


Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 2ND DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE X
Pinamaloy, Don Carlos, Bukidnon

Name of Procuring Entity : DPWH-BUKIDNON 2ND DEO		Request for Quotation : 2024-03-0161	
Revised on :		Date : April 12, 2024	
Standard Form/Title : REQUEST FOR QUOTATION		Office/End-User : Planning and Design Section	
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX No. :		TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of April 19, 2024 in the return envelope attached herewith, to the BAC Secretariat, DPWH-Buk 2nd DEO, Pinamaloy, Don Carlos, Bukidnon.

TERMS AND CONDITIONS

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 working days** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for equipment, 3 years for IT equipment from date of acceptance by the end-user.
4. Price Validity shall be for a period of sixty (60) calendar days.
5. Documents required to be submitted with the bid:
 - 5.1 **Certified copy of PhilGEPS Registration;**
 - 5.2 **Certified copy of Mayor's Permit/Business Permit**
 - 5.3 **Notarized Omnibus Sworn Statement**
 - 5.4 **Geotagged Photo of Physical Store/Establishment**
6. Bidders shall submit original brochures showing certification of the product.
7. Please **indicate the brand for each items being offered.**
8. The approved budget ceiling for this procurement is Php **120,000.00**
9. For Corporation please provide Secretary Certificate and Board Resolution.
10. FOB: DPWH Compound


MANUEL B. VARIAS, JR.
Assistant District Engineer
Chairperson, BAC

The awarding for this RFQ will be on lump -sum basis. Prospective Suppliers must quote for all the items. Otherwise they will be

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Plotter Check and Repair	1	unit		
	HP T3600 Large Format Printer Repair				
	Full Inspection and Diagnosis:				
	Thorough assessment of the printer's functionality and performance.				
	Identification of any existing issues or potential problems.				
	Detailed report outlining the condition of the printer and recommended repairs.				
	Repair and Replacement of Parts:				
	Complete repair of any malfunctioning components. Replacement of worn-out or damaged parts with genuine manufacturer-approved parts.				
	Calibration and alignment of mechanisms to ensure optimal performance				
	Transportation Logistics:				
	Safe and secure transportation of the printer from our office to the service center.				
	Assurance of proper handling to prevent any further damage during transit.				
	Coordination of logistics including pickup and delivery schedules				
	Timely Service:				
	Commitment to a reasonable turnaround time for the repair process.				
	Regular updates on the progress of the repair work.				
	Quality Assurance:				
	Guarantee on the quality of repairs performed.				
	Testing and validation of the printer's functionality post-repair to ensure it meets manufacturer standard.				
	Cost Estimate:				
	Transparent breakdown of costs associated with the repair, including parts, labor, and transportation. Approval process for any additional repairs or expenses identified during the inspection.				
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Brand and Model : _____	Warranty : _____
Delivery Period : _____	Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

Pinamaloy, Don Carlos, Bukidnon

TIN :