



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LA UNION 2ND DISTRICT ENGINEERING OFFICE
San Joaquin Sur, Agoo, La Union, Region I



Name of Procuring Entity: DPWH-LUSDEO		Request for Quotation No.: 24GAF0003RFQ PR No.: PR2024-04-051			
Revised On:		Date: 04/11/2024			
Standard Form Title: REQUEST FOR QUOTATION		Office/End-User: DPWH-LUSDEO			
Company Name:					
Address:					
Tel. No./Fax No.:					
Please quote your lowest price on the item(s) below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. April 24, 2024 in the return envelope attached herewith, to the BAC-Secretariat, DPWH-La Union 2 nd District Engineering Office, San Joaquin Sur, Agoo, La Union					
<u>TERMS AND CONDITIONS:</u> <ol style="list-style-type: none">1. All entries must be typewritten or legibly written.2. Delivery period within Thirty (30) working days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Section 69 of the Revised IRR RA 9184 shall be imposed for non-delivery without valid reason.3. Warranty shall be a minimum of Three (3) month for supplies and materials; One (1) year for equipment; 3 years for IT Equipment from the date of acceptance by the end-user.4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.5. G-EPS Registration Certificate, Mayor's Permit, Income/Business Tax Return/Tax Clearance and DTI.6. Bidders shall submit original brochures showing Certifications of the product.7. Please indicate the brand of each item being offered.8. The approved budget ceiling for the procurement is P 169,420.00					(sgd) MARIO L. LAROYA BAC Chairperson
Contract ID No.: 24GAF0003RFQ					
Contract Name: PURCHASE OF COMMON OFFICE SUPPLIES FOR USE IN DPWH LUSDEO, SAN JOAQUIN SUR, AGOO, LAUNION					
Location of Contract: DPWH LUSDEO, SAN JOAQUIN SUR, AGOO, LA UNION					
Item no.	Items/Description	Quantity	Unit	Unit Price	Total Price
1	Sign Pen Black (0.5)	200	pcs		
2	Sign Pen Blue (0.5)	200	pcs		
3	Sign Pen Red (0.5)	60	pcs		
4	Paper Clip 33 mm	20	box		
5	Paper Clip 50 mm	50	pcs		
6	File Tray Organizer	10	Pack		
7	Clip, Backfold all metal 1 inch	25	box		
8	Clip, Backfold all metal 1 1/4 inch	25	box		
9	Clip, Backfold all metal 2 inch	25	box		
10	Staple Wire Standard Size	100	box		
11	Puncher 2 holes	15	pcs		
12	TAPE, MASKING, 2"	30	roll		
13	Note pad, stick on (3"x3") min	50	pad		
14	Colored Paper 80 GSM (Green)	5	reams		
15	Epson Ink (003) Black	36	bottle		
16	Epson Ink (003) Cyan	20	bottle		
17	Epson Ink (003) Yellow	20	bottle		
18	Epson Ink (003) Magenta	20	bottle		
19	Toilet Tissue (12 pcs per pack)	80	Pack		
20	Tissue (interfolded)	30	pack		
21	Trash Bag XL (Black)	30	Pack		
22	Detergent Powder	20	pack		
23	Fabric Conditioner	20	pack		

24	Tile Brush for floor with long handle	6	pcs		
25	Toilet Deodorant Cake	30	pcs		
26	Mop Head	10	pcs		
	X-X-X-X			GRAND TOTAL	

Brand & Model: _____

Price Validity: _____

Delivery Period: _____

Warranty: _____

After having carefully read and accepted your General Condition, I/We quote you on the item/s at prices noted above.

Printed Name and Signature/Date

Tel. No./CP. No./ E-mail Address