



Republic of the Philippines  
Department of Public Works and Highways  
**SOUTHERN LEYTE 1st DISTRICT ENGINEERING OFFICE**  
Ibarra, Maasin City Southern Leyte




Name of Procuring Entity: <b>DPWH-SLDEO</b>	P.R. No./Contract ID No: <b>2024-</b>
Revised on:	
Standard Form/Title : <b>REQUEST FOR QUOTATION</b>	Date:
COMPANY NAME :	Office/End User: DPWH-SLDEO
ADDRESS :	
TEL. No./Fax No.:	TIN No.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions, stated below and submit your quotation duly signed by your representative not later than 10:01 A.M. of \_\_\_\_\_ in the return envelope attached herewith to the Goods and Services Division, Procurement Services+, DPWH-SLDEO, Maasin City.

**TERMS AND CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period within **60** days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment, 3 years IT equipment from date of acceptance by the end-user
- Price validity shall be for a period of sixty(60) calendar days
- G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation. **(Income Tax Return and Omnibus Sworn Statement for Procurement using the method of Small Value Procurement)**
- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being delivered
- The approved budget ceiling for this procurement is P 775,000.00
- Supplier must have a physical store/service center within Region VIII or within the province for technical purposes
- Supplier must be an Authorized Product Distributor with certification

  
**CLAUDINE JHEAN M. ARNAIZ**  
Administrative Officer V  
BAC, Chairperson

ITEM No.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>DESKTOP COMPUTER for <u>Specialized Software Application Use</u> (Planning and Design Section)</b>	4	units		
	<b>Specifications:</b>				
	<b>DESKTOP</b>				
	<b>Processor &amp; Chipset:</b> Core i7 (13th Gen) high performance or its equivalent, minimum of 16-cores				
	<b>Internal Memory:</b> 32GB DDR4				
	<b>Storage:</b> 1TB 7200RPM HDD + 512GB SSD				
	<b>Display &amp; Graphics:</b> 23-inch to 24-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); 8GB GDDR6 dedicated graphics memory				
	<b>Audio:</b> Integrated Sound Card with internal / external speaker				
	<b>Expansion Slot:</b> 4 slots on-board, at least 1 PCI Express slot				
	<b>Cooling System:</b> Air Cooling System				
	<b>I/O Ports:</b> Minimum of 6 USB slots (at most 1 Type-C), HDMI/ DisplayPort, Audio Port, Ethernet (RJ-45)				
	<b>Network Interface:</b> Integrated Gigabit Ethernet				
	<b>Casing:</b> Two (2) external drive bays				
	<b>SOFTWARE</b>				

	<b>Operating System:</b> Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
	<b>Recovery Media:</b> All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
	<b>Office Software:</b> Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	<b>Accessories</b>				
	<b>Keyboard:</b> Manufacturer's Standard (same brand as the Computer)				
	<b>Mouse:</b> Optical with a mouse pad (same brand as the Computer)				
	<b>Webcam:</b> 2MP FHD				
	<b>Headset:</b> Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)				
	<b>Power Supply:</b> Manufacturer's Standard				
	<b>Cables and Connectors:</b> All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
	<b>Other Requirements:</b>				
	<b>Brand and Model:</b> Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end -of life. Manufacturer's certificate is required.				
	<b>Components:</b> All components must be same brand as the computer (except for the webcam, and headset) and manufacturer installed. The Supplier is not allowed to change or add any components to the equipment.				
	<b>Regulatory:</b> ENERGY STAR certified ( with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	<b>Documentation and Media:</b> All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	<b>Warranty and Maintenance:</b> The supplier must provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				

	<b>Technical Support:</b> The Local technical support shall include telephone and email, 8 hours per day (8:00am-5pm) 5 days a week ( Monday – Friday) for problem resolution. Support shall have a response time of next business day.				
	<b>Additional Notes:</b> The UPS (1000VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.				
	<b>DESKTOP COMPUTER for <u>Administrative Use</u></b> (Supply Unit)	1	unit		
	<b>Specifications:</b>				
	<b>DESKTOP</b>				
	<b>Processor &amp; Chipset:</b> Core i3 (13th Gen) or its equivalent,minimum of 4-cores				
	<b>Internal Memory:</b> 8GB DDR4				
	<b>Storage:</b> 512GB SSD				
	<b>Display &amp; Graphics:</b> 21" Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory				
	<b>Audio:</b> Integrated Sound Card with internal / external speaker				
	<b>Expansion Slot:</b> 4 slots on-board, at least 1 PCI Express slot				
	<b>I/O Ports:</b> Minimum 6 USB slots (at most 1 Type-C), HDMI/ DisplayPort, Audio Port, Ethernet (RJ-45)				
	<b>Network Interface:</b> Integrated Gigabit Ethernet				
	<b>Casing:</b> Two (2) external drive bays				
	<b>SOFTWARE</b>				
	<b>Operating System:</b> Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
	<b>Recovery Media:</b> All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
	<b>Office Software:</b> Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	<b>Accessories</b>				
	<b>Keyboard:</b> Manufacturer's Standard (same brand as the Computer)				
	<b>Mouse:</b> Optical with a mouse pad (same brand as the Computer)				
	<b>Webcam:</b> 2MP FHD				
	<b>Headset:</b> Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)				
	<b>Power Supply:</b> Manufacturer's Standard				

	<b>Cables and Connectors:</b> All necessary cables and connectors; patch cord (CAT6 factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
	<b>Other Requirements:</b>				
	<b>Brand and Model:</b> Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. Manufacturer's certificate is required.				
	<b>Components:</b> All components must be same brand as the computer (except for the webcam, and headset) and manufacturer installed. The Supplier is not allowed to change or add any components to the equipment.				
	<b>Regulatory:</b> ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	<b>Documentation and Media:</b> All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	<b>Warranty and Maintenance:</b> The supplier must provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				
	<b>Technical Support:</b> The Local technical support shall include telephone and email, 8 hours per day (8:00am-5pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.				
	<b>Additional Notes:</b> The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.				

Brand & Model: \_\_\_\_\_

TOTAL

Delivery Period: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

\_\_\_\_\_  
Printed Name/Signature/Date

Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)

[dpwhsideo@gmail.com](mailto:dpwhsideo@gmail.com)

