



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**SURIGAO DEL NORTE 1<sup>ST</sup> DISTRICT ENGINEERING OFFICE**  
Dapa, Siargao Island, Surigao del Norte, Region XIII



Name of Procuring Entity	: DPWH Surigao del Norte 1st DEO	Purchase Request No.:	2025-02-0017
Revised on	:	Date:	14-Feb-25
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User:	Maintenance Section
Mode of Procurement	: Sec. 52.1(b) SHOPPING		
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN No.:	

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated below and submit your quotation duly signed by your representative not later than 9:30 am of MAR 14 2025 in the return envelope (SEALED) attached herewith to the BAC Secretariat, Surigao del Norte 1st District Engineering Office, Dapa, Siargao Island, Surigao del Norte.

**TERMS and CONDITIONS:**

- 1) All entries must be typewritten or legibly written
- 2) Delivery period within **30 CD** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years I.T. Equipment from date of acceptance by the end-user
- 4) Price Validity shall be for a period of 60 Calendar Days
- 5) PhilGEPs Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of quotation
- 6) Bidders shall submit original **BROCHURES** showing certification of the product, if applicable
- 7) Please indicate the **BRAND** for each items being ordered
- 8) The Approved Budget Ceiling (ABC) for this procurement is Php 459,310.00
- 9) Bids submitted thru Mail or Fax will not be accepted.

QUINTINIANO C. ARMENDAREZ, JR.  
BAC Chairperson

The awarding for this RFQ will be on lump-sum basis. Prospective suppliers must quote for all of the

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Genuine Fujifilm CT202508 Drum	2	pcs		
2	Mouse	2	pcs		
3	Keyboard	2	pcs		
4	Epson WF5790 Black	40	pcs		
5	Epson WF5790 Cyan	10	pcs		
6	Epson WF5790 Magenta	10	pcs		
7	Epson WF5790 Yellow	10	pcs		
8	Ink Cartridge LC 3619 Black (Brother Printer)	10	pcs		
9	Ink Cartridge LC 3619 Magenta (Brother Printer)	10	pcs		
10	Ink Cartridge LC 3619 Cyan (Brother Printer)	10	pcs		
11	Ink Cartridge LC 3619 Yellow (Brother Printer)	10	pcs		
12	Maintenance Box (Epson NF-C5790)	5	unit		
13	Flash Drive 32GB Capacity X-X-X-X-X-X-X-X	5	pcs		

<b>Purpose:</b>	COMPUTER CONSUMABLES AND SUPPLIES FOR MAINTENANCE SECTION USE
	<b>Total Amount:</b>

**Total Amount in Words:**

Brand Name and Model :	Warranty
Delivery Period :	Price Validity
Place of Delivery :	Terms of Payment : Cash on Delivery NOT applicable

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Condition specified by DPWH.

Tel.No. \_\_\_\_\_  
Email Address: [dpwhsurigaodelnorte1st@gmail.com](mailto:dpwhsurigaodelnorte1st@gmail.com)

Printed Name/Signature

Tel. No./Cellphone No./Email Address