



Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Cagayan Third District Engineering Office
Tuguegarao City, Cagayan Valley, Region II



BAGONG PILIPINAS

Name of Procuring Entity:	DPWH-Cagayan Third Engineering Office	Request For Quotation (PR NO.):	2024.12.0089
Revised on:		Date:	DEC 03 2024
Standard Form/Title:	REQUEST FOR QUOTATION	Office/End user:	MAINTENANCE SECTION
COMPANY NAME:			
ADDRESS:			
TEL. NO./FAX NO.:		Tin:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition stated below and submit your quotation duly signed by your representative not later than **DEC 06 2024 @ 10:00 AM** and opening immediately in return envelope attached herewith, to the **BIDS AND AWARDS COMMITTEE-CAGAYAN THIRD ENGINEERING DISTRICT**

TERMS and CONDITIONS:

1. All Entries must be typewritten or legibly written.
2. Delivery periods within **7 DAYS** upon receipt of the approved funded Purchase Order (P.O) Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall imposed for non-delivery without valid reason.
3. Warranty shall be for minimum of three(3) months for supplies & materials, from date of acceptance by the End-User (3) Years for Office Equipment
4. Price validity shall be for a period of sixty(60)calendar days
5. G-Eps Registration Number, Mayor's Permit, DTI, Omnibus Sworn Statement and Income Tax Return shall be attached shall be attached upon submission of the quotation.
6. The approved budget ceiling for this procurement is: **611,650.65**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email
10. Please indicate the brand for each item being offered (if applicable)

VALERICO E. BADUA, JR.
Chief, Quality Assurance Section
BAC Chairman

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Photo Copier Machine	1	unit		
	(Please see attached Specifications and Terms of Reference)				

24GBD68 - PURCHASE OF ONE (1) UNIT PHOTOCOPIER MACHINE FOR USE IN THE PROCUREMENT UNIT

	The awarding for this RFQ will be on a lump-sum basis				
	Prospective Suppliers must quote for all of the Items.				
	Otherwise they will be subjected for disqualification.				

Brand and Model:		Warranty:	
Delivery Period:		Price Validity:	

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No./cellphone/E-mail Address