Republic of the Philippines

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

NEGROS ORIENTAL 3RD DISTRICT ENGINEERING OFFICE

Siaton, Negros Oriental



DPWH, Negros Oriental 3rd DEO Request for Quotation(P.R. No.): 2025-03-0026 Name of Procuring Entity: Revised On: Date: 03/28/2025 CS, AS, QAS, PU, FS, MS Standard Form/Title: **REQUEST FOR QUOTATION** Office End User: **Small Value Procurement** Mode of Procurement: COMPANY NAME: PHILGEPs# ADDRESS: TCC NO. TEL. NO./FAX NO.: TIN

Please submit your quotation for the item(s) listed below, which may be submitted in person at the Procurement Unit, DPWH-Negros Oriental 3RD DEO, KM44 Malabuhan, Siaton, Negros Oriental, or thru registered maile, facsimile or E-mail, not later than 10:30 A.M. of April 25,

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

TERMS AND CONDITIONS:

- 1. All entries must be typewritten or legibly written.
- 2. Delivery period within <u>30 Calendar Days</u> upon received of the approved funded Purchase Order (P.O.) Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
- 3. Warranty shall be for a mininum of three (3) months for supplies & materials; one (1) year for Equipment; from date of acceptance by the end-user.
- 4. Prices validity shall be for a period of Sixty days (60) calendar days.
- 5. PhilGEPS Registration Certificate, may attached BIR Certificate of Registration in lieu of DTI Registration and Mayor's Permit and Omnibus Sworn Statement shall be included upon submission of the quotation.
- 6. Bidders shall submit original brochures showing certifications of the product. If applicable.
- 7. Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- 8. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liablity to the affected bidder.
- 9. The approved budget ceiling for this procurement is Php 150,574.00.



Lot No. 1	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Item 1	Metal Shelf/Cabinet (Fill Glass Sliding Door; 5 layers)	4	unit	P	P
Item 2	Puncher	2	unit	P	P
Item 3	Scissors 8"	5	рс	P	P
Item 4	Cutter (Big) (Heavy Duty)	2	рс	P	P
Item 5	Paper Cutter with Gauge A4	1	рс	P	P
Item 6	Pancil Sharpener, Rotary	3	рс	P	P
Item 7	Stapler w/ Remover (Heavy Duty)	14	рс	P	P
Item 8	Filing Cabinet, Glass Door, Swing Door	2	рс	P	P
Item 9	Swivel Chair, Executive	11	рс	P	P
Item 10	Battery, Rechargeable (AA/AAA) with Rechargeable Charger	1	pair	P	P
Item 11	2-head Emergency Light	5	рс	P	P
Item 12	Pliers, heavy duty	1	рс	P	P
Item 13	Screw driver	1	set	P	P
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	Purpose: For use in the Construction, Administrative, QA, PD, Procurement, Finance,				
	and Maintenance Sections.				
	TOTAL AMOUNT (Php)				
	Please specify total amount in words (Php)				

	and Maintenance Sections.					
	TOTAL AMOUNT (Php)					
	Please specify total amount in words (Php)					
Please	specify brand names & model, if applicable.					
Brand an	nd Model :	Warranty:	Varranty:			
	Period :					
	After having carefully read and accepted your General Conditions, I / If the space for Delivery Period, Warranty and Price Validity are left blankons specified by DPWH.					
davad.ren	nee@dpwh.gov.ph	Printed Name/Signature/Date				
NITO 17 E MC	CN/DCD	Tel No./Cellphone No./E-mail Address):			
NIR.17.5 MG	JN/KSD					