



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
TARLAC 1ST DISTRICT ENGINEERING OFFICE
Parsolingan, Gerona, Tarlac, Region III



Name of Procuring Entity :	Purchase Request No. : 2024-05-0158
Revised on :	Date : May 14, 2024
Standard Form/Title :	REQUEST FOR QUOTATION Office/End-User : DPWH-Tarlac 1st DEO
COMPANY NAME :	Request for Quotation No. : 2024-05-0031
ADDRESS :	Date : May 15, 2024
TEL. NO./FAX No. :	TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of **May 22, 2024** the return envelope attached herewith. To the BAC Secretariat,

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
 2. Delivery period within **Thirty (30) c.d.** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment ; 3 years IT Equipment from date of acceptance by the end-user.
 4. Price validity shall be for a period of one hundred twenty (120) calendar days.
 5. PhilGEPS Registration Certificate/Mayor's Permit/DTI/Income Tax Return/Tax Clearance shall be attached upon submission of the quotation.
 6. Bidders shall submit original brochures showing certifications of the product, applicable
 7. Please indicate the brand for each items being offered.
 8. The approved budget ceiling for this procurement is **PhP 999,680.00**
- CONTRACT ID NO. 24GCJ0050**


ANTONIO S. BAUTISTA
BAC - Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	CARTOLINA, Green, 70 gsm	200	piece		
2	CD RECORDABLE WITH CASE	100	piece		
3	CLIP, Backfold, 1 1/4"	50	box		
4	CLIP, Backfold, 1 5/8"	50	box		
5	COLOR INDEX, 10 colors x 20 sheets	144	piece		
6	DESK FILE ORGANIZER, Metal	6	piece		
7	ERASER, Big	60	piece		
8	GLUE STICK, ALL PURPOSE, 22G	60	piece		
9	INK CARTRIDGE, HP 764, Cyan, 300 ml	5	cart		
10	INK CARTRIDGE, HP 764, Gray, 300 ml	15	cart		
11	INK CARTRIDGE, HP 764, Magenta, 300 ml	10	cart		
12	INK CARTRIDGE, HP 764, Matte Black, 300 ml	10	cart		
13	INK CARTRIDGE, HP 764, Photo Black, 300 ml	10	cart		
14	INK CARTRIDGE, HP 764, Yellow, 300 ml	10	cart		
15	KEYBOARD	24	piece		
16	MAINTENANCE BOX, EPSON, C12C938211	10	piece		
17	MAINTENANCE BOX, EPSON, C13T04D100	20	piece		
18	MARKER, Fluorescent, Assorted Color	200	piece		
19	MARKER, Permanent, Black	120	piece		
20	MARKER, Whiteboard, Black	120	piece		
21	MARKER, Whiteboard, Blue	120	piece		
22	MOUSE, OPTICAL, USB CONNECTION	36	unit		
23	PAPER CUTTER, size: 18" x 15" 2"	2	unit		
24	PAPER, Multicopy, 80gsm, 297mm x 420mm, A3	500	ream		
25	PHOTO PAPER, High Gloss, 200gsm, A4	100	pack		
26	PUNCHER, Punching Capacity: 45sheet	20	unit		
27	SIGN PEN, Black 0.50mm, Needle Point	120	piece		
28	SIGN PEN, Blue 0.50mm, Needle Point	120	piece		
29	STAPLE WIRE, 26/6	100	box		
30	TOILET TISSUE PAPER, 2-PLY, 100% RECYCLED	240	pack		
31	TOWEL, Microfiber, 35cm x 35cm	180	piece		
32	USB HUB	20	piece		
				GRAND TOTAL:	

Brand and Model: _____ Warranty: _____
Delivery Period: _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address