

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SIQUIJOR DISTRICT ENGINEERING OFFICE
Larena, Siquijor

BIDDING DOCUMENTS
FOR

PROCUREMENT ID/ CONTRACT ID: 25RJ0002 (Re-IB)

**CONTRACT NAME: CONSTRUCTION OF 1STY5CL &
1STY2CL SCHOOL BUILDING, SIQUIJOR
INTEGRATED SCHOOL, SIQUIJOR, SIQUIJOR**

**CONTRACT LOCATION: POLANGYUTA, SIQUIJOR,
SIQUIJOR**

Date of Opening of Bids: July 8, 2025

Start Date for Issuance of Bidding Documents: June 18, 2025

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SQUIJOR DISTRICT ENGINEERING OFFICE
Larena, Siquijor

**Invitation to Bid for Construction of 1STY5CL & 1STY2CL School Building,
Siquijor Integrated School, Siquijor, Siquijor**

1. The **Siquijor District Engineering Office, Larena, Siquijor**, through the **GAA FY 2025 – BEFF**, intends to apply the sum of **Nineteen Million Nine Hundred Thousand Pesos (Php 19,900,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **25RJ0002 (Re-IB) - Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Siquijor District Engineering Office, Larena, Siquijor** now invites bids for the above Procurement Project. Completion of the Works is required **one hundred seventy five (175) calendar days upon receipt of the Notice to Proceed**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from the **Procurement Unit of DPWH – Siquijor District Engineering Office** and inspect the Bidding Documents at the address given below from **8:00 A.M. to 5:00 P.M.**

Bids and Awards Committee

DPWH – Siquijor District Engineering Office

North Poblacion, Larena, Siquijor

5. A complete set of Bidding Documents may be acquired by interested bidders from **June 18, 2025 – July 8, 2025 at 9:00 A.M.** from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 25,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.
6. The **Siquijor District Engineering Office, Larena, Siquijor**, will hold a Pre-Bid Conference on **June 26, 2025 at 10:00 A.M.** at **DPWH-BAC Conference Room, Larena, Siquijor** and/or through videoconferencing/webcasting **via YouTube Live at DPWH Siquijor DEO Procurement Livestream**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address as indicated below, (ii) online or electronic submission as indicated below, or (i & ii) both on or before **July 8, 2025 at 10:00 A.M.** Late bids shall not be accepted.

(i)

Bids and Awards Committee

DPWH – Siquijor District Engineering Office

North Poblacion, Larena, Siquijor

(ii)

electronicbids_siquijor@dpwh.gov.ph

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

9. Deadline of submission and receipt of the eligibility requirements must be on **July 8, 2025 at 10:00 A.M.** at **DPWH - Siquijor District Engineering Office, Larena, Siquijor, BAC Conference Room, Larena, Siquijor.**

10. Bid opening shall be on **July 8, 2025 at 10:00 A.M.** at the given address below and/or through **YouTube Live at DPWH Siquijor DEO Procurement Livestream.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Bids and Awards Committee

DPWH – Siquijor District Engineering Office

North Poblacion, Larena, Siquijor

11. The schedule of the procurement activities shall be as follow:

Procurement Activity	Date and Time	Venue/Remarks
Advertisement/Availability of Bid Documents	June 18, 2025 – July 8, 2025	<p>*Hard copies at BAC Secretariat, DPWH – Siquijor District Engineering Office, Larena, Siquijor.</p> <p>*Downloadable from</p> <p>(a) DPWH website www.dpwh.gov.ph</p> <p>(b) PhilGEPS website www.philgeps.gov.ph, and</p> <p>(c) website of concerned foreign financing institution</p>

Pre-bid Conference	June 26, 2025 at 10:00 A.M.	BAC, DPWH – Siquijor District Engineering Office, Larena, Siquijor
Deadline for submission of bids	Deadline: July 8, 2025 at 10:00 A.M.	BAC, DPWH – Siquijor District Engineering Office, Larena, Siquijor
Opening of Bids	July 8, 2025 at 10:00 A.M.	BAC, DPWH – Siquijor District Engineering Office, Larena, Siquijor

12. The ***Siquijor District Engineering Office, Larena, Siquijor***, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

Elsa C. Jumadla

Head, Procurement Staff, DPWH – Siquijor District

Engineering Office, Larena, Siquijor

Telephone Number: (035) 542 5760

*E-mail Address: **dpwh_siq2015@yahoo.com***

14. You may visit the following websites:

For downloading of Bidding Documents: ***www.ps-philgeps.com***

For online bid submission: [*electronicbids_siquijor@dpwh.gov.ph*](mailto:electronicbids_siquijor@dpwh.gov.ph)

SGD
RAKIL-ALI S. RAKI-IN
Asst. District Engineer
Chairperson, Bids and Awards Committee

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Siquijor District Engineering Office, Larena, Siquijor*, invites Bids for the **25RJ0002 (Re-IB) - Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **GAA FY 2025** in the amount of **Php 19,900,000.00**

2.2. The source of funding is:

a. GAA FY 2025 - BEFF

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed fifty percent (50%) of the contracted Works.
 - b. Subcontracting is not allowed.
- 7.1. *[If Procuring Entity has determined that subcontracting is allowed during the bidding , state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criterial stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
 - 7.2. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract

implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.

- 7.3. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided.

These key personnel must meet the required minimum years of experience set in the **BDS**.

- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. *Payment of the contract price shall be made in:*
 - a. Philippine Pesos.

15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 15.2. The Bid and bid security shall be valid until *120 calendar days after the opening of bids*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

- 18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC

shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.2	<p>For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be:</p> <p>BICWOPLC – Buildings: Construction – without Piles – Low Rise – Concrete (Frame) (1 to 5 Storeys)</p> <p>The scope of the Works under this Contract is Permits and Clearances; Project Billboard / Signboard; Occupational Safety and Health Program; Mobilization / Demobilization; Removal of Structures and Obstruction; Structure Excavation (Common Soil); Embankment from Roadway/Structure Excavation (Common Soil); Structural Concrete (3000 psi, Class A, 28 days); Reinforcing Steel (Deformed, Grade 40); Formworks and Falseworks; Soil Poisoning; Catch Basin; Sewer Line Works; Storm Drainage and Downspout; Septic Vault/Tank (Concrete/CHB); Plumbing Fixtures; Cold Water Lines; Ceiling (4.5 mm, Metal Frame, Fiber Cement Board); Carpentry and Joinery Works; Moulding; Finishing Hardware; Aluminum Glass Windows (Awning Type); Aluminum Glass Windows (Fixed Type); Jalousie Windows (Glass); Frames (Jambs, Sills, Head, Transoms and Mullions); Doors (Flush); Doors (Wood Panel); Fabricated Metal Roofing Accessory, Gauge 26 (0.551 mm), Ridge/Hip Rolls; Pre-painted Metal Sheets (above 0.427 mm, Corrugated, Long Span); Waterproofing (Cement-base); Glazed Tiles and Trims; Unglazed Tiles; Cement Floor Finish (with Floor Hardener); Cement Plaster Finish; Painting Works (Masonry/Concrete); Painting Works (Steel); CHB Non-Load Bearing (including Reinforcing Steel), 100mm; CHB Non-Load Bearing (including Reinforcing Steel), 150mm; Metal Structure Accessories (Turnbuckle); Metal Structure Accessories (Bolts and Rods); Metal Structure Accessories (Sag rods); Metal Structure Accessories (Cross Bracing); Metal Structure Accessories (Steel Plates); Structural Steel; Structural Steel (Trusses); Structural Steel (Purlins); Railing; Conduits, Boxes & Fittings (Conduit Works/Conduit Rough-in); Wires and Wiring Devices; Panelboard with Main & Branch Breakers; Pole Mounted Distribution Transformer (OISC) with Complete Accessories, Pole Type; Current Transformer; Lighting Fixtures; Oscillating Fan (Ceiling Fan); Fire Extinguisher (4.54 kg, ABC with bracket).</p>
7.1	<i>Subcontracting is not allowed.</i>
10.3	Prospective bidders must have at least a license category “ C & D ” and a license classification “ Small B ” from the Philippine Contractors Accreditation Board (PCAB) for General Engineering (GE-1). The PCAB license must be valid and effective at the time of submission of the bid.
10.4	The key personnel must meet the required minimum years of experience set below:

	<table><tr><th>Key Personnel</th><th>Min. Years of Similar Experience (Same Position)</th><th>Min. Years of Total Work Experience (Same Position)</th></tr><tr><td>Project Manager</td><td>7</td><td>7</td></tr><tr><td>Project Engineer</td><td>5</td><td>5</td></tr><tr><td>Materials Engineer</td><td>4</td><td>4</td></tr><tr><td>Foreman</td><td>5</td><td>5</td></tr></table> <p>Accredited Project Engineer shall be assigned by the contractors and/or consultants for the construction of buildings and bridges as per D.O. 148 Series of 2024, & D.O. 227 Series of 2024</p> <p>Accredited Safety Officer (Required Upon issuance of Notice of Award) subject to D.O 98 Series of 2014: Submission of Construction Safety and Health Program Approved by the Department of Labor and Employment (DOLE).</p> <p>First Aider w/ certificate of Training issued by RED CROSS in compliance to DOLE requirements for the approval of Construction Safety & Health Program (Required Upon issuance of Notice of Award) subject to D.O 98 Series of 2014 : Submission of Construction Safety and Health Program Approved by the Department of Labor and Employment (DOLE).</p> <p>The key personnel should meet the following number of years' work experience.</p> <ol style="list-style-type: none">1. The experience means total years of civil works experience (of any nature in construction and engineering consultancy services)2. Include the Tax Identification Number (TIN) of the Key Personnel. Compliance to D.O. 98 series of 2016: Revised Guidelines on the Accreditation of Contractors'/Consultants' Materials Engineer.3. Include the contact number of the Materials Engineer	Key Personnel	Min. Years of Similar Experience (Same Position)	Min. Years of Total Work Experience (Same Position)	Project Manager	7	7	Project Engineer	5	5	Materials Engineer	4	4	Foreman	5	5
Key Personnel	Min. Years of Similar Experience (Same Position)	Min. Years of Total Work Experience (Same Position)														
Project Manager	7	7														
Project Engineer	5	5														
Materials Engineer	4	4														
Foreman	5	5														
10.5	<p>1) The minimum major equipment requirements are the following:</p> <table><tr><th>Description</th><th>Capacity</th><th>Required Units</th></tr><tr><td>One Bagger Mixer</td><td>4-6 ft³/min</td><td>1</td></tr><tr><td>Bar Cutter (25 mm Maximum Rebar Ø (Grade 40), Single Phase</td><td></td><td>1</td></tr><tr><td>Bar Bender (25 mm Maximum Rebar Ø, Three Phase)</td><td></td><td>1</td></tr></table>	Description	Capacity	Required Units	One Bagger Mixer	4-6 ft³/min	1	Bar Cutter (25 mm Maximum Rebar Ø (Grade 40), Single Phase		1	Bar Bender (25 mm Maximum Rebar Ø, Three Phase)		1			
Description	Capacity	Required Units														
One Bagger Mixer	4-6 ft³/min	1														
Bar Cutter (25 mm Maximum Rebar Ø (Grade 40), Single Phase		1														
Bar Bender (25 mm Maximum Rebar Ø, Three Phase)		1														

	Welding Machine, Gas/Diesel Driven	500 A	2
	Cutting Outfit		1
	Truck Mounted Crane, All Models	21-25 mt	1
	Plate Compactor, 400-500 Gasoline Engine		1
	Backhoe, SOLAR 220 LC-3	0.80 m ³ /1.04 yd ³	1
	Dump Truck, All Models	12 yd ³	2
	Jackhammer		2
	Minor Tools (Concrete vibrator, etc.)		1
<p>2) Laboratory Required No. Minimum Equipment of Units Capacity/Unit</p> <p><u>Please refer to D.O. 11, Series of 2017 for the minimum materials testing equipment and D.O. 127, Series of 2018, Strict Application of R.A. 9184 in the conduct of Post-Qualification of Bidders with Delayed On-Going Contracts with the DPWH.</u></p>			
12	<i>No further instruction.</i>		
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than 398,000.00 (<i>two percent (2%) of ABC</i>), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than Php 995,000.00 (<i>five percent (5%) of ABC</i>), if bid security is in Surety Bond.</p>		

17	<p>Each Bidder shall submit 1 original and 2 copies of the first and second components of its bid.</p> <p>Bid submission maybe done manually or electronically/online. However, bidders should only select one mode of submission, either manual or electronic.</p> <p>The address for receipt of Bids submitted manually is DPWH-Siquijor District Engineering Office, Larena, Siquijor.</p> <p>The deadline for receipt of Bids is on July 8, 2025 at 10:00 A.M.</p> <p>For bids to be submitted electronically/online, the following procedures should be observed following D.O. 87-2020:</p> <ol style="list-style-type: none"> 1. Submission of electronic Official Receipt of purchase of the Bidding Documents <p>Prior to the deadline of submission of bids, the prospective bidders shall send an e-mail with subject “Official Receipt for 25RJ0002 (Re-IB)” to electronicbids_siquijor@dpwh.gov.ph. Attached to the said e-mail is the copy of the Official Receipt of purchase of bidding documents in Portable Document File (PDF) format with file name in the format “<PCAB ID>_<CONTRACT ID>_OfficialReceipt.pdf”.</p> <p>For example, the filename of the attached PDF containing the Official Receipt of the Contractor with PCAB ID No. 12345, who intends to participate in the bidding of Contract ID No. 20Z00123 shall be “12345_20Z00123_OfficialReceipt.pdf”. Further, the e-mail subject would be “Official Receipt for 20Z00123”.</p> <p>In case a prospective bidder originally intends to join the bidding as a Joint Venture (referred as “original bidder”), has been issued an Official Receipt of purchase of bidding documents and has submitted the electronic Official Receipt, but eventually decided to join the bidding with new members or as individual contractors (referred as “regrouped bidder”), or vice-versa, the “regrouped bidder” should purchase a new bidding document to be issued with the corresponding Official Receipt in their name and submit the electronic Official Receipt following the same procedures.</p> 2. Confirmation of the electronically submitted Official Receipt <ol style="list-style-type: none"> 2.1 An e-mail shall be received by a prospective bidder confirming its successful submission of the Official Receipt as required under Item 1. <p style="text-align: center;">Only the electronic bids of bidders who have successfully submitted an electronic Official Receipt shall be accepted.</p> <ol style="list-style-type: none"> 2.2 An e-mail shall also be received by a prospective bidder in
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	<p>instances where their sent e-mail related to Item 1:</p> <ol style="list-style-type: none"> Has incorrect subject Contract ID, which means that a corresponding folder with the same Contract ID does not exist in the eBid Portal; Has no attachment; Has an attachment but is not in the prescribed format; Has more than one (1) attachment; or Was received after the deadline of bid submission. <p>For the foregoing cases, the prospective bidders should rectify/correct the noted deficiency/ies to comply with the requirements under Item 1 for its electronic bid to be accepted.</p> <p>3. Preparation and submission of an electronic Bid</p> <p>The prospective bidders shall prepare and submit their bids electronically following the steps prescribed under with D.O. ____ - 2020 in accordance with GPPB Resolution No. 09-2020 as follows:</p> <ol style="list-style-type: none"> Following GPPB Resolution No. 09-2020, a bidder has the option to submit bid electronically. However, If a bidder chooses to submit an electronic bid, the same bidder can no longer submit a bid manually for the same contract, and vice versa. Similar to manual submission, prospective bidders shall prepare their bids in two (2) file folders, each for the Technical and Financial Components. The file name of the Technical and Financial Components folders should be in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL and <PCAB ID>_<CONTRACT_ID>_FINANCIAL (e.g. 12345 20Z00123 TECHNICAL, 12345 20Z00123 FINANCIAL). <p>Subsequently, each of the Technical and Financial Components file folders shall be COMPRESSED, PASSWORD PROTECTED and NAMED in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL.zip (or .rar/.7z) and <PCAB ID>_<CONTRACT_ID>_FINANCIAL.zip (or .rar/.7z), respectively (e.g. 12345 20Z00123 TECHNICAL.zip, 12345 20Z00123 FINANCIAL.zip).</p> <ol style="list-style-type: none"> Each file contained in the Technical and Financial Components file folders shall be in PDF format (either scanned or exported/published), with file name in the format <PCAB ID>_<CONTRACT ID>_DescriptiveFilename.pdf (e.g. 12345 20Z00123 PCABLicense.pdf, 12345 20Z00123 OmnibusSwornStatement.pdf).
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- d. The compressed archive file folders of the Technical and Financial components shall be compiled in a **PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDER** with filename in the format **<PCAB>_<CONTRACT ID>_Bid** (e.g. 12345 20Z00123 Bid).

In case the total file size of the main archive file folder is more than the allowable size of an attachment per e-mail of the prospective bidder's e-mail service provider (e.g. Gmail, Yahoo Mail, Outlook), they shall need to split its electronic bid into two or more **PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDERS**.

- e. The e-mail submitting the prospective bidder's electronic bid should have a Subject in the format **"Bid Submission for 25RJ0002 (Re-IB)"**.

In case of multiple compressed archive main file folders, it shall be submitted in multiple e-mails, each with Subject in the format **"Bid Submission [Insert Number of main archive folder]/[Insert total number of main archive folders]"** (e.g. "Bid Submission 1/2 for 20Z00123" and "Bid Submission 2/2 for 20Z00123").

- f. The prospective bidder shall submit its electronic bid to electronicbids_siquijor@dpwh.gov.ph using the prospective bidder's e-mail address registered in the Civil Works Application (CWA). In case prospective bidders are not yet registered, they can use any e-mail address, subject to the verification of the BAC Secretariat.

4. Modification of an electronic bid

If a bidder wishes to modify its electronic bid, he may do so following the procedures in the manual submission of bid or he may choose to submit his modification electronically in the same format prescribed in the preparation and submission of an electronic bid, except that the subject of the e-mail submitting the bid modification shall be labelled **"Bid Modification X for <Contract ID>"**, where "X" represents the number of bid modification submitted. For example, the subject of an e-mail submitting a first bid modification for Contract ID No. 20Z00123 should be **"Bid Modification 1 for 20Z00123"**.

5. Non-participation in the Bidding

In case a prospective bidder that have purchased a bidding document decided not to participate, he may choose to submit

	<p>his letter of non-participation manually or electronically. In case of electronic submission, the contractor shall send an e-mail with the Subject “Non-participation for <Contract ID>” with the letter of non-participation as attachment with file name “<PCAB ID>_<CONTRACT ID>_Non-Participation.pdf”. This e-mail should be sent to electronicbids_siquijor@dpwh.gov.ph before the deadline for bid submission.</p> <p>6. Withdrawal of Electronic Bid</p> <p>Bids may only be withdrawn prior the deadline for bid submission. In case of withdrawal of an electronic bid, the bidder shall send an e-mail with the subject “Bid Withdrawal for <Contract ID>” and the letter of bid withdrawal in pdf format with filename “<PCAB ID>_<CONTRACT ID>_BidWithdrawal.pdf” shall be attached. This e-mail should be sent to electronicbids_siquijor@dpwh.gov.ph before the deadline for bid submission.</p> <p>7. Opening of the electronic bid</p> <p>Only during the actual opening of bids shall the bidder disclose the passwords for his electronic bid. This can be done by the bidder’s authorized representative verbally in person, through phone call, online platforms (e.g. videoconferencing, webcasting), or through writing. In all cases, the bidders will have only three (3) attempts or fifteen (15) minutes, whichever comes first, to provide the correct password. Otherwise, the bidder shall be disqualified except in unforeseen justifiable circumstances. The bidder may also be subjected to the three-strike policy (D.O. 17, Series of 2015) as warranted by the circumstances.</p> <p>If the bidder chooses to disclose the password through phone call, he should make sure that the contact numbers as recorded in the Civil Works Application are open when the BAC calls to ask for the password. The bidder may also choose to call the BAC number (035)-5425760 during the bid opening time and wait for the opening of his bid for him to disclose the password. For online call/video calls, the bidder may call the BAC Messenger account DPWH Siquijor DEO – BAC.</p> <p>If the bidder chooses to attend the bid opening through online conference, the bidder should join the meeting using the following link to be provided by the BAC, DPWH – Siquijor District Engineering Office, Contact No. (035)- 5425760.</p> <p>If the bidder chooses to disclose the passwords through writing, the letters for password 1 (Main File Folder/Technical Component</p>
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	<p>File Folder) and password 2 (Financial Component File Folder) should be enclosed in separate envelopes with the sender details (AMO, Bidder Name, Address) addressed to the BAC Chairperson, with the details of the bidding (Contract ID, Contract Name, Bid Opening Date and Time), signed and sealed, with a remark “Password [Insert 1 or 2]. Do not open before actual bid opening date and time”.</p> <p>All electronic bids (Password protected compressed archive main file folder/s) shall be opened first for the opening of the Technical Component compressed archive file folder/s. This shall be followed by the opening of the bids submitted manually for the opening of the Technical Component Envelopes. The same procedures apply for the Financial Component compressed archive file folder/s and financial component envelopes.</p> <p>If the electronic bid or file within it was found to be damaged, could not be extracted or opened, the bid shall be considered “Failed”.</p> <p>If the electronic bid is not password-protected or is not in the required format, the bid shall still be accepted provided that the bidder acknowledges such condition. The BAC shall assume no responsibility for the misplacement of the contents of the contents of the improperly sealed or marked bid, or improperly compressed or password-protected folder, or for its premature opening.</p> <p>8. File name convention in case of a Joint Venture Bidder</p> <p>For Joint Venture (JV), the format of PCAB ID to be used by the bidder in naming their files, folders and archives shall be “JV-<PCAB ID of the Lead Member>”. For example, if three (3) Contractors with PCAB ID Nos. 12345 (lead member), 67890, and 24680 entered into a JV, the PCAB ID they must use is “JV-12345”.</p>
19.2	Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
20	<i>Not applicable.</i>
21	<p>List of additional contract documents relevant to the Project:</p> <ol style="list-style-type: none"> 1. Construction Schedule and S-Curve; 2. Manpower Schedule; 3. Construction Methods; 4. Equipment Utilization Schedule; and 5. Construction Safety and Health Program approved by the Department of Labor and Employment (DOLE).

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<i>The Works shall consist of Construction of School Building including Earthwork; Reinforced Concrete; Finishings and Other Civil Works; Electrical; and Mechanical.</i>
2	<i>Sectional completion is not applicable.</i> <i>The intended completion of the project is within 175 calendar days upon receipt of the Notice to Proceed.</i>
4.1	<i>The Procuring Entity shall give possession of all parts of the Site to the Contractor upon receipt of the Notice to Proceed.</i>
6	The site investigation reports are: <i>none</i> .
7.2	Fifteen (15 years).
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <i>ten (10) calendar</i> days of delivery of the Notice of Award. The Program of Work shall be updated and shall be submitted to Procuring Entity's assigned Project Manager for approval: <ol style="list-style-type: none"> 1. On the first working day of the week following a Weekly Accomplishment Report indicating the slippage; and 2. Together with the request for Variation Orders, either in the form of a change order or extra work order, that shall cover any increase or decrease in the original quantities of the Contract.
11.2	The amount to be withheld for late submission of an updated Program of Work is at least equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay.
13	The amount of the advance payment is <i>fifteen percent (15%) of the contract price</i> .
14	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	The As-Built Drawings shall be required before the issuance of a Certificate of Completion.
15.2	The final payment shall be withheld for failing to submit the complete set of As-Built Drawings.

Section VI. Specifications

Section VII. Drawings

Section VIII. Bill of Quantities

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
B.3(1)	Permits and Clearances	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
B.5(1)	Project Billboard / Signboard	Each	2.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
B.7(1)	Occupational Safety and Health Program	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
B.9(1)	Mobilization / Demobilization	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
801(1)	Removal of Structures and Obstruction	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
X-X-X				Sub-Total	

Submitted by: _____ Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
803(1)a	Structure Excavation (Common Soil)	Cubic Meter	323.86	In words: Pesos _____	In words: Pesos _____
				In figures: Php _____	In figures: Php _____
804(1)a	Embankment from Roadway/Structure Excavation (Common Soil)	Cubic Meter	417.12	In words: Pesos _____	In words: Pesos _____
				In figures: Php _____	In figures: Php _____
900(1)c	Structural Concrete (3000 psi, Class A, 28 days)	Cubic Meter	269.97	In words: Pesos _____	In words: Pesos _____
				In figures: Php _____	In figures: Php _____
902(1)a1	Reinforcing Steel (Deformed, Grade 40)	Kilogram	38,108.47	In words: Pesos _____	In words: Pesos _____
				In figures: Php _____	In figures: Php _____
903(2)	Formworks and Falseworks	Square Meter	1,601.24	In words: Pesos _____	In words: Pesos _____
				In figures: Php _____	In figures: Php _____
x-x-x				Sub-Total	

Submitted by: _____ Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1000(1)	Soil Poisoning	Liter	105.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1001(6)	Catch Basin	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1001(8)	Sewer Line Works	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1001(9)	Storm Drainage and Downspout	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1001(11)	Septic Vault/Tank (Concrete/CHB)	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
x-x-x				Sub-Total	

Submitted by: _____ Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1002(4)	Plumbing Fixtures	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1002(24)	Cold Water Lines	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1003(1)a1	Ceiling (4.5 mm, Metal Frame, Fiber Cement Board)	Square Meter	775.99	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1003(17)	Carpentry and Joinery Works	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1003(21)	Moulding	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
x-x-x				Sub-Total	

Submitted by: _____ Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1004(2)	Finishing Hardware	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1008(1)c	Aluminum Glass Windows (Awning Type)	Square Meter	2.52	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1008(1)d	Aluminum Glass Windows (Fixed Type)	Square Meter	21.30	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1009(1)a	Jalousie Windows (Glass)	Square Meter	67.98	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1010(1)	Frames (Jambs, Sills, Head, Transoms and Mullions)	Set	21.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
x-x-x				Sub-Total	

Submitted by: _____ Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1010(2)a	Doors (Flush)	Square Meter	14.08	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1010(2)b	Doors (Wood Panel)	Square Meter	29.40	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1013(2)a	Fabricated Metal Roofing Accessory, Gauge 26 (0.551 mm), Ridge/Hip Rolls	Linear Meter	63.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1014(1)a2	Pre-painted Metal Sheets (above 0.427 mm, Corrugated, Long Span)	Square Meter	661.50	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1016(1)a	Waterproofing (Cement-base)	Square Meter	151.20	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
X-X-X				Sub-Total	

Submitted by: _____ Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1018(1)	Glazed Tiles and Trims	Square Meter	65.10	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1018(2)	Unglazed Tiles	Square Meter	22.31	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1021(1)c	Cement Floor Finish (with Floor Hardener)	Square Meter	598.50	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1027(1)	Cement Plaster Finish	Square Meter	2,056.94	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1032(1)a	Painting Works (Masonry/Concrete)	Square Meter	2,832.93	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
x-x-x				Sub-Total	

Submitted by: _____

Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1032(1)c	Painting Works (Steel)	Square Meter	908.48	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1046(2)a1	CHB Non-Load Bearing (including Reinforcing Steel), 100mm	Square Meter	266.14	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1046(2)a2	CHB Non-Load Bearing (including Reinforcing Steel), 150mm	Square Meter	362.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1047(4)b	Metal Structure Accessories (Turnbuckle)	Each	40.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1047(5)a	Metal Structure Accessories (Bolts and Rods)	Kilogram	115.49	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
x-x-x				Sub-Total	

Submitted by: _____

Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1047(5)b	Metal Structure Accessories (Sagrods)	Kilogram	206.97	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1047(5)c	Metal Structure Accessories (Cross Bracing)	Kilogram	213.12	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1047(5)d	Metal Structure Accessories (Steel Plates)	Kilogram	1,418.11	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1047(7)	Structural Steel	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1047(8)a	Structural Steel (Trusses)	Kilogram	5,820.71	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
x-x-x				Sub-Total	

Submitted by: _____

Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1047(8)b	Structural Steel (Purlins)	Kilogram	7,197.12	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1051(1)a	Railing	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1100(10)	Conduits, Boxes & Fittings (Conduit Works/Conduit Rough-in)	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1101(33)	Wires and Wiring Devices	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1102(1)	Panelboard with Main & Branch Breakers	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
x-x-x				Sub-Total	

Submitted by: _____

Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

BILL OF QUANTITIES

Part No. _____ Part Description: _____

(Columns (1),(2), (3) and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1102(10)	Pole Mounted Distribution Transformer (OISC) with Complete Accessories, Pole Type	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1102(13)	Current Transformer	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1103(1)	Lighting Fixtures	Lump Sum	1.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1200(2)c	Oscillating Fan (Ceiling Fan)	Set	28.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
1202(6)a1	Fire Extinguisher (4.54 kg, ABC with bracket)	Set	7.00	In words: Pesos	In words: Pesos
				In figures: Php	In figures: Php
X-X-X				Sub-Total	

Submitted by: _____

Date: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Department of Public Works and Highways (DPWH)

Contract ID: 25RJ0002 (Re-IB)

Contract Name: Construction of 1STY5CL & 1STY2CL School Building, Siquijor Integrated School, Siquijor, Siquijor

Location of the Contract: Polangyuta, Siquijor, Siquijor

DETAILED SPECIFICATION			
ITEM NO.	DESCRIPTION	MATERIALS	REMARKS
B.7 (1)	Occupational Safety and Health Program	Personal Protective Equipment (PPE) (Rental Basis) <ul style="list-style-type: none">a. Safety Helmetb. Safety Shoesc. Safety Vestd. Working Glovese. Rain Coatsf. Rubber Boots	PPE's shall be in accordance with the requirement of the Occupational Safety & Health Standards (OSHS), and shall be furnished by the contractor to the workers co-terminous with the completion of the project.

Section IX. Checklist of Technical and Financial Documents

Department of Public Works and Highways

Contract ID : _____
Contract Name : _____

Location of the Contract : _____

**DPWH - Siquijor District Engineering Office
Larena, Siquijor**

**BIDDER'S CHECKLIST OF REQUIREMENTS FOR ITS BID, INCLUDING
LEGAL, TECHNICAL AND FINANCIAL PROPOSALS**

The Legal Documents shall contain the following:

- ☐ Registration - Certificate from SEC, Department of Trade & Industry (DTI), for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the bidding documents
- ☐ Mayor's Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located
- ☐ Tax Clearance (under Executive Order No. 396) BIR No. 17.14B

The Technical Proposal shall contain the following:

- ☐ Valid Philippine Contractors Accreditation Board (PCAB) License and registration for the type and cost of the contract to be bid.
- ☐ If Joint Venture, Valid Philippine Contractors Accreditation Board (PCAB) Special JV License and eligibility document for each member (if applicable)
- ☐ DPWH Contractor's Registration Certificate (CRC)
- ☐ PHILGEPS Certificate of Registration (Current)
- ☐ Bid Security (Form DPWH-INFR-10, 11, or 12, as applicable)
- ☐ Duly initialed Organizational Chart for the Contract (Form DPWH-INFR-13)
- ☐ Duly initialed Contractor's List of Key Personnel for the Contract (Form DPWH-INFR-14) ☐
 - ☐ Letter of Nominee for (Project Manager, PE, ME, Construction Health & Safety Officer, Foreman)
 - ☐ Key Personnel's Certificate of Employment for (Project Manager, PE, ME, Construction Health & Safety Officer, Foreman)
 - ☐ Key Personnel Affidavit of Commitment to work on the Contract
 - ☐ Biodata with complete qualification data
- ☐ Duly initialed List of Contractor's Major Equipment (Form DPWH-INFR-15)
 - 1. Attached copies of sales invoice/Registration Certificate from LTO
 - 2. Attached certifications from the lessors that the equipment units under B (Leased) shall be available for this contract
 - 3. Attached certifications from the vendors that the equipment units under C (Purchase Agreements) shall be available for this contract.
- ☐ Statement that the prospective bidders have an experience of having completed at least one (1) contract that is similar to the contract to be bid, and whose value, adjusted to current prices using the NSO consumer price indices must be at least fifty percent (50%) of the ABC to be bid: *Provided however*, that the contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration as prescribed by the PCAB (As per GPPB Resolution No. 11-2012)
- ☐ The Prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institution, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- ☐ The prospective bidder's computation for its net financial Contracting Capacity (NFCC)
- ☐ Omnibus Sworn statement under RA 9184-IRR Sec. 25.2b)(iv) (Form DPWH-INFR-16)
 - ☐ Signatory is proprietor/duly authorized representative of bidder.
 - ☐ Full power and authority to perform acts or represent bidder.
 - ☐ Not "blacklisted" or barred from bidding.
 - ☐ Each document is authentic copy of original, complete, and correct.
 - ☐ Authorizing Head of Procuring Entity to verify all documents submitted.
 - ☐ Not related to HOPE, BAC, TWG, Secretariat, PMO/IU, within 3rd civil degree.
 - ☐ Complies with existing labor laws and standards.
 - ☐ Aware of and undertaken responsibilities as a bidder.
 - ☐ Did not give any commission, amount, fee, or consideration.
 - ☐ Pursuant to Article 315 of Act No. 3815 Series of 1930 as amended, or Revised Penal Code
- ☐ Bookbinding and Paging of prequalification and bid documents per D.O. #90, S2002

The Financial Proposal shall contain the following:

- ☐ Duly signed Bid Form
- ☐ Duly signed Bid Prices in the Bill of Quantities (Forms DPWH-INFR-17 and 18)
- ☐ Duly initialed Detailed Estimates
- ☐ Duly initialed Cash Flow by Quarter (Form DPWH-INFR-19)

Section X. Forms

Department of Public Works and Highways (DPWH)

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Manila

CONTRACTOR'S REGISTRATION CERTIFICATE

Contractor Identification Number: No.
Effective Dates: From Date to Date

This is to certify that Name of Contractor, with office address at Address of the Contractor, is a duly registered contractor with the DPWH Registry of Contractors for Civil Works Projects, and recognized to undertake the following types, sizes, and cost ranges of civil works projects, subject to the eligibility check by the DPWH for every particular contract to be bid:

Type, Size, and Cost Range
Type, Size, and Cost Range
Type, Size, and Cost Range, etc.

This Contractor's Registration Certificate (CRC) is personal and non-transferable and may be renewed only at the instance of the herein named Contractor. Any misuse of this CRC shall cause the forfeiture of the established right and consequent debarment of the herein named Contractor.

The Contractor's Information (CI) is attached as part of this CRC.

The herein named Contractor is advised to immediately inform this Office, within seven (7) days upon receipt hereof, of any correction and updating of its CRC and CI so that these can be adjusted accordingly.

Every time the Contractor submits to the Bids and Awards Committee a bid for a particular contract, it shall also include therein an update of its CI, including the latest list and status of its on-going contracts and contracts awarded but not yet started.

Given at Manila, Philippines, on date.

Name and Signature
Head, Central BAC Secretariat/
Technical Working Group

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

BID FORM

Date : _____
Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;

¹ currently based on GPPB Resolution No. 09-2020

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

1. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **Incase advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. Issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

FORM OF CONTRACT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT AGREEMENT**, made this ____ day of month, year, by and between:

The **GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES** through the **Department of Public Works and Highways (DPWH)** represented herein by _____, duly authorized for this purpose, with main office address at _____, hereinafter referred to as the **"PROCURING ENTITY";**

-and-

_____, a single proprietorship/partnership/corporation/joint venture organized and existing under and by virtue of laws of the Republic of the Philippines, with main office address at _____, represented herein by _____, duly authorized for this purpose, hereinafter referred to as the **"CONTRACTOR;"**

WITNESSETH:

WHEREAS, the PROCURING ENTITY is desirous that the CONTRACTOR execute the Works under Contract ID and Name, hereinafter called "the Works," and the PROCURING ENTITY has accepted the Calculated Bid of the CONTRACTOR for the execution and completion of the Works at the calculated unit bid prices shown in the attached Bill of Quantities, or a total Contract price of amount in words and numbers.

NOW, THEREFORE, for and consideration of the foregoing premises, the parties hereto agree as follows:

1. In this **CONTRACT AGREEMENT**, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract herein after referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this **CONTRACT AGREEMENT**, and shall be interpreted in the following order of priority:
 - a. This Contract Agreement
 - b. Documents forming part of the Contract Agreement:

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

- (1) Notice of Award (NOA) with the Contractor's signed "conforme"
 - (2) Contractor's Bid in the Form of Bid, including its Technical and Financial Proposals, as calculated by the Procuring Entity and conformed to by the Contractor through the NOA.
 - (3) Bidding Documents with Bulletins
 - (4) Specifications
 - (5) Drawings
 - (6) Special Conditions of Contract (SCC)
 - (7) General Conditions of Contract (GCC)
 - (8) Performance Security
 - (9) Integrity Pledge under Department Order No. 86, series of 2013
 - (10) Other Documents
 - (a) Construction Methods
 - (b) Construction Schedule in the form of PERT/CPM Diagram or Precedence Diagram and Bar Chart with S-Curve, or other approved tools of project scheduling, and Cash Flow.
 - (c) Manpower Schedule
 - (d) Equipment Utilization Schedule
 - (e) Construction Safety and Health Program initially approved by the Head of the Procuring Entity
 - (e) Contractor's All Risk Insurance (CARI)
3. In consideration of the payments to be made by the PROCURING ENTITY to the CONTRACTOR as hereinafter mentioned, the CONTRACTOR hereby covenants with the PROCURING ENTITY to execute and complete the Works and remedy any defects herein in conformity with the provisions of this **CONTRACT AGREEMENT** in all respects.

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

-
4. In consideration of the execution and completion of the Works by the CONTRACTOR, the PROCURING ENTITY hereby covenants to pay the CONTRACTOR the unit prices in the CONTRACTOR's Calculated Bid, as applied to the actual quantities accomplished as certified by the PROCURING ENTITY under the provisions of this **CONTRACT AGREEMENT**, at the times and in the manner prescribed by this **CONTRACT AGREEMENT**.

IN WITNESS WHEREOF, the parties hereto set their respective hands on the day, month and year first above written.

PROCURING ENTITY:

CONTRACTOR:

Represented by:

Represented by:

Witnessed by:

APPROVED (*if the contracting party for the Procuring Entity is not the approving authority*):

Date of Approval: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

**LETTER OF NOMINEE FOR PROJECT MANAGER, PROJECT ENGINEER, MATERIALS
ENGINEER, CONSTRUCTION AND HEALTH SAFETY OFFICER, FOREMAN**

_____ (Date)

The BAC Chairman

Department of Public Works and Highways

_____ (Address)

Sir:

Supplementing our Confidential Application Statement for Eligibility for the Proposed Construction of (*name of project and location*), I/we have the honor to submit and certify herewith to be true and correct, the following pertinent information:

1. That I/we have engaged and contracted the services of Mr. _____, hereinafter called the Project Manager, a registered Civil Engineer with Professional License Certificate No. _____ issued on _____ and who has paid his Professional Tax for the current year, dated _____ and who was performed the same duties in the construction of the projects enumerated in his/her Certificate of Employment and Bio-Data:
2. That said Engineer shall be appointed and designated by us as Project Manager to personally perform the same duties in the above-mentioned Project, if and when the same is awarded in our favor;
3. That said Engineer shall employ the best care, skills and ability in performing his duties in accordance with the Contract Agreement, Conditions of Contract, Plans, Specifications, Special Provisions and other provisions embodied in the proposed Contract;
4. That said Engineer shall be personally present at the jobsite to supervise the phase of construction work pertaining to his assignment as Project Manager all the time;
5. That, in order to guarantee that said Engineer shall manage and supervise properly and be personally present in the Project, he is hereby required to secure a certification of appearance from the DPWH Engineer at the end of every month. That I/we shall not start the work without the Project Manager at the jobsite;
6. That in the event that I/we elect or choose to replace the said Project Manager with another Engineer, the Head, Implementing Office of the DPWH will be notified by us accordingly in writing at least twenty one (21) days before making replacement;

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

7. That the name of the proposed new Project Manager, his qualifications, his experience, list of projects undertaken and other relevant information, shall be submitted to the DPWH for prior approval; and
8. That any will ful violation on my/our part of the herein conditions may prejudice my/ourstanding as a reliable contractor in future bidding of the DPWH.

Very truly yours,

(Contractor)

CONCURRED IN:

(Project Manager)

(Address)

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

**KEY PERSONNEL'S AFFIDAVIT OF COMMITMENT TO WORK ON THE
CONTRACT**

Date of Issuance:

Name of Head of Procuring Entity:

Position:

Name of Procuring Entity:

Address:

Dear Sir/Madame:

1. I conform that _____ has engage my services for the position of _____ in the above stated Contract if it is awarded to the Contractor.
2. I, Therefore, commit to assume the said position in the above stated Contract once it is awarded to the Contractor, and I shall employ the best care, skill, and ability to perform the duties of such position in accordance with the Conditions of Contract, Specifications, Drawings, and other provisions of the Contract Agreement. I am aware that I have to stay in the Jobsite for the duration of my assignment.

(Signature of Key Personnel)

DRY SEAL

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of, affiant exhibiting to me his Residence Tax Certificate No. _____ issued on _____ at _____.

Notary Public

PTR No. _____
Until _____

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

**LIST OF CONTRACTOR'S KEY PERSONNEL TO BE ASSIGNED TO THE
CONTRACT, WITH THEIR QUALIFICATION DATA**

Date of Issuance

Name of Head of Procuring Entity

Position

Name of Procuring Entity

Address

Dear Sir/Madame:

Supplementing our Organizational Chart for the abovestated Contract, we submit, and certify as true and correct, the following information:

1. We have engaged the services of the following key personnel to perform the duties of the positions indicated in the abovestated Contract if it is awarded to us:

Proposed Position (as applicable)	Name	Years of Experience	
		Total (Similar and Related)	Similar Position
Project Manager			
Project Engineer			
Materials Engineer			
Construction Safety Officer			
Foreman			
Others (specify)			

2. We submit the enclosed Curriculum Vitae and Affidavits of Commitment to Work on the Contract of these key personnel.
3. We ensure that the abovementioned personnel shall employ their best care, skill, and ability in performing the duties of their respective positions in accordance with the provisions of the Contract, including the Conditions of Contract, Specifications, and Drawings, and that they shall be personally present in the jobsite during the period of their assignment in the Contract.
4. In the event that we choose to replace any of the abovementioned key personnel, we shall submit to you in writing at least fourteen (14) days before making the replacement, for your approval, the name and biodata of the proposed replacement whose qualifications shall be equal to or better than that of the person to be replaced.
5. We understand that any violation of the abovestated conditions shall be a sufficient ground for us to be disqualified from this Contract and future biddings of the DPWH.

Very truly yours,

Name and Signature of Bidder's Authorized Representative

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

**LIST OF CONTRACTOR'S MAJOR CONSTRUCTION AND LABORATORY EQUIPMENT UNITS TO BE ASSIGNED TO THE CONTRACT,
SUPPORTED BY CERTIFICATIONS OF AVAILABILITY**

Business Name : _____
Business Address : _____

Description	Model/Year	Capacity/Performance/Size	Plate No.	Motor No./Body No.	Location	Condition	Proof of Ownership/Lease/Purchase
A. Owned							
i.							
ii.							
iii.							
iv.							
v.							
B. Leased							
i.							
ii.							
iii.							
iv.							
v.							
C. Under Purchase Agreements							
i.							
ii.							
iii.							
iv.							
v.							

- 1 Attached are copies of sales invoice / Registration Certificate from LTO.
- 2 Attached are the certifications from the lessors that the equipment units under B (Leased) shall be available for this contract.
- 3 Attached are the certifications from the vendors that the equipment units under C (Purchase Agreements) shall be available for this contract.

Minimum major construction equipment requirement as prescribed in the Bid Data Sheet: Minimum major laboratory equipment requirements as prescribed in Bid Data Sheet:

Name and Signature of Bidder's Representative
Position
Name of Bidder

Date: _____

Contract ID : _____
 Contract Name : _____
 Location of the Contract : _____

Department of Public Works and Highways

PRELIMINARY EXAMINATION OF TECHNICAL PROPOSAL

Date of Submission/Opening of Bids : _____
 Name of Contractor : _____
 Approved Budget for the Contract (ABC) : _____

TOTAL AMOUNT OF BID : _____

Technical Requirements

1. Bid Security in the prescribed form, amount and validity period.									
a	Acceptable Forms	:	Cash, Cashier's Check, Manager's Check, issued by a Universal or Commercial Bank (2% of ABC)	Bank Draft / Guarantee, or Irrevocable Letter of Credit issued by a Universal or Commercial Bank (If issued by a Foreign Bank it shall be confirmed or authenticated by a Universal or Commercial Bank (2% of ABC)	Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (5% of ABC)	Bid Securing Declaration			
	Form Submitted by Contractor	:							
b	Amount Required	:							
	Amount Submitted by Contractor	:							
			() Sufficient () Insufficient						
c	Validity Period	:							
d	Issuing Company / Bank	:							
e	Official Receipt No.	:							
f	Callable on Demand	:							
g	Certificate from Insurance Commission	:							
				Tab. No.	Implementing Unit	BAC Provisional Member	BAC Regular Member	BAC Vice-Chairman	BAC Chairman
2. Eligibility Requirements under Section 23.1 of the IRR.									
<u>Electronic Evaluation using CWR</u> <input type="checkbox"/> Eligible <input type="checkbox"/> Ineligible									
i	Class "B" Documents, if any, (Special PCAB JV License and Valid Joint Venture Agreement) .								
3. Project Requirements, which shall include the following;									
a	Organizational Chart for the contract to be bid.								
b	List of Contractor's Key Personnel, (see Clause 14.2a(3)(b), BDS of Bidding Documents) to be assigned to the contract, with their complete qualification data.								
iii	List of Contractor's Major Equipment Units owned, leased and/or under purchase agreements, supported by proof of ownership/lease/purchase and certification of availability of equipment from lessor/vendor for the duration of the project. (see Clause 14.2a(3)(c)), BDS of BDS)								
4. Omnibus Sworn Statement in the form prescribed by GPPB.									
Note: Any missing, incomplete or patently insufficient document in the above-mentioned checklist is a ground for outright rejection of the bid.									
Overall Rating : () Passed () Failed									

Contract ID : _____
 Contract Name : _____
 Location of the Contract : _____

Department of Public Works and Highways

PRELIMINARY EXAMINATION OF FINANCIAL PROPOSAL

Date of Submission/Opening of Bids : _____
 Name of Contractor : _____
 Approved Budget for the Contract (ABC) : _____

TOTAL AMOUNT OF BID AS READ : _____

	Tab. No.	Implementing Unit	BAC Provisional Member	BAC Regular Member	BAC Vice-Chairman	BAC Chairman
1. Bid Form						
2. Bid Prices in the Bill of Quantities						
3. Detailed Estimates including a Summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid;						
4. Quarterly/Monthly Cash Flow and Payment Schedule						
Note: Any missing, incomplete or patently insufficient document in the above-mentioned checklist is a ground for outright rejection of the bid.						

Overall Rating : () Passed () Failed

