



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SURIGAO DEL NORTE 1ST DISTRICT ENGINEERING OFFICE
Dapa, Siargao Island, Surigao del Norte, Region XIII




Name of Procuring Entity	: DPWH Surigao del Norte 1st DEO	Purchase Request No.:	2025-07-0079
Revised on	:	Date:	11-Jul-25
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User:	Finance Section
Mode of Procurement	: Sec. 52.1(b) SHOPPING		
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN No.:	

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated below and submit your quotation duly signed by your representative not later than 09:30 am on July 22, 2025 in the return envelope (SEALED) attached herewith to the BAC Secretariat, Surigao del Norte 1st District Engineering Office, Dapa, Siargao Island, Surigao del Norte.

TERMS and CONDITIONS:

- 1) All entries must be typewritten or legibly written
 - 2) Delivery period within **30 CD** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
 - 3) Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years I.T. Equipment from date of acceptance by the end-user
 - 4) Price Validity shall be for a period of 60 Calendar Days
 - 5) PhilGEPs Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of quotation
 - 6) Bidders shall submit original **BROCHURES** showing certification of the product, if applicable
 - 7) Please indicate the **BRAND** for each items being offered
- The approved Budget Ceiling (ABC) for this procurement is **Php 169,700.00**
- 9) Bids submitted thru Mail or Fax will not be accepted.


DEMILYN M. CASTRENCE
BAC Chairperson

The awarding for this RFQ will be on lump-sum basis. Prospective suppliers must quote for all of the items, otherwise they will be subjected for disqualification.

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	UPS 1500 VA watts heavy duty, 4 holes	2	pc		
2	EPSON L6290 MAINTENANCE BOX	2	pc		
3	EPSON L6290 INK CYAN	15	pc		
4	EPSON L6290 INK MAGENTA	15	pc		
5	EPSON L6290 INK YELLOW	15	pc		
6	EPSON L6290 INK BLACK	20	pc		
7	FUJI XEROX DOCUCENTRE S2320 TONER BLACK	5	pc		
8	Fuji Xerox DocuCentre S2320 Roller	1	pc		
9	Fuji Xerox DocuCentre S2320 Drum	1	pc		
10	EXTERNAL PORTABLE HARD DRIVE 1TB	1	pc		
11	USB HUB 9 IN 1 4K@60Hz with USB Port and Type C port	6	pc		

Purpose: Common ICT Supplies use for Finance Section

Total Amount:

Total Amount in Words:

Brand Name and Model :	Warranty
Delivery Period :	Price Validity
Place of Delivery :	Terms of Payment : Cash on Delivery NOT applicable

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Condition specified by DPWH.

Tel.No. _____
Email Address: dpwhsurigaodelnorte1st@gmail.com

Printed Name/Signature

Tel. No./Cellphone No./Email Address