



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA Region (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) : <b>2025-03-120</b>
Revised on :	Date : <b>March 10, 2025</b>
Standard Form/Title : <b>REQUEST FOR QUOTATION</b>	Office/End-User : <b>Procurement Unit (BAC), Administrative Section and ICTU</b>
<b>COMPANY NAME :</b>	
<b>ADDRESS :</b>	
<b>TEL. NO./FAX No. :</b>	<b>TIN :</b>

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of April 22, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC, Income/Business Tax Return, Omnibus Sworn Statement shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **979,000.00**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.

  
**LUIS B. BERON**  
Engineer III  
(BAC Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>5</b>	<b>DOCUMENT SCANNER (Sheetfed A3)</b>	<b>1</b>	<b>unit</b>		
	Scan Technology Sheetfed Scanner				
	Sensors Contact Image Sensor (CIS); multifeed detection				
	Scan Speed 60 ppm				
	Color Depth 24-bit				
	Scan Resolution 600 dpi				
	Document Processing Optical Character Recognition (OCR) Function				
	Duty Cycle (Daily) 10,000 pages				
	File Format PDF, searchable PDF, JPG, BMP, TIFF				
	File Desitination USB Network Folder, Scan to Email, Scan to Management Software				
	Duplex Scanning Automatic two-sided scanning				
	Network Interface N/A				
	IO Ports USB 2.0; Ethernet (RJ-45)				
	<b>PAPER HANDLING</b>				
	Maximum Media A3 (11.7 in x 17 in)				
	ADF Capacity 100 sheets				
	Media Type Paper (bond, light, heavy, plain, recycled, rough) envelopes, labels, cardstock, photo, brochures.				
	<b>SOFTWARE</b>				
	Compatible OS Windows 11,10				
	Management Software Pre-installed scanning applications software				
	Drivers Original CD/DVD copy or in any electronic media storage.				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. \_\_\_\_\_

Telefax: \_\_\_\_\_

Printed Name / Signature / Date  
Tel. No. / Cellphone No. / E-mail Address





Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA Region (IV-B)

Name of Procuring Entity Request for Quotation (P.R. No.) : **2025-03-120**

Revised on : Date : **March 10, 2025**

Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : Procurement Unit (BAC), Administrative Section and ICTU

**COMPANY NAME** :

**ADDRESS** :

**TEL. NO./FAX No.** : **TIN** :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of April 22, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

- TERMS and CONDITIONS :**
1. All entries must be typewritten or legibly written.
  2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
  3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
  4. Price validity shall be for a period of sixty (60) calendar days.
  5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC, Income/Business Tax Return, Omnibus Sworn Statement shall be attached upon submission of the quotation
  6. The approved budget ceiling for this procurement is **979,000.00**
  7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
  8. Bidder/s may submit an open or sealed quotation.

  
**LUIS B. BERON**  
Engineer III  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>ACCESSORIES</b>				
	Cables and Connectors all necessary cables and connectors, Patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)				
	<b>MISCELLANEOUS</b>				
	Brand and Model Must be globally recognized brand of scanner and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The manufacturer's certificate is required.				
	Regulatory ENERGY STAR certified ( with Energy Star Stamp). For scanner that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.				
	Documentation and Media The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance The Supplier is required to provide one (1) year warranty for parts and on-site labor, from the date of the Inspection and Acceptance Report (IAR).				
	Technical Support The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
	The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.				

**Brand and Model** : **Warranty** :  
**Delivery Period** : **Price Validity** :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. \_\_\_\_\_

Telefax: \_\_\_\_\_

Printed Name / Signature / Date  
Tel. No. / Cellphone No. / E-mail Address





Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA REGION (IV-B)

Name of Procuring Entity Request for Quotation (P.R. No.) : **2025-03-120**

Revised on : Date : **March 10, 2025**

Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : **Procurement Unit (BAC), Administrative Section and ICTU**

**COMPANY NAME** :

**ADDRESS** :

**TEL. NO./FAX No.** : **TIN** :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of April 22, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC, Income/Business Tax Return, Omnibus Sworn Statement shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **979,000.00**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email.

  
**LUIS B. BERON**  
Engineer III  
(BAC-Chairperson)

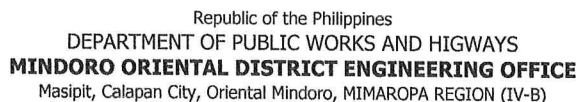
Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>6</b>	<b>UPS (650VA) FOR Workstation</b>	<b>4</b>	<b>unit</b>		
	Power Ratings 650VA/390W, 230V - Input/Output Voltage, 5 minutes back-up power at half load, 8 hours recharge time				
	IO Ports No IO Port requirement				
	Outlets 4 power output / connectors				
	Features Built-In Automatic Voltage Regulator (AVR), Automatic Self Test (built-in), Alarms (On line, on battery, replacement battery, and overload)				
	<b>SOFTWARE</b>				
	Management Software No management software requirements				
	<b>ACCESSORIES</b>				
	Cables and Connectors all necessary cables and connectors				
	<b>OTHER REQUIREMENTS</b>				
	Brand and Model Must be globally recognized brand of UPS and has been marketed in the Philippines for the last five (5) years. It must be in the current catalog and not end of life. The manufacturers certificate is required.				
	Documentation and Media The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report.				
	Technical Support The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
	Additional Note: This technical specification shall be issued along with the Certification Issued by IMS				
	The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.				

**Brand and Model** : \_\_\_\_\_ **Warranty** : \_\_\_\_\_  
**Delivery Period** : \_\_\_\_\_ **Price Validity** : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. \_\_\_\_\_ Telefax: \_\_\_\_\_

Printed Name / Signature / Date  
Tel. No. / Cellphone No. / E-mail Address

Request for Quotation (P.R. No.) : **2025-03-120**

Date : March 10, 2025

Office/End-User : **Procurement Unit (BAC), Administrative  
Section and ICTU**

TEL. NO./FAX No. :

**TIN :**

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC, Income/Business Tax Return, Omnibus Sworn Statement shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **979,000.00**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email.

Engineer III  
(BAC-Chairperson)

<b>Item</b>	<b>ITEMS &amp; DESCRIPTION</b>	<b>QTY.</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
<b>No.</b>					
<b>7</b>	<b>23" Desktop Monitor</b>	<b>5</b>	<b>unit</b>		
	The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.				

<b>Brand and Model</b>	:	_____	<b>Warranty</b>	:	_____
<b>Delivery Period</b>	:	_____	<b>Price Validity</b>	:	_____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: \_\_\_\_\_

Printed Name / Signature / Date  
Tel. No. / Cellphone No. / E-mail Address