



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE XIII

J. Rosales Avenue, Butuan City

Name of Procuring Entity : DPWH R.O. XIII, Butuan City

Request for Quotation (P.R. No.): 2025-04-121

Revised on :

Date : April 21, 2025

ABC: Php 300,000.00

Standard Form/Title : REQUEST FOR QUOTATION

Office/End-user : Administrative Division

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO. :

TIN :

Please submit your quotation for the item/s listed below, subject to the Terms and Conditions hereof, which may be submitted in person or thru registered mail not later than 10:00 A.M. of APR 28 2025 in a sealed or open envelope duly signed by the firm's owner or authorized representative, to the BAC Secretariat for Goods, DPWH Regional Office XIII, J. Rosales Avenue, Butuan City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 5 Cal. Days upon receipt of the approved funded Purchase Order (PO) Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years for IT equipment from date of acceptance by the end user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number, certified true copy of Mayor's Permit and DTI or SEC shall be attached upon submission of the quotation.
6. Certified true copy of Income/Business Tax Return for ABC Php500K & above and Notarized Omnibus Sworn of Statement for ABC Php50K & above shall be submitted before the award of Purchase Order (PO) for Small Value Procurement (Sect. 53.9 of the Revised IRR-RA9184).
7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

JOEY D. QINGANE
Chief, Administrative Division
BAC-Chairperson

1st extension :

2nd extension :

3rd extension :

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all the items. Otherwise they will be subjected for disqualification.

ITEM No.	ITEMS AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Food Catering Service				
	Two (2) snacks (AM & PM) and lunch with beverage per meal. For				
	Lunch, one (1) cup rice, three (3) serving of main dish, one (1)				
	serving of side dish/vegetables, soup, dessert and bottled beverage.				
	For snacks, one (1) mainnack and one (1) bottled either juice, water or				
	softdrinks. Free flowing hot chocolate drinks and brewed coffee with sugar				
	creamer & condiments.				
	Venue: DPWH Regional Training Center, Doongan				
	Date: May-5-9, 2025				
	May 5, 2025	100	600		
	May 6, 2025	100	600		
	May 7, 2025	100	600		
	May 8, 2025	100	600		
	May 9, 2025	100	600		
	Note:				
	Scheduled date and venue of catering services may change depending				
	on the approved memorandum of invitation for the conduct of Meeting/				
	Workshop. Supplier will be notified accordingly for the schedule.				

Purpose: DPWH Devolution Transition Plan (DTP) Module IV: Project Implementation and Contract Management on

May 5-9, 2025 at 8:00A.M. -5:00 Pm in DPWH Regional Training Center, Doongan, Butuan City

Please specify brand names & model, if applicable.

Brand : _____

Model : _____

Warranty : _____

Price Validity : _____

After having carefully read and accepted your General conditions, I / We quote you on the item (s) at prices note above. If the space for Delivery period, Warranty and price Validity are left blank, it means that I concur with the Term and Conditions specified by DPWH.

Tel. No.: 975-9174

Telefax No.: 975-9174

c/o Procurement Staff

email: bac_r13@dpwhnet.gov.ph

Signature over Printed Name / Date

Tel. No. / Cellphone No. / E-mail Address