



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BACOLOD CITY DISTRICT ENGINEERING OFFICE
Bacolod City, Negros Occidental



NOTICE OF ALTERNATIVE METHOD OF PROCUREMENT

Notice is hereby given that this Office will conduct **Small Value Procurement** as an alternative mode of procurement in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of RA 9184. Suppliers of known qualification and of good standing are hereby requested to submit their bid prices in a standard form of "Request for Quotation" on the project:

Purchase Request No.: **2024-11-0101**
Name of Project: Purchase of two (2) units Digital Laser Multi-function COPIER, SCANNER and Toners for use in the Administrative Section, DPWH - Bacolod City DEO

Descriptions: **Digital Laser Multi-function COPIER, SCANNER:**
Specifications: Machine Type: Full Color Laser Multifunction Copier/Scanner Photocopier
Panel Size/resolution: 7" / 800x480 Print/Copy Speed: 28 ppm and Four (4) other items

Approved Budget for the Contract: **P 906,000.00**

Delivery Period: Thirty **(30)** Working Days.
X-X-X-X-X

Deadline for submission of quotation is on December 9, 2024 at exactly 2:01 p.m. at the BAC office, DPWH - Bacolod City District Engineering Office.

For other particulars/regarding this procurement, please coordinate with the BAC of this Office. The contract will be awarded to the firm who submitted a price quotation found to be most advantageous to the government.

Approved:


FERDINAND S. MAGADA
BAC Chairperson

Noted:


LEAH G. JAMERO
OIC - District Engineer

Date of advertisement: November 30 – December 6, 2024
PhilGEPS and DPWH website



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BACOLOD CITY
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VI
Zardonyx Street, Brgy. Taculing, Bacolod City

Name of Procuring Entity :	DPWH - Bacolod City District Engineering Office	Request for Quotation (P.R. No.):	2024-11-0101
Revised on :		Date :	November 29, 2024
Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User :	ADMINISTRATIVE SECTION
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX NO. :		TIN:	

Please quote your lowest price on the Item(s) listed below subject to the Terms & Conditions stated below and submit your quotation duly signed by your Representative not later than **2:01 P.M. of December 09, 2024** in the return envelope attached herewith, to the BAC Secretariat, DPWH - Bacolod City District Engineering Office.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period must be within **Thirty (30) Working days** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **G-EPS Registration Certificate/Mayor's Permit/DTI/Tax Clearance/Omnibus Sworn Statement for ABC Amount of P50,000.00 and above** shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P 906,000.00**

FERDINAND S. MAGADA
Chief, Construction Section
BAC Chairperson

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.

Item No.	ITEMS & DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Digital Laser Multi-function COPIER, SCANNER	2	units		
	Specifications: Machine Type: Full Color Laser Multifunction Copier/Scanner Photocopier Panel Size/resolution: 7" / 800x480 Print/Copy Speed: 28 ppm Print Resolution: 1,800 x 600 dpi System Memory: 6 GB Automatic Document Feeder: up to 130 Originals; A5-A3 ; 35-128g/m2 Paper input capacity (standard/max): 1,100 sheets / 3,600 sheets				
					P

Total Bid Amount In Words:

PURPOSE:

Purchase of two (2) units Digital Laser Multi-function COPIER, SCANNER and Toners for use in the Administrative Section, DPWH - Bacolod City DEO

Page 1 of 5

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC-Secretariat:
Tel. No. (034)703-1912 Local 60614 and
(034) 707-7188

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address

Note:

- * Please specify brand name otherwise, bids will not be accepted.
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7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P 906,000.00**


FERDINAND S. MAGADA
Chief, Construction Section
BAC Chairperson ✓

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Item No.	ITEMS & DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL PRICE
	Manual Bypass : 100 sheets; A6-A3; Custom sizes; Banner; 60-256g/m ² Automatic duplexing: A5-A3; 60-256 g/m ² Scan Speed: up to 55ipm (300dpi) 30ipm (600dpi) Imaging technology: Laser Warm up time: Less than 20 secs. Gradation: 256 gradations Multicopy: 1-9,999 Original format: A5-A3; Custom sizes Magnification: 25-400% in 0.1% steps; Auto-zooming Built-in Desk Storage Documents: up to 3,000				
					P

Total Bid Amount In Words:

PURPOSE:

Purchase of two (2) units Digital Laser Multi-function COPIER, SCANNER and Toners for use in the Administrative Section, DPWH - Bacolod City DEO

Page 2 of 5

Brand and Model : _____ Warranty : _____
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FERDINAND S. MAGADA
Chief, Construction Section
BAC Chairperson ✓

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Item No.	ITEMS & DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL PRICE
	documents or 10, 000 pages System Features (Accounting):Up to 1,000 user accounts; Active Directory support (user name + password + e-mail + SMB folder); User function access definition Mobile Printing Function: AirPrint (iOS); Mopria (Android); iPRINT (iOS/Android/Windows 10 Mobile); Authentication and Pairing (iOS/Android);WiFi Direct				
					P

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PURPOSE:

Purchase of two (2) units Digital Laser Multi-function COPIER, SCANNER and Toners for use in the Administrative Section, DPWH - Bacolod City DEO

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FERDINAND S. MAGADA
Chief, Construction Section
BAC Chairperson

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Item No.	ITEMS & DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL PRICE
	Warranty and Maintenance: The Supplier is required to provide a 1-year warranty on all parts and accessories. All parts must be available in the market for the next seven (7) years. It must be in the current catalog and not end-of life. Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
					P

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PURPOSE:

Purchase of two (2) units Digital Laser Multi-function COPIER, SCANNER and Toners for use in the Administrative Section, DPWH - Bacolod City DEO

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Item No.	ITEMS & DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL PRICE
	Service Warranty: Lifetime free service with regular check-up and free training upon installation of the machine.				
2	Toner for Digital Laser Multi-function COPIER, SCANNER, Black	4	pcs		
3	Toner for Digital Laser Multi-function COPIER, SCANNER, Cyan	2	pcs		
4	Toner for Digital Laser Multi-function COPIER, SCANNER, Magenta	2	pcs		
5	Toner for Digital Laser Multi-function COPIER, SCANNER, Yellow	2	pcs		
	X-X-X-X-X-X-X-X				
					P

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PURPOSE:

Purchase of two (2) units Digital Laser Multi-function COPIER, SCANNER and Toners for use in the Administrative Section, DPWH - Bacolod City DEO

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