



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
 REGIONAL OFFICE NO. IV-A
 Canlubang Interchange, Brgy. Mayapa, City of Calamba, Laguna

Name of Procuring Entity :	Request for Quotation (P.R. No.): 2024-01-0002		
Revised on :	Date: January 16, 2024		
Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User:	ADMIN - HRDS
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX NO. :		TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of **January 22, 2024** in the return envelope attached herewith.

TERMS and CONDITIONS :

- All entries must be typewritten or legibly written.
- Delivery period **Seminar Days** before the event or on receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/ Business Tax Return(For ABCs above Php500k)/Omnibus Sworn Statement (For ABCs above Php50k)** shall be attached upon submission of the quotation enclosed with Brown Envelope. **(CERTIFIED TRUE COPY)**
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 99,000.00**

SGD
ISIDRO O. ENCARNACION
 Director III
 Assistant Regional Director
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<i>Cascading of Comprehensive Fleet Management Training and Implementation of DPWH Fleet Management System (FleetMS) to be held in DPWH Region IV-A, Training Room Canlubang Interchange, Brgy. Mayapa, Calamba City, Laguna on January 24-26, 2024</i>				
	January 24, 2024	55	pax		
	AM Snack (8:00AM)				
	Creamy Sopas with egg, Puto, Iced Tea				
	Lunch 10:45AM)				
	Sinigang na Salmon, Fried Chicken, Steamed Rice,				
	Coffee Jelly, Cucumber Juice				
	PM Snack (2:45PM)				
	Pancit Palabok, Maja Blanca, Soda				
	January 25, 2024	55	pax		
	AM Snack (8:00AM)				
	Goto, Ensaymada, Iced Tea				
	Lunch 10:45AM)				
	Beef with Mushroom, Kani Salad, Steamed Rice, Pumpkin Soup				
	with Moringga, Leche Flan, Pineapple Juice				
	PM Snack (2:45PM)				
	Ham and Cheese Sandwich, Mojos, Apple Juice				
	Page 1 of 2	Sub Total Amount(1)			

Purpose: For consumption of participants of Cascading of Comprehensive Fleet Management Training and Implementation of DPWH Fleet Management System (FleetMS)

Brand and Model :	_____	Warranty :	_____
Delivery Period :	_____	Price Validity :	_____

After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Region IV - A.



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 Assistant Regional Director
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	January 26, 2024	55	pax		
	AM Snack (8:00AM)				
	Spaghetti with Meatballs, Pastries, Iced Tea				
	Lunch 10:45AM)				
	Beef Caldereta, Rellenong Bangus, Steamed Rice, Fruits in				
	Season, Iced Tea				
	PM Snack (2:45PM)				
	Shawarma, Mojos, Blueberry Juice				
	Note:				
	• Overflowing Brewed Coffee + Creamer (available as early as 7:00am)				
	• Pica pica (Assorted nuts, chips, cornick)				
	• To maintain the quality and freshness of the food being served to the place of business as reflected in the government permits and kitchen/commissary should be within 20km radius of the Regional Office or the venue of the training/seminar.				
		Sub Total Amount(1)			
		Sub Total Amount(2)			
	Page 2 of 2	Total Amount			

Purpose: For consumption of participants of Cascading of Comprehensive Fleet Management Training and Implementation of DPWH Fleet Management System (FleetMS)

Brand and Model : _____ Warranty : _____
 Delivery Period : _____ Price Validity : _____

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Tel. No.: (049) 3481-02-14 to 15
r4a.procurement@gmail.com

DPWH REGION IV-A-Procurement Unit

Printed Name / Signature / Designation / Date

Tel. No./Cellphone No. & E-mail Address