



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**DAVAO OCCIDENTAL DISTRICT ENGINEERING OFFICE**  
Brgy. Buhangin, Malita, Davao Occidental ,REGION XI



Name of Procuring Entity : DPWH DAVAO OCCIDENTAL RFQ No. : CID No. 24GLE0196  
Revised on : PR No. : PR 24-11-0232  
Standard Form / Title : REQUEST FOR QUOTATION Office/End-user : Finance Section

COMPANY NAME :  
ADDRESS :  
TEL. NO./FAX NO. : TIN NO. :

Terms and Conditions :	<i>Please quote your lowest price on the item(s) listed below, subject to the Terms &amp; Conditions stated below and submit your quotation duly signed by your representative not later than 02:00 P.M. of , <b>December 05, 2024</b> in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Davao Occidental.</i>
1) All entries must be type written or legibly written. 2) Delivery period within <u>10 CD</u> upon receipt of the approved funded Purchase Order (PO). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 3) Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment, 3 years from IT Equipment from date of acceptance by the end-user. 4) Price validity shall be for a period of 60-calendar days. 5) G-EPS Registration Certificate/Mayor's Permit/DTI or SEC/TAX Clearance/Warranty Certificate shall be attached upon submission of the quotation. (certified true copy) 6) Bidders shall submit original brochures of the product, if applicable. 7) Please indicate the brand of each items being offered. (If applicable) 8) The Approved Budget Ceiling for this procurement is Php. <b>627,360.00</b>	<b>RANULFO A. FLORES</b> BAC Chairman

Item No.	ITEMS and DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Common office Supplies</b>				
OS-0016	Paper, Book, A4, Sub-20, 70 GSM	30	bxs		
OS-0017	Paper, Book, Legal, Sub-20, 70 GSM	10	bxs		
OS-0314	Sign Pen (0.5) Blue	30	box		
OS-0315	Sign Pen, 1, blue	30	box		
OS-0127	Sign Pen (0.5) Black	30	pcs		
OS-0372	Green Folder, long	50	pcs		
OS-0464	Tape, book binding, 2" red	15	pcs		
OS-0064	Document Box Long royal Blue ISO	20	pcs		
OS-0072	Tape, masking 1"	20	roll		
OS-0080	Tape, packaging 2"	20	roll		
OS-0122	Tape, Transparent 1"	20	roll		
OS-0681	Duct Tape, 3", Black	20	box		
	x-x-x-x-x carried forward x-x-x-x-x-x				

	x-x-x-x brought forward x-x-x-x-x				
OS-0135	Stapler wire, std. #35	10	box		
OS-0683	Paper, vellum, 120gsm, fushia pink (APS)	10	pack		
OS-0685	Paper, vellum, 120gsm, neon green (APS)	10	pack		
	<b>JANITORIAL SUPPLIES</b>				
JS-0023	Toilet Bowl Cleaner, 1ltr (APS)	20	bottle		
JS-0001	Air Freshener spray, aerosol, 500ml	20	bottle		
JS-0033	Disinfectant Spray 400ml	20	bottle		
JS-0013	Furniture Cleaner 330ml	20	bottle		
JS-0014	Glass Cleaner Bottle Spray 500ml	20	bottle		
JS-0016	Insecticide Spray 300ml	20	bottle		
JS-0025	Toilet Tissue, 2 ply, 12 roll/pack	15	box		
JS-0037	Diswashing Liquid/Soap 500ml	30	bottle		
JS-0011	Toilet Deodorizer 50g	30	piece		
JS-0014	Fabric Softener 710ml	30	btl.		
	<b>PRINTING CONSUMABLES</b>				
2017-12(05)-101-C160FE062C-291	<b>Brother MFC-L5900DW Monochrome laserjet</b>				
OS-0348	Drum Catridge- DR 3455	12	pc/s		
OS-0349	Toner Cartridge- 3448 black	10	pc/s		
2021-0376-001-X6N7005574-001	<b>EPSON L15150</b>				
CS-0016	Bottle Ink Pigment Black 008	10	pc/s		
CS-0017	Bottle Ink Pigment Cyan 008	10	pc/s		
CS-0018	Bottle Ink Pigment Magenta 008	10	pc/s		
CS-0019	Bottle Ink Pigment Yellow 008	10	pc/s		
2017-12(05)-101-C160FE062C	<b>EPSON L6170</b>				
CS-0116	Ink Refill, #001 black	25	pc/s		
CS-0117	Ink Refill, #001 Cyan	20	pc/s		
CS-0223	Ink Refill, #001 Magenta	20	pc/s		
CS-0224	Ink Refill, #001 Yellow	20	pc/s		
	X-X-X-X-X-X-X-X-X				

Purchase of Office Supplies and Janitorial Supplies, Computer Supplies & Accessories and Printing Consumables for use in Davao Occidental DEO, Malita, Davao Occidental, CY 2024		
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: \_\_\_\_\_ Warranty : \_\_\_\_\_  
 : \_\_\_\_\_ Price Validity : \_\_\_\_\_  
 : \_\_\_\_\_ Credit  
 Brand & Model \_\_\_\_\_ C.O.D  
 Delivery Period \_\_\_\_\_  
 Please indicate Payment Term \_\_\_\_\_

After having carefully read & accepted your General Conditions, I/We quote you on the item(s) at price noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

\_\_\_\_\_  
Printed Name over Signature/Date

Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
 Local No(s).: 77823

