



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ILOILO 2ND
DISTRICT ENGINEERING OFFICE
REGION VI
Balabag, Dumangas, Iloilo

Name of Procuring Entity:	DPWH, Iloilo 2nd DEO	Request for Quotation (P.R. No.):	2024-12-284
Revised on:		Date:	12/3/24
Standard Form/Title:	Procurement of Office Supplies for use in the office of DPWH, Iloilo 2nd DEO, Balabag, Dumangas, Iloilo. (1st Quarter of 2025)		Office/End-User: Administrative Section
COMPANY NAME:			
ADDRESS:			
TEL. NO./FAX NO.:		TIN:	

Please quote your lowest price on item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of December 12, 2024 in the return envelope attached herewith, to the Procurement Unit, DPWH, Iloilo 2nd DEO, Balabag, Dumangas, Iloilo.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **15CD** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate, Mayor's/Business Permit, DTI (Sole Proprietor)/SEC (Corporation/Inc.) and Tax Clearance shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand for each item being offered.
- The approved budget ceiling for this procurement is **P_960,845.00**.


EDUARD B. OREN
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Air freshener, Gel	20	pc		
2	Alcohol 500ml - Isopropyl	100	bottle		
3	Ballpen , Black 0.5	150	pc		
4	Battery AA (4's/pack)	50	pack		
5	Battery AAA (4's/pack)	20	pack		
6	Basketball Mop 36"	3	unit		
7	Bathroom Tissue (2 ply)	50	roll		
8	Binder Clip Big (12pc/box)	50	box		
9	Binder Clip Small (12pc/box)	50	box		
10	Book paper, A4	900	ream		
11	Book paper, A3	300	ream		
12	Book paper, Legal	50	ream		
13	Brown Envelope Long	100	pc		
14	Brown Envelope A4	100	pc		
15	Calculator 14 digits	5	pc		
The awarding for this RFQ will be on the lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subject for disqualification.					
				Total-----	

Amount in Words:

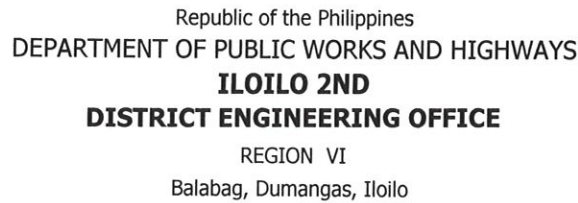
Brand and Model : _____ Warranty: _____
Delivery Period : _____ Price Validity: _____


After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

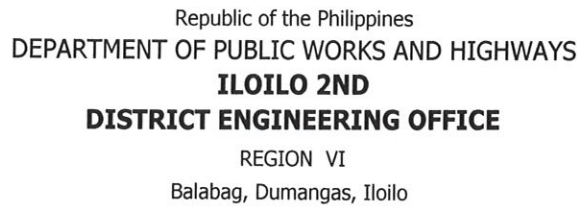
Contact No. 09101444697/09770294669
dpwh_iloilo2ed@yahoo.com &
dpwh.ilo2deo@gmail.com

Printed Name / Signature Date

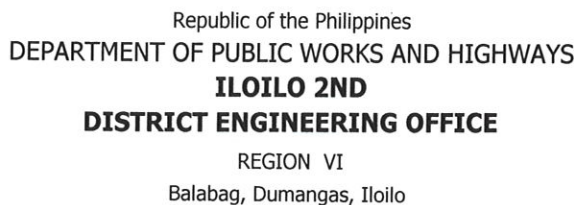
Tel. No. / Cellphone No. / E-mail Address



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ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
16	Carbon Paper Film (Blue) Long, 10s/box	5	box		
17	Correction tape, 8m	80	pc		
18	Correction pen 8ml	10	pc		
19	Detergent powder 65grams	10	dozen		
20	Disinfectant spray 510g	20	bottle		
21	Dishwashing paste 200grams	40	pc		
22	Doormat cloth	25	pc		
23	Double Sided Tape 1"	50	roll		
24	External Drive 1TB	5	pc		
25	Fabric conditioner 33ml	10	dozen		
26	Filing box	300	pc		
27	Folder, long	500	pc		
28	Folder, A4	300	pc		
29	Furniture cleaner 330ml	10	bottle		
30	Garbage bag, xl	450	pc		
The awarding for this RFQ will be on the lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subject for disqualification.					
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Amount in Words:					
Brand and Model :		Warranty: _____			
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Contact No. 09101444697/09770294669 dpwh_iloilo2ed@yahoo.com & dpwh.ilo2deo@gmail.com		Printed Name / Signature Date _____			
Tel. No. / Cellphone No. / E-mail Address _____					



Tel. No. / Cellphone No. / E-mail Address



Tel. No. / Cellphone No. / E-mail Address