



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**ILOILO 2<sup>nd</sup> DISTRICT ENGINEERING OFFICE**  
REGION VI  
Dumangas, Iloilo

## INVITATION TO BID

for

**CONTRACT ID NO. 24GGG0129**

### CONTRACT NAME:

**PROCUREMENT OF JANITORIAL SERVICES FOR DPWH  
ILOILO 2ND DISTRICT ENGINEERING OFFICE, BALABAG,  
DUMANGAS, ILOILO FOR CY 2025**

1. The **Department of Public Works and Highways (DPWH) – Iloilo 2<sup>nd</sup> District Engineering Office (DEO)**, through the project funds for **Engineering and Administrative Overhead (EAO) 2024** intends to apply the sum of **PhP 2,640,767.04** being the Approved Budget for the Contract (ABC) to payments under the contract for **Contract ID No. 24GGG0129 – Procurement of Janitorial Services for DPWH Iloilo 2nd District Engineering Office, Balabag, Dumangas, Iloilo for CY 2025**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DPWH Iloilo 2<sup>nd</sup> District Engineering Office** through its Bids and Awards Committee now invites suppliers to submit bids for the following Contract:

|  |   |  |
|--|---|--|
| Name of Contract                       | : | <b>Procurement of Janitorial Services for DPWH Iloilo 2nd District Engineering Office, Balabag, Dumangas, Iloilo for CY 2025</b> |
| Contract ID No.                        | : | <b>24GGG0129</b>   |
| Locations                              | : | <b>Balabag, Dumangas, Iloilo</b>   |
| Brief Description                      | : | <b>Janitorial Services</b>   |
| Approved Budget for the Contract (ABC) | : | <b>PhP 2,640,767.04</b>  |
| Contract Duration                      | : | <b>365 Calendar Days</b>   |

3. The BAC is conducting the public bidding for this Contract in accordance with RA 9184 and its Implementing Rules and Regulations.
4. Bidders should have completed, within 1 year from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section IV. Instructions to Bidders.
5. To be eligible to bid for this Contract, a supplier must meet the following major requirements:

- a) Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
- b) Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for exclusive economic zones or areas;
- c) Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;
- d) Filipino citizen or 60% Filipino-owned partnership/corporation;
- e) Completion of a similar contract costing at least 50% of the ABC within a period of one year prior to bidding in this Contract; and
- f) Net Financial Contracting Capacity (NFCC) at least equal to the ABC or in lieu of the NFCC computation, a committed line of credit (CLC) specific to the contract to be bid from a universal or commercial bank.

6. The DPWH will use **non-discretionary "pass/fail" criteria** in the eligibility check, preliminary examination of bids, evaluation of bids, post-qualification, and award.

7. The schedule of key procurement activities for this Contract is shown below:

| Activity |   | Time   | Place  |
|----------|---|--|--|
| 1        | Issuance/Downloading of Bidding Documents | November 15, 2024 - December 5, 2024               | Hard copies at BAC Secretariat: DPWH, Iloilo 2nd DEO, Balabag, Dumangas, Iloilo<br><br>Downloadable from<br><ul style="list-style-type: none"> <li>• DPWH website: <a href="http://www.dpwh.gov.ph">www.dpwh.gov.ph</a></li> <li>• PhilGEPs website: <a href="http://www.philgeps.gov.ph">www.philgeps.gov.ph</a></li> </ul> |
| 2        | Pre-Bid Conference                        | November 22, 2024, 2:00 P.M.                       | Bidding Room, DPWH Iloilo 2nd DEO, Balabag, Dumangas, Iloilo and through webcasting via YouTube Live of DPWH Iloilo 2 <sup>nd</sup> DEO Procurement LS   |
| 3        | Receipt by the BAC of Bids                | December 5, 2024 on or before 10:00 A.M.           | DPWH, Iloilo 2nd DEO, Balabag, Dumangas, Iloilo  |
| 4        | Opening of Bids                           | December 5, 2024, immediately after bid submission | Bidding Room, DPWH Iloilo 2nd DEO, Balabag, Dumangas, Iloilo and through webcasting via YouTube Live of DPWH Iloilo 2 <sup>nd</sup> DEO Procurement LS   |

8. Bidders shall pay the BAC an appropriate fee in the amount of **Five Thousand Pesos (P5,000.00)** for the Bidding Documents (BDs) upon securing hard copies of the Documents. Bidders that downloaded BDs from the DPWH website shall pay the fee upon submission of their bids. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders.

9. The DPWH Iloilo 2<sup>nd</sup> DEO reserves the right to accept or reject any bid and to annul the bidding process any time before the Contract award, without incurring any liability to the affected bidders.

10. Any requests for additional information concerning this bidding shall be directed to:



**ERNESTO D. DELARIARTE**

Engineer III  
Head, Procurement Unit  
DPWH Iloilo 2<sup>nd</sup> DEO,  
Balabag, Dumangas, Iloilo  
09101444697  
[dpwh.ilo2deo@gmail.com](mailto:dpwh.ilo2deo@gmail.com)

11. You may visit the following websites:

**For downloading of Bidding Documents:**

*Philippine Government Electronic Procurement System (PhilGEPS) and Website  
of the Department of Public Works and Highways (DPWH)  
<https://www.dpwh.gov.ph/dpwh/business/procurement/gs/advertisement>*

Date of Issue: November 15, 2024



**EDUARD B. OREN**

Engineer IV  
Asst. District Engineer  
BAC Chairperson  
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