



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NEGROS ORIENTAL 3RD DISTRICT ENGINEERING OFFICE
Siaton, Negros Oriental



Name of Procuring Entity:	DPWH, Negros Oriental 3rd DEO	Request for Quotation(P.R. No.):	2025-03-0024
Revised On:		Date:	03/28/2025
Standard Form/Title:	REQUEST FOR QUOTATION	Office End User:	PU, CS and QAS
Mode of Procurement:	Small Value Procurement		
COMPANY NAME:		PHILGEPS#	
ADDRESS:		TCC NO. :	
TEL. NO./FAX NO.:		TIN :	

Please submit your quotation for the item(s) listed below, which may be submitted in person at the Procurement Unit, DPWH-Negros Oriental 3RD DEO, KM44 Malabuhan, Siaton, Negros Oriental, or thru registered mail, facsimile or E-mail, **not later than 10:30 A.M. of April 25, 2025.**

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 Calendar Days** upon received of the approved funded Purchase Order (P.O.) Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; from date of acceptance by the end-user.
4. Prices validity shall be for a period of Sixty days (60) calendar days.
5. PhilGEPS Registration Certificate, may attached BIR Certificate of Registration in lieu of DTI Registration and Mayor's Permit and Omnibus Sworn Statement shall be included upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product. If applicable.
7. Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
8. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
9. The approved budget ceiling for this procurement is **Php292,670.00.**


JANETTE M. SADIE
BAC Chairman

Lot No. 1	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Item 1	Toner TN 118 (Black) (INEO 226)	1	pc	P _____	P _____
Item 2	Toner TN 328 Cyan (INEO 360i)	1	pc	P _____	P _____
Item 3	Toner TN 328 Yellow (INEO 360i)	1	pcs	P _____	P _____
Item 4	Toner TN 328 Magenta (INEO 360i)	1	pcs	P _____	P _____
Item 5	Toner TN 328 Black (INEO 360i)	2	pc	P _____	P _____
Item 6	Toner 316 Black (Ineo360i)	1	pc	P _____	P _____
Item 7	Toner 316 Cyan (Ineo360i)	1	pc	P _____	P _____
Item 8	Toner 316 Yellow (Ineo360i)	1	pc	P _____	P _____
Item 9	Toner 316 Magenta (Ineo360i)	1	pc	P _____	P _____
Item 10	Ink 664 (Yellow)	2	pc	P _____	P _____
Item 11	Ink 664 (Black)	6	pc	P _____	P _____
Item 12	Ink 664 (Cyan)	2	pc	P _____	P _____
Item 13	Ink 664 (Magenta)	2	pc	P _____	P _____
Item 14	Drum Unit (Cyan) for INEO +300i	1	pc	P _____	P _____
Item 15	Drum Unit (Yellow) for INEO +300i	1	pc	P _____	P _____

Item 16	Drum Unit (Magenta) for INEO +300i	1	pc	P _____	P _____
	X-				
	Note: Qualified Suppliers must deliver the genuine and original Toners and spare parts must conform to the Technical Standard Specification of the existing Copier Machine of the District AND THAT INCLUDES INSTALLATION.				
	TOTAL AMOUNT (Php)				
	Please specify total amount in words (Php)				
Please specify brand names & model, if applicable.					
Brand and Model : _____			Warranty:_____		
Delivery Period : _____			Price Validity:_____		
After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.					
davad.renee@dpwh.gov.ph			Printed Name/Signature/Date		
			Tel No./Cellphone No./E-mail Address:		

NIR.17.5 MGN/RSD