



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**SURIGAO DEL NORTE 1<sup>ST</sup> DISTRICT ENGINEERING OFFICE**  
Dapa, Siargao Island, Surigao del Norte, Region XIII




Name of Procuring Entity	: DPWH Surigao del Norte 1st DEO	Purchase Request No.:	2025-01-0003
Revised on	:	Date:	31-Jan-25
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User:	MAINTENANCE SECTION
Mode of Procurement	: Small Value Procurement, Section 53.9		
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN No.:	

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am of April 23, 2025 in the return envelope (SEALED) attached herewith to the BAC Secretariat, Surigao del Norte 1st District Engineering Office, Dapa, Siargao Island, Surigao del Norte.

**TERMS and CONDITIONS:**

- 1) All entries must be typewritten or legibly written
- 2) Delivery period within **15 CD** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years I.T. Equipment from date of acceptance by the end-user
- 4) Price Validity shall be for a period of 60 Calendar Days
- 5) Shall be attached upon submission of quotation.
  - a. PhilGEPS Registration Certificate (Platinum Membership)/Registration No. (Red & Blue Membership)
  - b. Mayor's/Business Permit
  - c. Income/Business Tax Return (for ABCs above Php 500K)
  - e. Omnibus Sworn Statement (For ABC above 50K)
- 6) Bidders shall submit original **BROCHURES** showing certification of the product, if applicable
- 7) Please indicate the **BRAND** for each items being offered
- 8) The Approved Budget Ceiling (ABC) for this procurement is **Php 880,000.00**
- 9) Bids submitted thru Mail or Fax will not be accepted.

  
**DEMILYN S. CASTRENCE**  
BAC Chairperson

The awarding for this RFQ will be on lump-sum basis. Prospective suppliers must quote for all of the items, otherwise they will be subjected for disqualification.

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Diesel Fuel x-x-x-x Nothing Follows x-x-x-x-x	10,000.00	ltrs.		

**Purpose:** Use for Vehicle Repair and Maintenance/ Other Equipment

**Total Amount:**

**Total Amount in Words:**

Brand Name and Model :	Warranty
Delivery Period :	Price Validity
Place of Delivery :	Terms of Payment : Cash on Delivery NOT applicable

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Condition specified by DPWH.

Tel.No. \_\_\_\_\_  
Email Address: [dpwhsurigaodelnorte1st@gmail.com](mailto:dpwhsurigaodelnorte1st@gmail.com)

Printed Name/Signature

Tel. No./Cellphone No./Email Address