



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**NORTHERN SAMAR 2ND DISTRICT ENGINEERING OFFICE**  
Brgy. Burabud, Laoang, Northern Samar, Region VIII



**INVITATION TO BID FOR SUPPLY AND DELIVERY OF VARIOUS OFFICE, JANITORIAL AND OTHER SUPPLIES**

**The Department of Public Works and Highways – Northern Samar Second District Engineering Office**, through its Bids and Awards Committee (BAC) invites suppliers to submit bids for the following Contract:

Contract ID No.	:	24GII0005
Contract Name	:	Supply and Delivery of Various Office, Janitorial and Other Supplies
Contract Location	:	DPWH-Northern Samar 2nd District Engineering Office, Brgy. Burabod, Laoang, Northern Samar
Brief Description of Goods to be Procured	:	Supply and Delivery of Various Office, Janitorial and Other Supplies
Approved Budget for the Contract	:	<b><u>Php 1,921,984.00</u></b>
Source of Funds	:	<u>GOP</u>
Delivery Date of Goods/Contract Duration Service	:	<u>30 Calendar Days</u>

The BAC is conducting the public bidding for this Contract in accordance with RA 9184 and its Implementing Rules and Regulations.

Bidders should have completed, within from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section IV Instruction to Bidders.

To be eligible to bid for this Contract, a supplier must meet the following major requirements:

- Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
- Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;
- Filipino citizen or 60% Filipino-owned partnership/corporation;
- Completion of a similar contract costing at least 50% of the ABC within 2 Years; and
- Net Financial Contracting Capacity (NFCC) at least equal to the ABC or in lieu of the NFCC computation, a committed line of credit (CLC) specific to the contract to be bid from a universal or commercial bank.

The DPWH will use non-discretionary "pass/fail" criteria in the eligibility check, preliminary examination of bids, evaluation of bids, post-qualification, and award.



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The schedule of key procurement activities for this Contract is shown below:

Activity	Time	Place
1. Issuance of Bidding Documents	October 29, 2024 – November 18, 2024 until 10:00 am	BAC Secretariat, 2 <sup>nd</sup> Floor, NS 2 <sup>nd</sup> DEO, Brgy. Burabud, Laoang, Northern Samar
2. Pre-Bid Conference	November 05, 2024 – 02:00 pm	Conference Room, 2 <sup>nd</sup> Floor, NS 2 <sup>nd</sup> DEO, Brgy. Burabud, Laoang, Northern Samar
3. Receipt of Bids	November 18, 2024 – 10:00 am	BAC Secretariat, 2 <sup>nd</sup> Floor, NS 2 <sup>nd</sup> DEO, Brgy. Burabud, Laoang, Northern Samar
4. Opening of Bids	November 18, 2024 – 02:00 pm	Conference Room, 2 <sup>nd</sup> Floor, NS 2 <sup>nd</sup> DEO, Brgy. Burabud, Laoang, Northern Samar

Bidders shall pay the BAC a refundable fee in the amount of **P 5,000.00** for the Bidding Documents, upon securing hard copies of the Documents. Bidders that downloaded the Documents from the DPWH website shall pay the fee upon submission of their bids. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders.

The Department of Public Works and Highways – Northern Samar 2<sup>nd</sup> District Engineering Office, reserves the right to accept or reject any bid and to annul the bidding process any time before the Contract award, without incurring any liability to the affected bidders.

Any requests for additional information concerning this bidding shall be directed to the following:

**JOSEPH C. ROMANCE**

Head, Procurement Unit  
DPWH-NS 2<sup>nd</sup> DEO  
Brgy. Burabud, Laoang, N. Samar  
Email Address: nssdeoproc.bac@gmail.com  
Contact No.: 0906-356-9967

Dates of Publication: **October 29, 2024 – November 05, 2024**

Approved by:

  
**FRANCISCO Y. TAÑALA**  
BAC Chairman  
10/25