



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



May 23, 2024

**NOTICE OF PROCUREMENT
THRU ALTERNATIVE METHODS**

Please be informed that the Department of Public Works and Highways, Regional Office No. III, Sindalan, City of San Fernando, Pampanga through the Bids and Awards Committee (BAC) shall be undertaking thru **Shopping** the hereunder project, pursuant to Section 52.1 (b) of the Revised IRR of RA 9184, to wit:

Purchase Request No.	Description	Amount
2024-04-0075 dated April 03, 2024	Supply and Delivery of Office and Janitorial Supplies for use in the Bulacan Sub District Engineering Office, San Rafael, Bulacan.	PHP 966,863.20


IGNACIO F. EVANGELISTA
Chief, Legal Division
(BAC-Chairman)



Republic of the Philippines
Department of Public Works and Highways
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



Name of Procuring Entity: DPWH Regional Office No. III

Request for Quotation (P.R. No.): 2024-04-0075

Revised on: N/A

Date: April 3, 2024

ABC: PHP 966,863.20

Standard Form/Title: REQUEST FOR QUOTATION

Office/End-User: Bulacan Sub District Engineering Office

Mode of Procurement : Shopping (b)

COMPANY NAME :

PHILGEPS No.:

ADDRESS :

TCC No.:

TEL./FAX NUMBER :

TIN:

Please submit your quotation for the item (s) listed below, which may be submitted in person at Bidding Room, Procurement Unit, 2nd Floor, DPWH Regional Office No. III Bldg., Sindalan, City of San Fernando, Pampanga, or thru registered mail, not later than 10:00 A.M. of **May 28, 2024**. Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative to the terms and condition, hereof.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within Fifteen (15) CD upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for Inventory/Common Office Supplies and one (1) year for Office Equipment from the date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate and/or PhilGEPS Registration Number, Mayor's/Business Permit shall be attached upon submission of the quotation.
- Bidders must quote for all the items. Any erasure, correction or alternation made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- Please indicate the brand for each items being offered. (If applicable)
- To present a sample for inspection as indicated in the items to be bidden for. (if applicable)
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

IGNACIO F. EVANGELISTA

Chief, Legal Division
(BAC-Chairman)

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Office and Janitorial Supplies for use in the Bulacan Sub District Engineering Office, San Rafael, Bulacan				
1	Battery AA, 1.5 volts, Zero Mercury, Alkaline, 10 years shelf life. 2pcs/pack	25	pack		
2	CARBON FILM, Legal size	10	box		
3	CORRECTION TAPE	100	pc		
4	CUSTOMIZED BINDER, A4 size, hard cover and cover with thickness of 2.5mm or more, PVC royal blue cover and white plyleaf inside with 7" x 3" lever-arch mechanism with rodolock, ring pocket and three-color-logo on spine expansion of with atleast 75mm with white background	300	pcs		
5	CUSTOMIZED BINDER, Legal size, hard cover and cover with thickness of 2.5mm or more, PVC royal blue cover and white plyleaf inside with 7" x 3" lever-arch mechanism with rodolock, ring pocket and three-color-logo on spine expansion of with atleast 75mm with white background	200	pcs		
6	CUTTER KNIFE, for general purpose	30	pcs		
7	DATA FILE BOX, W:125mm, H:230mm, L:400mm	100	pcs		
8	DATING AND STAMPING MACHINE	20	pcs		
9	ENVELOPE, Expanding, Plastic	10	pcs		
10	ENVELOPE, Mailing	10	box		
11	ENVELOPE, Mailing, with window	10	box		
12	EXTERNAL HARD DISK, Capacity: 1TB	20	unit		
13	FILE TAB DIVIDER, A4	50	pcs		
14	FILE TAB DIVIDER, Legal	50	pcs		
15	FLASH DRIVE, 32 GB capacity	40	pcs		
16	NOTE PAD, stick on, 3"x4"	50	pad		
17	PAPER CLIP, vinyl/plastic coated, 30mm	40	box		
18	PHOTO PAPER, glossy 10pcs/pack	30	packs		
19	RUBBER BAND No. 18	10	box		

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specefied by DPWH.

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

Printed Name / Signature / Date

Tel Nos. 045-455-0566

Tel. No./Cellphone No./E-mail address

RVCDDE/KQL



Republic of the Philippines
Department of Public Works and Highways
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



Name of Procuring Entity: DPWH Regional Office No. III Request for Quotation (P.R. No.): 2024-04-0075
Revised on: N/A Date: April 3, 2024 ABC: PHP 966,863.20
Standard Form/Title: REQUEST FOR QUOTATION Office/End-User: Bulacan Sub District Engineering Office

Mode of Procurement : Shopping (b)

COMPANY NAME : PHILGEPS No.:

ADDRESS : TCC No.:

TEL./FAX NUMBER : TIN:

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Chief, Legal Division
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Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
20	STAMP PAD, felt, no. 2	20	pcs		
21	STAMP PAD, ink purple 30 ml	30	bottle		
22	TAPE, double sided, 24mm	50	roll		
23	TAPE, electrical	30	roll		
24	TAPE, masking, 48 mm	50	roll		
25	TAPE, packaging, 48 mm	50	roll		
26	Hard Hat with DPWH Logo	50	pcs		
27	Reflectorized Vest with DPWH Logo	50	pcs		
28	50-M Tape	10	pcs		
29	Measuring Tape (Metal) 8m	40	pcs		
30	WHEEL METER (5-digit gear-driven counter with tough plastic housing, heavy duty metal folding handle and rubber hand grip, measurement range of 10,000 meters, Accuracy: + 1%)	10	pcs		
31	GENUINE INK REFILL 664 - Black	40	bottle		
32	GENUINE INK REFILL 664 - Cyan	30	bottle		
33	GENUINE INK REFILL 664 - Magenta	30	bottle		
34	GENUINE INK REFILL 664 - Yellow	30	bottle		
35	GENUINE INK REFILL 003 - Black	30	bottle		
36	GENUINE INK REFILL 003 - Cyan	20	bottle		
37	GENUINE INK REFILL 003 - Magenta	20	bottle		
38	GENUINE INK REFILL 003 - Yellow	20	bottle		
39	GENUINE INK REFILL 673 - Black	30	bottle		
40	GENUINE INK REFILL 673 - Cyan	30	bottle		
41	GENUINE INK REFILL 673 - Magenta	30	bottle		
42	GENUINE INK REFILL 673 - Yellow	30	bottle		
43	GENUINE INK TN-2480 - BLACK, CARTRIDGE	15	pcs		
44	INK CARTRIDGE, CL-746 XL, Colored	15	pcs		

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Brand and Model: _____

Delivery Period: _____

Warranty: _____

Price Validity: _____

Printed Name / Signature / Date

Tel Nos. 045-455-0566

Tel. No./Cellphone No./E-mail address

RVZ/BDZ/RL

