



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
ZAMBOANGA CITY
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE IX
Divisoria, Zamboanga City

Name of Procuring Entity: DPWH-DEO Zamboanga City		Request for Quotation: PR No.2023-12-446			
Revised on:		Date: 12-22-2023			
Standard Form/Title: REQUEST FOR QUOTATION		Office/End User: Construction			
COMPANY NAME :		For use in the Construction section, DPWH-ZCDEO			
ADDRESS :					
TEL NO./FAX NO. :		TIN No: Mode: Shopping			
Please quote your price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10 am of _____, 2024 in the return envelope attached herewith.					
TERMS AND CONDITIONS:					
<ol style="list-style-type: none">1. All entries must be typewritten or legibly written2. Delivery period within <u>Thirty (30)</u> working days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.3. Warranty shall be for a period of three (3) months for supplies & materials and 1 year for equipment; 3 years IT Equipt. from date of acceptance by the end-user.4. Price validity shall be for a period of (60) calendar days5. Mayors/Business permit, Annual ITR, Tax Clearance, DTI/SEC & PhilGEPS Registration Certificate shall be attached upon submission of this RFQ.6. Bidders shall submit original brochures of the product.7. Please indicate the brand for each items being offered.8. TOTAL Approved Budget for the Contract (ABC) Php 249,018.00					
<div style="text-align: right;"> MA. EMMA P. MARCERA BAC - Chairperson</div>					
ITEM	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpen, 0.5, gel pen, black, 12 pcs/box	10	box		
2	Ballpen, 0.5, gel pen, blue, 12 pcs/box	5	box		
3	Binder clip, 2" , 12/box	3	box		
4	Correction tape, 8mm	36	pcs		
5	Envelope, expanding, legal, brown 100s/box	1	box		
6	Folder, pressboard, legal, royal blue 100s/box	2	box		
7	Folder, ordinary, white, legal, 100s/box	1	box		
8	Ink, brother BT D60	12	bots		
9	Ink, brother BT 5000 3PK (cyan, magenta, yellow)	6	pack		
10	Ink, epson 003 black	36	bots		
11	Ink, epson 003 cyan	24	bots		
12	Ink, epson 003 magenta	24	bots		
13	Ink, epson 003 yellow	24	bots		
14	Ink for stamp pad with brush, purple 100ml	2	bots		
15	HP laserjet imaging drum 19A	1	ca		
16	HP laserjet toner 17A	2	ca		
17	Paper, bond, subs 20, A4	150	reams		
18	Paper, bond, subs 20, legal	30	reams		
19	Paper, bond, subs 20, A3	10	reams		
20	Paper, photo, glossy, best quality, A4	10	pack		
21	Staple wire, #35	12	box		
22	Staple wire, for HD-080	2	box		
23	Tabbings, plastic index	36	pack		
24	Tabbings, "Sign here" (see sample)	24	pack		
x-x-x-x-x NOTHING FOLLOWS x-x-x-x-x					

Brand and Model: _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices note above.
If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concure w/the Terms & Conditions specified by DPWH.