



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LA UNION 2ND DISTRICT ENGINEERING OFFICE
San Joaquin Sur, Agoo, La Union, Region I



Name of Procuring Entity: DPWH-LUSDEO		Request for Quotation No.: 24GAF0001RFQ			
Revised On:		PR No.: PR2024-01-006			
Standard Form Title: REQUEST FOR QUOTATION		Date: 01/24/2024			
		Office/End-User: DPWH-LUSDEO			
Company Name:					
Address:					
Tel. No./Fax No.:					
Please quote your lowest price on the item(s) below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. January 30, 2024 in the return envelope attached herewith, to the BAC-Secretariat, DPWH-La Union 2 nd District Engineering Office, San Joaquin Sur, Agoo, La Union					
TERMS AND CONDITIONS:					
<ol style="list-style-type: none">1. All entries must be typewritten or legibly written.2. Delivery period within Thirty (30) working days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Section 69 of the Revised IRR RA 9184 shall be imposed for non-delivery without valid reason.3. Warranty shall be a minimum of Three (3) month for supplies and materials; One (1) year for equipment; 3 years for IT Equipment from the date of acceptance by the end-user.4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.5. G-EPIS Registration Certificate, Mayor's Permit, Income/Business Tax Return/Tax Clearance and DTI.6. Bidders shall submit original brochures showing Certifications of the product.7. Please indicate the brand of each item being offered.8. The approved budget ceiling for the procurement is P 494,665.00					
<p>(sgd) RAUL P. GALI Asst. District Engineer BAC Chairperson</p>					
Contract ID No.: 24GAF0001RFQ					
Contract Name: PURCHASE OF COMMON OFFICE SUPPLIES, JANITORIAL SUPPLIES & SUPPLIES FOR THE PREVENTION OF SPREAD OF COVID 19, FOR USE IN DPWH LUSDEO					
Location of Contract: DPWH LUSDEO, SAN JOAQUIN SUR, AGOO, LA UNION					
Item no.	Items/Description	Quantity	Unit	Unit Price	Total Price
1	Paper, Multicopy A4 size (80 gsm)	340	Reams		
2	Paper, Multicopy A3 size (80 gsm)	30	Reams		
3	Paper, Multicopy Legal size (80 gsm)	50	Reams		
4	Sign Pen Black (0.5)	150	pcs		
5	Sign Pen Blue (0.5)	150	pcs		
6	Ball Point Pen Black	150	pcs		
7	Ball Point Pen Blue	150	pcs		
8	Marker Permanent Black	24	pcs		
9	Pencil with Eraser	24	box		
10	Eraser Rubber	30	pcs		
11	Battery AA	40	pack		
12	Battery AAA	40	pack		
13	Clip, Backfold all metal 2 inch	25	box		
14	Ruler 12"	20	pcs		
15	Stapler Standard Size	10	pcs		
16	Corkboard with frame (2.62ft x 1.97ft)	5	pcs		
17	TAPE, TRANSPARENT, width: 1 inch	24	roll		
18	TAPE, MASKING, 1"	30	roll		
19	Tape, Dispenser (Table Top)	8	pcs		
20	Note pad, stick on (2"x3") min	40	pad		
21	Note pad, stick on (3"x3") min	40	pad		
22	Correction Tape	70	pcs		
23	Colored Paper (Green)	5	reams		

24	Envelop Expanding (100pcs/box)	8	box		
25	Folder Legal Size (100pcs/ream)	5	reams		
26	Scissors 8"	20	pcs		
27	Compact Disc Rewritable	50	pcs		
28	Flash Drive 32 GB	10	pcs		
29	Computer Mouse (Optical USB)	10	pcs		
30	Epson Ink (003) Black	36	bottle		
31	Epson Ink (003) Cyan	20	bottle		
32	Epson Ink (003) Yellow	20	bottle		
33	Epson Ink (003) Magenta	20	bottle		
34	Air Freshener Fliptop	30	pcs		
35	Air Freshener Aerosole	30	bottle		
36	Toilet Tissue (12 pcs per pack)	60	Pack		
37	Tissue (interfolded)	20	pack		
38	Insecticide Aerosole	30	bottle		
39	Trash Bag XL (Black)	50	Pack		
40	Glass Cleaner	20	bottle		
41	Rugs Floor Mat	100	pcs		
42	Rugs Small (per Bundle)	10	bundle		
43	Detergent Powder	15	pack		
44	Fabric Conditioner	15	pack		
45	Muriatic Acid (per liter)	10	bottle		
46	Soft Broom	10	pcs		
47	Broom Stick with handle	10	pcs		
48	Disinfectant Spray Aerosole	30	bottle		
49	Multi Purpose Bleach for Disinfection (per liter)	10	bottle		
50	Mop Head	10	pcs		
51	Liquid Hand Soap (Anti Bacterial)	20	bottle		
52	Alcohol 70% Solution	30	gal		
	X-X-X-X			GRAND TOTAL	

Brand & Model: _____

Price Validity: _____

Delivery Period: _____

Warranty: _____

After having carefully read and accepted your General Condition, I/We quote you on the item/s at prices noted above.

Printed Name and Signature/Date

Tel. No./CP. No./ E-mail Address

Website: www.dpwh.gov.ph
Tel. No(s).: (072) 609 1070

