



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



May 2, 2024

**NOTICE OF PROCUREMENT
THRU ALTERNATIVE METHODS**

Please be informed that the Department of Public Works and Highways, Regional Office No. III, Sindalan, City of San Fernando, Pampanga through the Bids and Awards Committee (BAC) shall be undertaking thru ***Small Value Procurement*** the hereunder project, pursuant to Section 53.9 of the Revised IRR of RA 9184, to wit:

Purchase Request No.	Description	Amount
2024-04-0074 dated April 3, 2024	Supply, Delivery and Commissioning of two (2) units Multi-Function Color Copiers for use in the DPWH Bulacan Sub District Engineering Office, San Rafael, Bulacan.	PHP 850,000.00


IGNACIO F. EVANGELISTA
Chief, Legal Division
(BAC-Chairman)



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Name of Procuring Entity: DPWH Regional Office No. III

Request for Quotation (P.R. No.): 2024-04-0074

Revised on: N/A

Date: April 3, 2024

ABC: PHP 850,000.00

Standard Form/Title: REQUEST FOR QUOTATION

Office/End-User: Bulacan Sub District Engineering Office

Mode of Procurement : Small Value Procurement

COMPANY NAME :

PHILGEPS No.:

ADDRESS :

TCC No.:

TEL./FAX NUMBER :

TIN:

Please submit your quotation for the item (s) listed below, which may be submitted in person at Bidding Room, Procurement Unit, 2nd Floor, DPWH Regional Office No. III Bldg., Sindalan, City of San Fernando, Pampanga, or thru registered mail, not later than 10:00 A.M. of **May 8, 2024**. Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative to the terms and condition, hereof.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within Fifteen (15) CD upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for Inventory/Common Office Supplies and one (1) year for Office Equipment from the date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate and/or PhilGEPS Registration Number, Mayor's/Business Permit, Latest Tax Clearance/ Income/Business Tax Return and Omnibus Sworn Statement shall be attached upon submission of the quotation.
- Bidders must quote for all the items. Any erasure, correction or alternation made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- Please indicate the brand for each items being offered.
- To present a sample for inspection as indicated in the items to be bidden for.
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.


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Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Supply, Delivery and Commissioning of two (2) units Multi-Function Color Copiers for use in the DPWH Bulacan Sub District Engineering Office, San Rafael, Bulacan				
1	Multi-function color copier	2	unit		
	Type: Full Color Printer/Copier/Scanner				
	Minimum Specifications:				
	Can scan, copy and print highly graphical and colored materials				
	Easy integration with our existing Local Area Network				
	Memory: 4GB Ram				
	Storage: at least 32GB SSD with expandable Hard Disk Drive				
	Print size from A6R up to SRA3				
	High Paper Load Capacity: a minimum of at least three (3) cassettes with included bypass tray, with at least 500 sheets of paper per cassette and 150 sheets for the bypass tray, for a Total Minimum Load of capacity of 1,650 sheets of paper.				
	Copy/Print Speed Black and Color: 25ppm				
	Copy Resolution: up to 600 x 600dpi				
	Print Resolution: up to 4,800dpi x 1,200dpi				
	Maintenance Kit/Module: up to 600,000 copies				
	Operating System: Windows OS, MAC OS X Version 10.9 or higher, Unix and Linux				
	Scan Resolution: up to 1,200 x 1,200dpi x 1,200dpi				
	Supported File Formats: TIFF; PDF; JPEG; XPS; Open XPS; Searchable PDF; PDF/A; Post Script				
	Miscellaneous: Brand and Model: must be an international brand name with an existence of at least ten (10) years in the Philippines. Unit Model must be in the current catalog and not end-of-life and that parts and associated components for the same must be available for atleast five (5) years from the date of delivery. Manufacturers Certificate is Required.				

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specefied by DPWH.

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

Printed Name / Signature / Date

Tel Nos. 045-455-0566

Tel. No./Cellphone No./E-mail address

RVE/BDE/KQL

