



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CAGAYAN 1ST DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE II
Aparri, Cagayan



Procuring Entity : DPWH – Cagayan 1st DEO RFQ No. : 2024-02-020
Standard Form/Title : **REQUEST FOR QUOTATION** Date : February 22, 2024
Revised on : Office/End User : Finance Section
P.R. No. : 2024-02-038 dtd. Feb. 12, 2024
Contract ID No. :
Contract Name : Supply and Delivery of Four (4) Sets Computer Desktop
Contract Location : DPWH-CFDEO (Finance Section), Aparri, Cagayan

COMPANY NAME : _____
ADDRESS : _____
TEL. N°./FAX. N° : _____
T.I.N. : _____

Please quote your lowest price on all the items listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 o'clock. of February 26, 2024 in a sealed envelope to the Procurement Unit, DPWH-Cagayan First District Engineering Office, Aparri, Cagayan and will be opened on the same day at 10:01 o'clock.

TERMS and CONDITIONS:

1. All entries must be type written or legibly written.
2. Delivery Period within **5-7 calendar days upon receipt of the approved funded Purchase/Work Order**. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
3. Warranty: Yes ☒; No ☐
If yes, shall be for a minimum of three (3) months for supplies and materials; one (1) year for equipment from date of acceptance by the end user. **(See attached specifications for IT Equipment)**
4. Price validity shall be for a period of 30 calendar days.
5. PhilGEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. All items shall be procured as "One Lot"
7. Liquidated Damages pursuant to Sec. 68 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
8. Performance bond: Yes ☒; No ☐
9. Incomplete quotation shall be declared non-responsive.
10. The Approved Budget Ceiling for this procurement is **Php 560,000.00**.
11. Omnibus Sworn Statement shall be attached upon submission of the quotation if the ABC is above 50T.

MARIO L. ALLAG
Chief, Construction Section
BAC Vice Chairperson

Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Computer Desktop	4	sets		
	X-X-X-X-X				
	For use in the Finance Section.				
				TOTAL	

Brand and Model : Warranty :
Delivery Period : Price Validity :





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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature / Date

Tel. No./CP No. & email address





Department of Public Works and Highways
CENTRAL OFFICE

**Standard Technical Specifications for
ICT Equipment**

Issue Date:

11-Dec-23

Doc. Code:

DPWH-IMS-OMP-IMSPPS-04-03c

Revision No.

2

Page No.

Page 1 of 2

Name of Equipment: DESKTOP COMPUTER for Applications Use

Description: For Applications Use

Main Equipment Components		Specification
Computer		
	<i>Processor & Chipset</i>	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent
	<i>Internal Memory</i>	8 GB DDR4
	<i>Storage</i>	1TB 7200RPM HDD + 512GB SSD
	<i>Display & Graphics</i>	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); 2 GB dedicated graphics memory
	<i>Audio</i>	Integrated Sound Card with internal / external speaker
	<i>Expansion Slot</i>	4 slots on-board, at least 1 PCI Express slot
	<i>I/O Ports</i>	6 USB (2 front, 4 rear atleast 1 Type-C), VGA, Audio, HDMI / Display Port, Ethernet (RJ-45)
	<i>Network Interface</i>	Integrated Gigabit Ethernet
	<i>Casing</i>	Two (2) external drive bays
Software		
	<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
	<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.
	<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Accessories		Specification
	<i>Keyboard</i>	Manufacturer's Standard (same brand as the Computer)
	<i>Mouse</i>	Optical with mouse pad (same brand as the Computer)
	<i>Webcam</i>	2MP FHD
	<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)
	<i>Power Supply</i>	Manufacturer's Standard
	<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's certificate is required.

Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed.



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Name of Equipment: DESKTOP COMPUTER for Applications Use

Description: For Applications Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs.

Prepared by:

Checked by:

MARY JANE N. PANTOJA
Chief, Business Innovation Division

RHALF B. CAWALING
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV
Undersecretary, Technical Services
and Information Management Service