

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**DAVAO DEL NORTE**  
**DISTRICT ENGINEERING OFFICE**  
Km. 48 Canocotan, Tagum City, Davao del Norte Region XI

Name of Procuring Entity :	Request for Quotation (P.R. No.) : 2024-12-0153	PR NO.: 2024-11-0503
Revised on :	Date : December 19, 2024	Date : November 13, 2024
Standard Form/Title :	<b>REQUEST FOR QUOTATION</b>	Office/End-User : Administrative Section
<b>COMPANY NAME :</b>		
<b>ADDRESS :</b>		
<b>TEL. No./FAX No. :</b>		<b>TIN:</b>

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation personally (submission through E-mail and courier is not recognized) duly signed by your representative not later than 10:00 AM of December 23, 2024 in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH - Davao del Norte District Engineering Office, Tagum City.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written on the prescribed Request for Quotation form.
2. Delivery period within **30 calendar days** upon receipt of the approved funded Purchase Order (P.O.).
- Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price Validity shall be for a period of sixty (60) calendar days.
5. **Phil-GEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.**
6. **Tax Clearance Certificate**
7. **Omnibus Sworn Statement**
8. **Affidavit of Sole Proprietorship if Sole Proprietor/Notarized Secretary's Certificate if Corporation, Partnership and Joint Venture.**
9. Bidders shall submit original brochures showing certifications of the product.
10. Please indicate the brand for each items being offered.
11. The approved budget ceiling for this procurement is P **891,811.48**

  
**CHIRWEN P. NAZARENO**  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>1</b>	<b>Laptop Computer</b>	<b>4</b>	<b>units</b>		
Processor & Chipset:	Intel Core i5 (12th Gen) 4-Cores, 8-thread, 64-bit or				
Internal Memory:	8GB DDR4				
Storage:	512GB SSD				
Display & Graphics:	14" Diagonal Full High-Definition LED Widescreen Display with integrated graphics memory.				
Audio:	Integrated High Definition audio support, integrated stereo speakers and integrated digital microphone.				
Webcam:	Integrated widescreen HD				
IO Ports:	3 USB (atleast 1 Type-C), HDMI/Display Port, Headphone/Microphone Jack				
Network Interface:	Bluetooth, and wireless LAN (auto detecting and auto sensing)				
Weight:	not more than 1.63 kg / 3.59 lbs				
<b>SOFTWARE:</b>					
Operating System:	Licensed OEM Windows 11 Professional 64-bit with media installaer. Must be activated with Microsoft prior to delivery.				
Recovery Media:	Recovery media for all drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free.				
Office Software:	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The license must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
<b>MISCELLANEOUS:</b>					
Brand and Model:	Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in current catalog and not end-of-life. Manufacturer's certificate is required.				
Components:	All components must be same brand as the computer and factory installed and new. The supplier is not allowed to change or add any components.				
Regulatory:	ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star Label, an appropriate means of proof of Energy consumptions levels shall be submitted such as a technical dossier of the manufacturer or test report from a recognized body to demonstrate compliance with this requirement.				
Other Inclusions:	• Optical Mouse with Mouse pad • Cary Case (manufacturer's standard) • Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port) • Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connection type. Must be compatible with the offered laptop)				
Documentation & Media:	All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available				
	<b>Warranty, Maintenance &amp; Technical Support:</b>				
Warranty:	The supplier is required to provide a 3-year warranty for parts and associated software and onsite labor, 1-year on mouse, keyboard, and headset with microphone from the Date of the Inspection and Acceptance Report (IAR). In any case that the Laptop needs to be pullout for servicing, the supplier must return the unit within two (2) weeks or a				

	service unit with the same or higher specifications must be issued.				
<i>Technical Support:</i>	The local technical support shall include telephone and email,				
	8 hours per day (8:00am - 5:00pm), 5 days a week				
	(Monday - Friday) for problem resolution. Support shall				
	have a response time of next business day.				
<b>2</b>	<b>Desktop Computer (Administrative Use)</b>	<b>2</b>	sets		
<i>Processor &amp; Chipset:</i>	Core i5 (12th Gen), 6-Cores and 64-bit or its equivalent				
<i>Internal Memory:</i>	8GB DDR4				
<i>Storage:</i>	1TB 7200RPM HDD				
<i>Display &amp; Graphics:</i>	21-inch Diagonal Full High-Definition Wide Screen LED Display				
	(Same brand as CPU) 2 GB dedicated graphics memory				
<i>Audio:</i>	Integrated Sound Card with internal speakers				
<i>Expansion Slots:</i>	4 slots on-board, at least 1 PCI Express slot				
<i>IO Ports:</i>	6 USB (2 front, 4 rear at least 1 type-C), VGA, Audio, HDMI /				
	Display Port, Ethernet (RJ-45)				
<i>Network Interface:</i>	Integrated Gigabit Ethernet				
<i>Chassis:</i>	3 to 4 Bays for Hard Disk Drive (HDD) and Optical Disk Drive (ODD)				
<i>Software:</i>					
<i>Operating System:</i>	Licensed OEM Windows 11 Professional 64-bit with media				
	installer. Must be activated with Microsoft prior to delivery.				
<i>Recovery Media:</i>	Recovery media for all drivers and utilities stored in any				
	electronic storage media. It must be properly labelled				
	and virus free.				
<i>Office Software:</i>	Microsoft Office Standard (latest version) under Cloud Solution				
	Provider (CSP) Agreement. The license must be perpetual and				
	transferable. It must be licensed and named after the DPWH				
	and can be added to the Department's existing tenant domain				
	dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph.				
	The supplier must present a certificate as a Certified CSP Direct				
	Partner in the Philippines.				
<i>Miscellaneous:</i>					
<i>Brand &amp; Model:</i>	Must be an International Brand Name with existence				
	of at least ten (10) years in the Philippines. It must be				
	in current catalog and not end-of life. Manufacturer's				
	certificate is required.				
<i>Components:</i>	All Components must be same brand as the Computer				
	(except for the webcam, headset, and UPS) and factory				
	installed and new. The Supplier is not allowed to change				
	or add any components to the equipment.				
<i>Regulatory:</i>	ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers				
	that do not carry an Energy Star Label, an appropriate means of proof of				
	Energy consumption levels shall be submitted such as a technical dossier				
	of the manufacturer or test report from a recognized body to demonstrate				
	compliance with this requirement.				
	In any case that the Laptop needs to be pullout for servicing,				
	the supplier must return the unit within two (2) weeks or a				
	service unit with the same or higher specifications must be issued.				
	The local technical support shall include telephone and email,				
	8 hours per day (8:00am - 5:00pm), 5 days a week				
	(Monday - Friday) for problem resolution. Support shall				
	have a response time of next business day.				
	• Keyboard				
	• Optical Mouse with Mouse pad				
	• DVD +RW Optical Drive				
	• Path Cord (CAT5e, factory crimped with RJ-45 connector, 5 meters,				
	preferably color orange and all necessary cables and connectors				
	• Webcam 2MP FHD				
	• Headset with Microphone (1-meter cable length, with noise cancellation				
	feature, audio jack/usb connection type. Must be compatible with the offered Desktop)				
	• UPS (for workstation)				
<i>Documentation &amp; Media:</i>	All equipment shall be supplied with the standard manufacturer's documentation,				
	on any electronic storage media and hard copy version where available				
	<b>Warranty, Maintenance &amp; Technical Support:</b>				
<i>Warranty:</i>	The supplier is required to provide a 3-year warranty for parts				
	and associated software and onsite labor, 1-year on mouse,				
	keyboard, webcam, and headset with microphone from the				
	Date of the Inspection and Acceptance Report (IAR).				
<i>Technical Support:</i>	The local technical support shall include telephone and email,				
	8 hours per day (8:00am - 5:00pm), 5 days a week				
	(Monday - Friday) for problem resolution. Support shall				
	have a response time of next business day.				
<b>3</b>	<b>Multifunction Printer, A4, Colored (Inkjet)</b>	<b>1</b>	<b>unit</b>		

	x-x-x-x-/		TOTAL		
	Total amount: (Please specify total amount in words)				
	Supply and Delivery of ICT Equipment for use in Customer Service Satisfaction Application (CuSSA) & BAC Secretariat in the Office of the District Engineer				
	; The awarding for this RFQ will be on lump-sum basis.				
	; Prospective Suppliers must quote for all of the items.				
	; Otherwise they will be subjected for disqualification.				
Brand and Model : _____					
Delivery Period : _____					
After having carefully read and accepted your General Conditions, I/ We quote you on the Item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.					
_____ Printed Name / Signature / Date					
_____ Tel. No. / Cellphone No. / E-mail Address					