an asset to good working condition.
8. **Qualifier** - an additional specific requirement on Major or Similar Categories of Work, to be required from the bidders at the bidding stage, to show that they have the necessary expertise and experience to undertake the project (e.g., an extraordinarily large embankment volume, soft ground treatment, long tunnel using tunnel boring machine (TBM), or bridge retrofitting using special jacking technology).
9. **Contract** - is an enforceable agreement between two or more participants or persons.

B. LIST OF MAJOR CATEGORIES OF WORKS AND SIMILAR CATEGORIES OF WORKS AND VERIFICATION OF QUALIFIERS

1. In the procurement of infrastructure contracts, the DPWH Procuring Entities and Implementing Units concerned shall use the Major Categories of Works and Similar Categories of Works listed in **ANNEX A**. In determining the work experience of a contractor for a particular contract which involves a given set of Major Categories of Works (columns 1 and 2), the Procuring Entity shall consider the contractor's relevant work experience, not only for the Major Category of Work itself, but also for the corresponding Similar Categories of Works (columns 3 and 4) listed in **ANNEX A**.
2. Similar Categories of Work with asterisk marks (*) in column 4 of **ANNEX A** refer to those used in the DPWH Civil Works Application (CWA) prior to the adoption of the Department Order (DO) No. 14, series 2017.
3. Examples of Qualifiers, as defined in item A-8 above, are given in **ANNEX B**.
4. The verification or validation of compliance with the Qualifiers shall be undertaken during the post-qualification of the bidder with the Lowest Calculated Bid, and not during the Eligibility Check.

C. CRITERIA FOR DETERMINATION OF MAJOR/SIMILAR CATEGORIES OF WORKS AND ELIGIBILITY REQUIREMENTS FOR WORK EXPERIENCE

1. For a contract involving a single category of works (i.e., type of infrastructure and kind of work) - e.g., road construction, or bridge retrofitting, or flood control rehabilitation - the following criteria shall be adopted:
 - a. The Major Category of Works is the single category itself.
 - b. To be eligible to bid for the contract, a bidder/contractor must have done a Single Largest Completed Contract (SLCC) containing a category of work which is the same as or similar to the Major Category of Works, and whose total SLCC cost is at least 50% of the Approved Budget for the Contract (ABC) to be bid.
2. For a contract to be bid involving multiple categories of works – e.g., combination of road construction, bridge retrofitting, and flood control rehabilitation - the following criteria shall be adopted:
 - a. Each category of works whose cost is at least 40% of the ABC shall be considered a Major Category of Works. In case no category of works is at least 40% of the ABC, the category with the highest percentage cost of the ABC shall be considered as the only Major Category of Work. If there are more than one category with the highest percentage cost less than 40% of ABC (say both 39% of the ABC), both categories shall be considered "Major Categories of Work".
 - b. To be eligible to bid for the contract, a bidder/contractor must have done a Single Largest Completed Contract (SLCC) complying with the following work experience requirements:
 - (1) The contractor must have undertaken a SLCC similar to the contract to be bid. To be so considered similar, the SLCC must contain categories of work which are the same as or similar to the Major Categories of Works of the contract to be bid.
 - (2) The total cost of the SLCC must be at least 50% of the total ABC to be bid.

ANNEX C shows an illustrative example in the determination of Major Categories of Works and in checking the work experience eligibility for a contract involving multiple categories of works.

D. PROCEDURE IN THE DETERMINATION OF MAJOR AND SIMILAR WORK CATEGORIES AND IN THE ELIGIBILITY CHECK USING THE CIVIL WORKS APPLICATION

1. Section 30.1 of the 2016 Implementing Rules and Regulations of the Republic Act 9184 states, among others, "The BAC shall open the first envelopes (technical envelopes) in public to determine each bidder's compliance with the documents required to be submitted for eligibility and for the technical requirements as prescribed in the said IRR". After opening the first envelope, the BAC shall simultaneously conduct the electronic eligibility check and preliminary examination of the Technical components of the bids.
2. For electronic eligibility check of a specific contract to be bid, the BAC with the assistance of the Technical Working Group, through the CWA, shall encode the Contract Profile (Form DPWH-INFRA 08) submitted by the Implementing Office - i.e., Major Category(ies) of Works, unit of measure, dimensions, and cost estimate per category of the ABC. The estimated cost of each Major Category of Work should include the cost of the minor items related to or proportionately distributed to it. The proportionate distribution shall be based on the weighted percentage of the major items. The corresponding Similar Category(ies) of Work for each Major Category of Work shall be automatically selected by the CWA based on **ANNEX A**.
3. In case a bidder is already enrolled in the CWA and submits, together with its technical bid, the updated documents – i.e., Class "A" and Class "B" documents, the BAC shall immediately forward copies of Class "A" and Class "B" documents (stamped Certified True Copy by the BAC Secretariat of the procuring entity), for updating to the Procurement Service to encode into the CWA the appropriate data and information – e.g., PCAB License, SLCC, Net Financial Contracting Capacity (NFCC), etc. - from the submitted Eligibility Documents. Without interrupting the bidding process, the BAC shall manually evaluate bidder's eligibility as to their submitted Class "A" and Class "B" Documents. If found passed in the preliminary examination and eligibility evaluation, the BAC shall proceed with the opening of the bidder's 2nd Envelope. Consequently, the BAC shall conduct the electronic eligibility processing of the previously enrolled bidders in the CWA. The BAC shall also declare that upon approval of the application of registration and unlocking of subject contract ID in the CWA, the bidder will be subjected to electronic eligibility processing. Result of latest electronic eligibility processing shall prevail over the manual eligibility evaluation.
4. In case a bidder is not previously enrolled in the CWA and submits its Eligibility Documents – i.e., Class "A" and Class "B" Documents - as part of its bid, the BAC shall do the same process indicated in the above Item 3.
5. In both cases (Items D-3 and D-4), the CWA program will then electronically process and compare (a) the bidder's work experience eligibility data in the CWA – i.e., the value of the bidder's SLCC for Major and Similar Categories of Works – against (b) the eligibility requirements for the contract derived from the Contract Profile earlier entered into the CWA – using the criteria in Item C above. The computer program will automatically determine if the bidder meets the work experience eligibility requirements.

6. The CWA will show the validity date of the legal documents and its corresponding registration/certificate numbers. As to financial aspects, the CWA will automatically compute the Net Financial Contracting Capacity of a bidder.
7. The Lowest Calculated Bid shall undergo post-qualification in order to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents. During the post-qualification, the BAC shall verify, validate, and ascertain all statements made and documents submitted by the bidder with the Lowest Calculated Bid, using non-discretionary criteria, as stated in the Bidding Documents.
8. The category of work used during the Eligibility Check shall be the same category when the project is completed, accepted and included in the database under the contractor's list of completed projects. This category shall be reflected in the Contractor's Information (CI) which is attached to the Contractor's Registration Certificate (CRC).

E. DETERMINATION OF A QUALIFIER

As defined in item C.2.a above, each category of works whose cost is at least 40% of the ABC shall be considered a Major Category of Works. However, for Categories of Work costing less than 40% but not less than 30% of the ABC, the Procuring Entity shall specify in the Bidding document, specifically in the Eligibility Data Sheet (EDS), a Qualifier for the contract to be bid

The Procuring Entity shall also specify a Qualifier for the Contract to be bid, if the Contract to be bid contains items requiring **Special Technology** or **Large Volume of Works**.

F. MODIFICATION OF MAJOR AND SIMILAR CATEGORIES OF WORK

The Committee on the Evaluation on Major Work Categories in the Civil Works Application, under D.O. 120 series of 2015, is hereby authorized to modify any item in the Table of Major Work and Similar Categories of Work in Annex A of this Department Order, as well as other related Annexes therein, as necessary to suit changes in construction industry practices.

6. The CWA will show the validity date of the legal documents and its corresponding registration/certificate numbers. As to financial aspects, the CWA will automatically compute the Net Financial Contracting Capacity of a bidder.
7. The Lowest Calculated Bid shall undergo post-qualification in order to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents. During the post-qualification, the BAC shall verify, validate, and ascertain all statements made and documents submitted by the bidder with the Lowest Calculated Bid, using non-discretionary criteria, as stated in the Bidding Documents.
8. The category of work used during the Eligibility Check shall be the same category when the project is completed, accepted and included in the database under the contractor's list of completed projects. This category shall be reflected in the Contractor's Information (CI) which is attached to the Contractor's Registration Certificate (CRC).

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The Procuring Entity shall also specify a Qualifier for the Contract to be bid, if the Contract to be bid contains items requiring **Special Technology** or **Large Volume of Works**.

F. MODIFICATION OF MAJOR AND SIMILAR CATEGORIES OF WORK

The Committee on the Evaluation on Major Work Categories in the Civil Works Application, under D.O. 120 series of 2015, is hereby authorized to modify any item in the Table of Major Work and Similar Categories of Work in Annex A of this Department Order, as well as other related Annexes therein, as necessary to suit changes in construction industry practices.

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

Department Order No. 173, Series of 2017
Revised Guidelines for the Determination of Major and Similar
Categories of Work Page 6 of 24

G. EFFECTIVITY

This Order supersedes Department Orders No. 139 and 173, series of 2016, and Department Order No. 14, series 2017 and shall take effect fifteen (15) calendar days after publication thereof in a newspaper of general circulation.



MARK A. VILLAR

Secretary

Department of Public Works and Highways
Office of the Secretary



WIN7XR01246

12.1.1 EED/MNC/MVSG/DNEP

REVISED PHIGEPS CERTIFICATE OF PLATINUM REGISTRATION AND MEMBERSHIP
(First Page Only)

<p>Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE</p> <p>CERTIFICATE OF PHIGEPS REGISTRATION (Platinum Membership)</p> <p>THIS IS TO CERTIFY THAT</p> <p>(NAME OF BIDDER)</p> <p>Address</p> <p>is registered in the Philippine Government Electronic Procurement System (PhigEPS) on (date of registration) pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.</p> <p>This further certifies that (name of the prospective bidder) has submitted the required eligibility documents in the PhigEPS Supplier Registry as listed in Annex A which document is attached hereto and made an integral part hereof.</p> <p><u>For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.</u></p> <p><u>By submitting this Certificate, the Bidder certifies:</u></p> <ol style="list-style-type: none">1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;2. the veracity of the statements and information contained therein;3. that this Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it evidence that the bidder has passed the post-qualification stage; and4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws. <p>This Certificate is valid until (date of expiration).</p> <p>Issued this (date) day of (month), year.</p> <p>This is a system-generated certificate. No signature is required.</p> <p>Documentary Stamp Tax Paid 30.00 (QR Code)</p> <p>Certificate Reference No: Page 1 of 3</p>
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26 MAY 2016

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

299.13 DPWH
OF-27-2016

DEPARTMENT ORDER)

NO.)

Series of 2016)

98

SUBJECT : REVISED GUIDELINES ON THE
ACCREDITATION OF CONTRACTORS'/
CONSULTANTS' MATERIALS ENGINEERS

To ensure that only qualified and competent materials engineers will be assigned by contractors and consultants to DPWH projects despite the significant increase in the number of projects to be implemented by the Department, these Revised Guidelines on the Accreditation of Contractors'/Consultants' Materials Engineers are hereby prescribed.

1.0 CRITERIA FOR ACCREDITATION

The following criteria shall be applied in the evaluation for accreditation of Contractors'/Consultants' Materials Engineers:

1.1 Minimum Requirement

As a minimum requirement for accreditation of materials engineers, the applicant must be a registered and licensed Civil Engineer. This minimum requirement may be extended to foreign applicants.

1.2 Written Examination

A written examination shall be administered to all the applicants. The raw score obtained in the examination shall be converted to percentage (100% maximum) to obtain the total score for accreditation.

1.3 Practical Examination

Practical examination shall be administered to an accredited Materials Engineer I applying for upgrading to Materials Engineer II. It shall be conducted at the Bureau of Research and Standards (BRS) Office in Quezon City or at a selected/identified DPWH Regional Office.

1.4 DPWH Engineers and other government engineers are prohibited from taking the examination for the accreditation of Contractors'/Consultants Materials Engineers to prevent private entities from engaging the services of the former while still employed by the government.

1.5 Accredited DPWH Materials Engineers who retired or decided to leave DPWH may be considered as Contractors'/Consultants' Materials Engineers corresponding to their rank upon request.

- 1.6 Other government engineers who were previously accredited as Contractors'/Consultants' Materials Engineers but whose accreditations were revoked per Department Order No. 60, Series of 2003 may be reinstated as Contractors'/Consultants' Materials Engineers corresponding to their rank after separation from the government service upon their request, subject to the approval of the Secretary upon recommendation of the Accreditation Committee.

2.0 PROCEDURE FOR ACCREDITATION

2.1 Accreditation Requirements

Upon application for accreditation, the following must be submitted to the Accreditation Committee, thru the Chief of the Quality Assurance and Hydrology Division of any DPWH Regional Office.

- Duly accomplished application form that can be downloaded through DPWH Website (www.dpwhnet.gov.ph) or can be secured from any DPWH Regional Office.
- Photo copy of Professional Regulation Commission (PRC) identification card.
- Two (2) passport size (2" x 2") photographs, one of which should be pasted in the application form.

2.2 Accreditation Examination

- An accreditation examination shall be administered to all qualified applicants. Two (2) examinations per year to be held on the second Saturday of March and September will be given simultaneously in Manila, Cebu City and Davao City.
- Applicants who applied but failed to take the examination three (3) times without valid explanation shall be barred perpetually from taking the examination.

2.3 Issuance of Certificate of Accreditation

- A Certificate of Accreditation and an Accreditation I.D. will be issued to all applicants who meet the accreditation criteria.
- The Certificate of Accreditation, unless revoked or suspended for cause, shall be valid for three (3) years from the date it was issued, and shall be renewed thereafter.

3.0 RENEWAL AND UPGRADING OF ACCREDITATION

- Renewal of certificate of accreditation of materials engineers **working abroad** is not allowed. Likewise, materials engineers working in the Philippines should file their application for renewal of their accreditation certificate **personally** by presenting their valid original Professional Regulation Commission (PRC) identification card.
- Request for upgrading of classification, renewal of accreditation certificate and reinstatement of accreditation must be addressed to the Chairman, Accreditation Committee for DPWH and Contractors'/Consultants' Materials Engineers, Attention: The Director IV, BRS, EDSA, Dilliman, Quezon City. The Committee which was created to accredit DPWH and Contractors'/Consultants' Materials Engineers shall carry out the evaluation for accreditation and recommend the issuance of certificates of accreditation for approval of the Secretary.



4.0 CLASSIFICATION OF CONTRACTORS'/CONSULTANTS' MATERIALS ENGINEERS

- 4.1 Materials Engineers shall be classified according to the results of Written and Practical Examinations.

4.1.1 Written Examination

Applicants who got a score of 60% and above are automatically accredited as Materials Engineer I.

4.1.2 Practical Examinations
(For upgrading from Materials Engineer I to Materials II only)

a. Laboratory

The applicants will be required to demonstrate the actual sampling and testing procedures of construction materials in accordance with the existing standards to determine their testing capability.

b. Field

The applicants will be required to demonstrate the actual implementation of quality control supervision and decision making in the project.

- 4.2 Accredited Materials Engineer I may be upgraded to Materials Engineer II by undergoing only a Practical Examination and not a written examination. Applicants must obtain a total score of at least 75% in the Practical Examination to qualify as Materials Engineer II.
- 4.3 Accredited Materials Engineer I who applied for upgrading but failed to be upgraded to Materials Engineer II after two (2) successive attempts is barred from taking the Practical Examination for one (1) year and should take a refresher course related to Materials Quality Control.
- 4.4 An accredited Contractors'/Consultants' Materials Engineer who enters the government service and wishes to be accredited as DPWH Materials Engineer may apply for accreditation. His/her score in the written examination will be considered and he/she must undergo the practical examination. However, in the case of upgraded Materials Engineer II who have undergone practical examination, he/she will be automatically conferred the same rank.
- 4.5 DPWH engineers who took the DPWH Materials Engineers examination and got a score of 60% and above but are separated from government service can be accredited as Contractors'/Consultants' Materials Engineers I, without undergoing practical examination for Contractors'/Consultants' Materials Engineers.

5.0 CRITERIA FOR THE ASSIGNMENT OF CONTRACTORS'/CONSULTANTS' MATERIALS ENGINEERS

Accredited materials engineers may be assigned to DPWH projects, subject to the following limits of assignment:



<u>Classification</u>	<u>Limits of Assignment</u>
a. Materials Engineer I	<ul style="list-style-type: none">- One (1) project costing not more than ₱150M, or- Two (2) projects, with an aggregate cost of not more than ₱250M, or- Three (3) projects, with an aggregate cost of not more than ₱200M.
b. Materials Engineer II	<ul style="list-style-type: none">- One (1) project, no cost limit, or- Two (2) projects, with an aggregate cost of not more than ₱300M, or- Three (3) projects, with an aggregate cost of not more than ₱250M.

Non-accredited materials engineers may be assigned to three (3) projects, with an aggregate cost of ₱15.0M or below.

This Order shall take effect immediately and supersedes the following issuances:

1. Department Order No. 184, Series of 1999
2. Department Order No. 60, Series of 2003
3. Department Order No. 55, Series of 2012


ROGELIO L. SINGSON
Secretary

Department of Public Works and Highways
Office of the Secretary



WIN6U01288

5.5 JFS/RCA

Classification

Limits of Assignment

- | | |
|--------------------------|--|
| a. Materials Engineer I | - One (1) project costing not more than ₱150M, or
- Two (2) projects, with an aggregate cost of not more than ₱250M, or
- Three (3) projects, with an aggregate cost of not more than ₱200M. |
| b. Materials Engineer II | - One (1) project, no cost limit, or
- Two (2) projects, with an aggregate cost of not more than ₱300M, or
- Three (3) projects, with an aggregate cost of not more than ₱250M. |

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ROGELIO L. SINGSON
Secretary

Department of Public Works and Highways
Office of the Secretary








5.5 JFS/RCA

Contract ID No.: 25IM0086

Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station







Location of the Contract: Tacloban City, Leyte


	<p>Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY Bonifacio Drive, Port Area Manila</p>	 SAGANG PILIPINAS	<p>DPWH 13 08-13-2024</p>
<p>AUG 12 2024</p>			
<p>DEPARTMENT ORDER) No. <u>148</u>) Series of 2024) # 013/2024</p>		<p>SUBJECT: Guidelines on the Accreditation and Assignment of Contractors' and Consultants' Project Engineers</p>	
<p>In view of the full implementation on assigning only qualified and competent project engineers of the contractors and consultants in the implementation of DPWH projects, the hereto attached guidelines on the accreditation and assignment of Contractors' and Consultants' Project Engineers are hereby prescribed.</p>			
<p>This Order shall supersede Department Order No. 118, series of 2024 and other issuances inconsistent herewith.</p>			
<p>This Order takes effect immediately.</p>			
<p> MANUEL M. BONOAN Secretary</p>			
<p>Department of Public Works and Highways Office of the Secretary  WIN4U02021</p>			
<p>Website: https://www.dpwh.gov.ph Tel. No(s): 5304-3000 / (02) 165-02</p>			
<p> SOCOTEC</p>			

Contract ID No.: 25IM0086


Contract Name: Repair/Maintenance of DILG Building Bureau of Fire Protection - Tacloban City Fire Station

Location of the Contract: Tacloban City, Leyte

	<p>Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY Bonifacio Drive, Port Area, Manila</p>		<p>DPWH DPWH 12.06.2024</p>
<p>NOV 28 2024</p>			
<p>DEPARTMENT ORDER) NO. <u>227</u>) Series of 2024)</p>		<p>SUBJECT : Suspension of Department Order No. 148, series of 2024</p>	
<p>In order to address the foreseen delay in the implementation of new infrastructure projects due to the unavailability of DPWH accredited project engineers who are currently assigned by contractors and consultants to on-going projects, the implementation of Department Order No. 148, Series of 2024, re: <i>Guidelines in the Accreditation and Assignment of Contractors' and Consultants' Project Engineers</i>, is hereby suspended until further notice.</p>			
<p>This directive to suspend the application of D.O. NO. 148, s. 2024 shall not apply to the implementation and construction of buildings and bridges. Thus, for construction of buildings and bridges, accredited project engineers shall be assigned by contractors and/or consultants.</p>			
<p>Nonetheless, the accreditation examination shall be continuously administered and all other activities relative to the aforesaid accreditation shall not be affected by this suspension.</p>			
<p>This Department Order supersedes any previous Department Orders, Memoranda, and/or instructions inconsistent with the foregoing and shall take effect immediately.</p>			
<p>For strict compliance.</p>			
<p> MANUEL M. BONOAN Secretary</p>			
<p>Department of Public Works and Highways Office of the Secretary</p>			
<p> WIN4F08312</p>			
<p></p>			
<p>Website: https://www.dpwh.gov.ph Tel. No(s): 532043000 / (02) 165-02</p>		<p></p>	



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
 Manila



197-13 DPWH
 W-28-2024

JUN 26 2024

DEPARTMENT ORDER

110

NO. _____

Series of 2024 *W-28-2024*

SUBJECT: Implementation of ISO 9001:2015 Certification Requirement for Large "A", Medium "B", and Medium "A" Contractors in the Procurement of Infrastructure Projects of the Department


In line with the Department's commitment to its Quality Objective of providing quality, safe, and environment-friendly public infrastructure facilities aimed at improving the life of every Filipino, this Department Order is issued to ensure the utmost effectiveness and efficiency in public service, grounded in the endeavor to implement projects that adhere to international standards, determined through transparent and competitive bidding, delivered on schedule by competent and committed civil works contractors.

Recognizing the critical role of ISO 9001:2015 certification in achieving these objectives, the Department shall now mandate this Certification as part of the "project requirements" for contractors involved in the procurement of infrastructure projects. Notably, the Department required ISO 9000 Certification starting 2007 for Large "B" Contractors and in 2010 for "Large A", Medium "B", and Medium "A" Contractors through D.O. 31, series of 2007, and D.O. 49, series of 2010, respectively, which was later deferred for Large "A", Medium "B", and Medium "A" Contractors through D.O. 4, series of 2013 to provide said contractors sufficient time to obtain certification, reinforces the Department's commitment to continual improvement and adherence to all requirements.

Given the evolving challenges of modern construction and infrastructure development, it is imperative for the Department's contractors to swiftly adapt. Employing ISO 9001:2015 certified contractors is essential for maintaining confidence and trust in the quality and timeliness of the projects delivered by the Department.

Accordingly, all procuring entities within the Department are required to include ISO 9001:2015 certification, or its latest version as applicable, as part of the project requirements in the bidding documents for infrastructure projects. This requirement applies to bidders classified under the following Philippine Contractors Accreditation Board (PCAB) size range and are participating in the Department's procurement of infrastructure projects with Approved Budget for the Contract (ABC) range, to wit:

PCAB Size Range	Allowable Range of Contract Cost (ARCC)	Effectivity
Large "A"	More than P300 Million but less than P450 Million	January 01, 2025
Medium "B"	More than P150 Million but less than P300 Million	July 01, 2025
Medium "A"	More than P30 Million but less than P150 Million	January 01, 2026



Department Order No. 110, Series of 2024
Implementation of ISO 9001:2015 Certification Requirement for Large "A", Medium "B", and Medium "A"
Contractors in the Procurement of Infrastructure Projects of the Department

Page 2 of 2

To promote competition and ensure a level playing field, in compliance with Administrative Order No. 44, series of 2021, which directs all National Government Agencies (NGAs) to adopt and implement the National Competition Policy, the ISO 9001:2015 Certification requirement shall become mandatory starting from Calendar Year (CY) 2025. This timeline allows non-ISO 9001:2015 certified contractors ample time to prepare for the certification process, reflecting the Department's commitment to pursue compliance, improvement, and timely delivery of projects while adhering to established international standards that significantly contribute to the welfare of every Filipino.

As for Large "B" contractors, ISO 9001:2015 Certification or its latest version shall continue to be required when participating in the bidding of infrastructure projects costing P300 Million and above as clarified through D.O. 01, series of 2011 until revoked or superseded.

Failure of the concerned DPWH personnel to implement the provisions of this Order shall, after due process, make them liable to penalties prescribed for violation of reasonable office rules and regulations in Rule 10, Administrative Offenses and Penalties of the 2017 Revised Rules on Administrative Cases in the Civil Service (RACCS) dated 03 July 2017.

This Order shall take effect immediately and shall supersede D.O. No. 04, series of 2013, and all other issuances that are inconsistent with this Order.


MANUEL M. BONOAN
Secretary

Department of Public Works and Highways
Office of the Secretary


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