

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO DEL NORTE

DISTRICT ENGINEERING OFFICE
Km. 48 Canocotan, Tagum City, Davao del Norte Region XI

Name of Procuring Entity : Request for Quotation (P.R. No.) : 2024-12-0137 PR NO.: 2024-11-0544

Revised on : Date : December 05, 2024 Date : November 29, 2024

Standard Form/Title : REQUEST FOR QUOTATION Office/End-User : Administrative Section

COMPANY NAME :

ADDRESS :

TEL. No/FAX No. :

TIN:

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation personally (submission through E-mail and courier is not recognized) duly signed by your representative not later than 10:00 AM of December 10, 2024 in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH - Davao del Norte District Engineering Office, Tagum City.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written on the prescribed Request for Quotation form.
- Delivery period within 30 calendar days upon receipt of the approved funded Purchase Order (P.O.).
- Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price Validity shall be for a period of sixty (60) calendar days.
- Phil-GEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
- Tax Clearance Certificate
- Omnibus Sworn Statement
- Affidavit of Sole Proprietorship if Sole Proprietor/Notarized Secretary's Certificate if Corporation, Partnership and Joint Venture.
- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand for each item being offered.
- The approved budget ceiling for this procurement is 999,525.00

CHRISTEN P. NAZARENO
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
OFFICE EQUIPMENT CONSUMABLES					
1	Toner Cartridge, HP 26A	15	cart.		
2	Toner Cartridge, HP 76A	10	cart.		
3	Toner Cartridge, HP 81A	10	cart.		
4	Toner TN324K, Develop Ineo+258	5	cart.		
5	Toner TN324C, Develop Ineo+258	3	cart.		
6	Toner TN324M, Develop Ineo+258	3	cart.		
7	Toner TN324Y, Develop Ineo+258	3	cart.		
8	Toner Black for Comcolor GD7370	5	cart.		
9	Toner Yellow for Comcolor GD7370	2	cart.		
10	Toner Magenta for Comcolor GD7370	2	cart.		
11	Toner Cyan for Comcolor GD7370	2	cart.		
x-x-x-x-x-/			TOTAL		
Total amount: (Please specify total amount in words.)					
Supply and Delivery of Office Equipment Consumables for use in the Office of the District Engineer (Administrative, Finance, Construction, Maintenance, Planning & Design and Quality Assurance Section)					
The awarding for this RFQ will be on lump-sum basis.					
Prospective Suppliers must quote for all of the items.					
Otherwise they will be subjected for disqualification.					

Brand and Model :

Delivery Period :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address