



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CAGAYAN 1ST DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE II
Aparri, Cagayan




Procuring Entity : DPWH – Cagayan 1st DEO RFQ No. : 2024-05-051
Standard Form/Title : **REQUEST FOR QUOTATION** Date : May 29, 2024
Revised on : Office/End User : District Office
P.R. No. : 2024-04-129 dtd. April 30, 2024
Contract ID No. : 24GBB036 (Re-advertised)
Contract Name : Purchase of Office Equipment
Contract Location : DPWH-CFDEO, Aparri, Cagayan
Procurement Mode : Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)
COMPANY NAME :
ADDRESS :
TEL. N°./FAX. N° :
T.I.N. :

Please quote your lowest price on all the items listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 o'clock. of June 4, 2024 in a sealed envelope to the Procurement Unit, DPWH-Cagayan First District Engineering Office, Aparri, Cagayan and will be opened on the same day at 10:01 o'clock.

TERMS and CONDITIONS:

1. All entries must be type written or legibly written.
2. Delivery Period within **5-7 calendar days upon receipt of the approved funded Purchase/Work Order**. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
3. Warranty: Yes _____; No _____
If yes, shall be for a minimum of three (3) months for supplies and materials; one (1) year for equipment from date of acceptance by the end user. **(See attached specifications for IT Equipment)**
4. Price validity shall be for a period of 30 calendar days.
5. PhilGEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. All items shall be procured as "One Lot"
7. Liquidated Damages pursuant to Sec. 68 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
8. Performance bond: Yes _____; No _____
9. Incomplete quotation shall be declared non-responsive.
10. The Approved Budget Ceiling for this procurement is **Php 266,030.00**.
11. Omnibus Sworn Statement shall be attached upon submission of the quotation if the ABC is above 50T.


MARIO L. ALAG
Officer-In-Charge
Office of the Asst. District Engineer
BAC Vice-Chairperson

Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Air Humidifier with Oil	unit	1		
2	Steel Rack Shelves	piece	1		
3	Cabinet Plastic	piece	1		
4	Chair, Executive	unit	1		
5	Coffee Maker (10-12 cups)	unit	1		
6	Computer desktop speaker	set	1		





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7	Digital Room Thermometer	unit	1		
8	Dish Cabinet	unit	1		
9	Electric Air Fryer	piece	1		
10	Electric Insect Killer	unit	1		
11	Electrician Hand Tools	set	1		
12	Executive Table	unit	1		
13	Fan, Stand	pieces	4		
14	Junior Executive Chair	pieces	5		
15	Laminating Machine	unit	1		
16	Paper Cutter (legal size)	units	2		
17	Portable Bluetooth Speaker	piece	1		
18	Precision Tool Kit	set	1		
19	Pressure Cooker	piece	1		
20	Rice Cooker with Steamer	unit	1		
21	Router	unit	1		
22	Scientific Calculator	piece	1		
23	Screwdriver Set	set	1		
24	Steel Cabinet	pieces	2		
25	Vacuum Cleaner	unit	1		
26	Wall Clock	pieces	2		
27	Water Dispenser	unit	1		
28	Webcam	pieces	2		
29	Wireless Microphone	sets	2		
	X-X-X-X-X				
	For use in the District Office.				





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				TOTAL	
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Brand and Model :
Delivery Period :

Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature / Date

Tel. No./CP No. & email address

