



INVITATION TO BID

FOR

PURCHASE OF IT EQUIPMENT FOR THE USE OF THE HUMAN RESOURCE AND ADMINISTRATIVE SECTION AND PLANNING AND DESIGN SECTION

The Department of Public Works and Highways **Apayao 2nd District Engineering Office**, through its Bids and Awards Committee, through the **FY 2024 GENERAL APPROPRIATIONS ACT (GAA)** intends to apply the sum of **ONE MILLION EIGHT HUNDRED SEVENTY THOUSAND PESOS ONLY (Php1,870,000.00)** being the ABC to payments under the contract for **Contract ID No. 24GPC0011- PURCHASE OF IT EQUIPMENT FOR THE USE OF THE HUMAN RESOURCE AND ADMINISTRATIVE SECTION AND PLANNING AND DESIGN SECTION.**

1. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. **The DPWH-Apayao 2nd District Engineering Office** now invites bids for the above Procurement Project. Delivery of the Goods is required **SIXTY (60) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **"pass/fail"** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Department of Public Works and Highways **Apayao 2nd District Engineering Office** and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM (Monday-Friday)**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 6- December 2, 2024** from the given address or website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS (Php5,000.00)**. The procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The **DPWH-Apayao 2nd District Engineering Office** will hold a Pre-Bid Conference on **November 18, 2024, 10:00 A.M** at the **DPWH-Apayao 2nd District Engineering-Office Bidding Conference Room, San Isidro Sur, Luna, Apayao** and/or through video conferencing or webcasting via any available video conferencing services website/applications, which shall be open to prospective bidders.



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
APAYAO 2ND DISTRICT ENGINEERING OFFICE
San Isidro Sur, Luna, Apayao, Cordillera Administrative Region



Contract ID : **24GPC0011**

Contract Name: **PURCHASE OF IT EQUIPMENT FOR THE USE OF THE HUMAN RESOURCE AND ADMINISTRATIVE SECTION AND PLANNING AND DESIGN SECTION**

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **December 2, 2024** at **9:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **December 2, 2024** at **2:00 P.M.** at the given address below and/or via any available video conferencing services website/applications. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bids shall address to:
11. The DPWH-Apayao 2nd District Engineering Office reserves the right to reject any and all bids, declare a failure bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

BENJAMIN V. DOMINGO

Head, BAC Secretariat
Procurement Unit Office, Apayao 2nd DEO
San Isidro Sur, Luna, Apayao
apayaosecondprocurement@yahoo.com
CP No: 09280494899

13. You may visit the following websites:

For downloading of Bidding Documents:

DPWH Website: November 6-12, 2024

PhilGEPS Website: November 6-December 2, 2024

Approved By:

AUREL A. PEREZ

Assistant District Engineer
Chairperson, Bids and Awards Committee



BILL OF QUANTITIES
Department of Public Works and Highways (DPWH)

Project ID No. 24GPC0011 ✓

PURCHASE OF IT EQUIPMENT FOR THE USE OF THE HUMAN RESOURCE AND ADMINISTRATIVE SECTION AND PLANNING AND DESIGN SECTION

ABC: Php 1,870,000.00

CONTRACT
DURATION : 60CD ✓

Part No. :

Procuring Entity Pay item No.	Description	Quantity	Unit	Column (5) and (6) are to be filled up by the Bidder Unit Price (Pesos)	Amount (Pesos)
1	2	3	4	5	6
1	LAPTOP COMPUTER for Applications Use.	1	set		
	Processor & Chipset: Core-i7 (12th Gen), 10-cores and 64-bit or its equivalent			In Words: Pesos	In Words: Pesos
	Internal Memory:16 GB DDR4. Storage: 512gb SSD				
	Display & Graphics: 14" Diagonal Full High-Definition.				
	Wide Screen Display; 2 GB GDDR6 dedicated graphics memory				
	Audio: Integrated high-definition audio support, integrated speakers and integrated digital microphone				
	Webcam: Integrated widescreen HD			In Figures: _____	In Figures: _____
	I/O Ports: 3 USB (atleast 2 Type A, 1 Type-C), HDMI/DisplayPort, Headphone/Microphone Jack				
	Network Interface: Bluetooth, and wireless LAN (auto detecting and auto sensing)				
	Weight: not more than1.9 kg/4.2 lbs				
	Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery				
	Recovery Media: Recovery media for all drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free				
	Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwh.gov.ph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	ACCESSORIES				
	Mouse: Optical with mouse pad (same brand as the Laptop)				
	Carry Case: Manufacturer's Standard				
	Cable Adapter: Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)				
	Headset: Headset with Microphone (1-meter cable length with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)				
	OTHER REQUIREMENTS				
	Brand and model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not-end-life. Manufacturer's certificate is required				
	Components: All components must be same brand as the laptop and factory installed and new. The supplier is not allowed to change or add any components to the equipment				

	<p>Documentation and Media: All equipment shall be supplied with Standard manufacturer documentation, on any electronic storage media and hard copy version where available</p> <p>Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR). In any case that the laptop needs to be pullout for servicing, the Supplier must return the unit within two (20 weeks or a service unit with the same or higher specifications must be issued.</p> <p>Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.</p>				
2	<p>LAPTOP COMPUTER for Administrative Use.</p> <p>Processor & Chipset: Core-i5 (12th Gen), 10-cores and 64-bit or its equivalent</p> <p>Internal Memory: 8 GB DDR4. Storage: 512gb SSD</p> <p>Display & Graphics: 14" Diagonal Full High-Definition. Wide Screen Display; 2 GB GDDR6 dedicated graphics memory</p> <p>Audio: Integrated high-definition audio support, integrated speakers and integrated digital microphone</p> <p>Webcam: Integrated widescreen HD</p> <p>I/O Ports: 3 USB (atleast 1 Type-C), HDMI/DisplayPort, Headphone/Microphone Jack</p> <p>Network Interface: Bluetooth, and wireless LAN (auto detecting and auto sensing)</p> <p>Weight: not more than 1.63 kg/3.59 lbs</p> <p>Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery</p> <p>Recovery Media: Recovery media for all drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free</p> <p>Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwh.gov.ph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.</p> <p>ACCESSORIES</p> <p>Mouse: Optical with mouse pad (same brand as the Laptop)</p> <p>Carry Case: Manufacturer's Standard</p> <p>Cable Adapter: Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)</p> <p>Headset: Headset with Microphone (1-meter cable length with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)</p> <p>OTHER REQUIREMENTS</p> <p>Brand and model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not-end-life. Manufacturer's certificate is required</p>	1	set		
				<p>In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In Figures: _____</p>	<p>In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In Figures: _____</p>

	<p>Components: All components must be same brand as the laptop and factory installed and new. The supplier is not allowed to change or add any components to the equipment</p> <p>Regulatory: ENERGY STAR certified (with energy Star Stamp). For Laptops that do not carry an Energy Star Label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement</p> <p>Documentation and Media: All equipment shall be supplied with Standard manufacturer documentation, on any electronic storage media and hard copy version where available</p> <p>Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR). In any case that the laptop needs to be pullout for servicing, the Supplier must return the unit within two (20 weeks or a service unit with the same or higher specifications must be issued.</p> <p>Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.</p> <p>The technical specifications for UPS (for Workstation) shall be attached.</p>				
3	DESKTOP COMPUTER for Administrative Use	8	set		
	<p>Processor & Chipset: Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent</p> <p>Internal Memory: 8 GB DDR4. Storage: 1 TB 7200RPM HDD</p> <p>Display & Graphics: 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); integrated graphics memory</p> <p>Audio: Integrated Sound Card with internal speaker</p> <p>Expansion Slot: 4 slots on-board, at least 1 PCI Express slot</p> <p>I/O Ports: 6 USB (2 front, 4 rear atleast 1 Type-C), VGA, Audio, HDMI/DisplayPort, Ethernet (RJ-45)</p> <p>Network Interface: Integrated Gigabit Ethernet</p> <p>Casing: 2 Drive Bays for Hard Disk Drive (HDD)</p> <p>Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery</p> <p>Recovery Media: Recovery media for all drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free</p> <p>Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwh.gov.ph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.</p>			<p>In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In Figures: _____</p>	<p>In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In Figures: _____</p>

	<p>Accessories: Keyboard: Manufacturer's Standard (same brand as the Computer) Mouse: Optical with mouse pad (same brand as the Computer) Webcam: 2MP FHD, Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)</p> <p>Power Supply: Manufacturer's Standard, Cables and Connectors: All necessary cables and connectors; patch cord (CAT5e, factory crimped with RJ-45 connector, 5 meters, preferably color orange).</p> <p>Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed. Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.</p> <p>Documentation and Media: All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.</p> <p>Warranty and Maintenance: The supplier is required to provide a 3-yr warranty for parts and associated software and onsite labor, 1-year on mouse, keyboard, webcam, and headset with microphone from the Date of the Inspection and Acceptance Report</p> <p>Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for the problem resolution. Support shall have a response time of next business day.</p> <p>Additional Notes: The technical specifications for UPS (for Workstation) shall be attached.</p>				
4	Desktop Computer for Technical Use (Specialized Software Applications Use)	3	set		
	<p>Processor & Chipset: Core-i7 (12th Gen), 8-cores and 64-bit or its equivalent</p> <p>Internal Memory: 32GB DDR4</p> <p>Display & Graphics: 23 inch to 24-inch Diagonal Full High-Definition wide Screen or wide viewing angle LED display (same brand as CPU); 6GB GDDR6 dedicated graphics memory</p> <p>Audio: Integrated Sound Card with internal/external speaker</p> <p>Expansion Slot: 4 slots on-board, at least 1 PCI Express slot</p> <p>I/O Ports: 6 USB (2 front, 4 rear atleast 1 Type-C), VGA, Audio, HDMI/DisplayPort, Ethernet (RJ-45)</p> <p>Network Interface: Integrated Gigabit Ethernet</p> <p>Casing: two (2) external drive bays</p> <p>Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery</p> <p>Recovery Media: All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free</p>			<p>In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In Figures: _____</p>	<p>In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>In Figures: _____</p>

Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwh.gov.ph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
Accessories: Keyboard: Manufacturer's Standard (same brand as the Computer) Mouse: Optical with mouse pad (same brand as the Computer) Webcam: 2MP FHD, Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)				
Power Supply: manufacturer's standard Cables and Connectors: All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of-life. A manufacturer's certificate is required.				
Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed. The supplier is allowed to change or add any components to the equipment Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
Documentation and Media: All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				
Warranty and Maintenance: The supplier is required to provide a 1-yr warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				
Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for the problem resolution. Support shall have a response time of next business day.				
Additional Notes: The UPS (650VA) shall be issued in bundle with the Desktop Computer for Specialized Software Application Use tech specs.				

"Total Amount in Words: _____
Project to be completed within _____ CD.

Submitted By: _____

(Name and Signature of the Duly Authorized Bidders Representative) (Date)

(Position)

(Name of Bidder)